



**SAINTGITS**  
LEARN.GROW.EXCEL

**SAINTGITS COLLEGE OF APPLIED SCIENCES**

**HANDBOOK 2019-2020**



**LEARN . GROW . EXCEL**

*Our Patron*



**Saint Gregorios of Parumala**

# SAINTGITS

## COLLEGE OF APPLIED SCIENCES

PATHAMUTTOM, KOTTAYAM - 686 532  
Ph. 0481-2433787, 9544327772

*Estd. in 2004*  
**NAAC Accredited**



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## STUDENTS' HAND BOOK 2019 - 2020

### COURSES OFFERED

- ❖ B.Com Model III (Computer Applications) [UGC sponsored]
- ❖ B.Com Model III (Taxation)
- ❖ Bachelor of Computer Applications (BCA)
- ❖ Bachelor of Business Administration (BBA)
- ❖ B. A. Corporate Economics
- ❖ M. Com (Finance & Taxation)

*Dr. K. K. John*  
Principal  
Saintgits College of Applied Sciences  
Pattukulam Hills, Pathamuttom P. O.  
Kottayam 686 532, Kerala

*Ongoing Strive For Holistic Excellence*

# The College Prayer

We bow our heads and fold our hands before thee in prayer. We thank thee for all the blessings showered on us. Be our friend, philosopher and guide in all our ways. Help us to perform all duties assigned to us with maximum devotion and efficiency. Strengthen us and protect our campus with thy holy presence. Make us channels of your love and kindness. Guard us when we travel. Forgive our iniquities and transgressions. We pray for the sick, the old, the poor, the orphans and the widows. Father, be our guardian and protector. We bring thee all glory and praise. Thank thee Lord for hearing and answering our prayers.

## Prayer Song - 1

ദിവ്യദർശനമൊന്നിനായ്  
നവ്യജീവിത നാളമായ്  
ഇന്നു താവക സന്നിധേ  
വന്നു നിൽക്കുകയാണിതാ  
അന്നു നീ കരുണാർദ്രനായ്  
തന്നു ജീവിതമുഴിയിൽ  
ഒന്നു കാണുക മാത്രമേ  
മന്നിൽ എന്നുടെ നിർവൃതി  
നിൻമുഖം മമ സാന്ത്വനം  
നിൻസ്വരം മമ മോചനം  
നിത്യജീവിത കീർത്തനം  
നായകാ മമ വന്ദനം

## Prayer Song - 2

Father God I wonder how I managed to exist  
Without the knowledge of your parent-hood and your loving care  
Now I am your son, I am adopted in your family  
And I can never be alone, cause father God  
You're there beside me  
I will sing your praise (3) for ever (2)

## Student Profile

Name : .....

Date of Birth : .....

Programme & Semester : .....

Admission No : .....

Roll No : .....

University Register No: : .....

Address : .....

.....

.....

Contact No (R) : .....

(M) : .....

Email ID : .....

Blood Group : .....

Name of Father/Guardian : .....

Contact no. : .....

Hostler

Day Scholar

Paying Guest



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**COLLEGE ALMANAC 2019 - 20**

DATE	DAY	
<b>JUNE 2019</b>		
1	SAT	Global Day of Parents, International Children's Day
2	SUN	
3	MON	
4	TUE	
5	WED	Eid-ul-Fitr, World Environment Day
6	THU	College reopens for II & IIIrd year U.G & P.G classes
7	FRI	
8	SAT	Graduation day
9	SUN	Holiday
10	MON	
11	TUE	
12	WED	World Day Against Child Labor
13	THU	
14	FRI	World Blood Donor Day
15	SAT	
16	SUN	Holiday
17	MON	
18	TUE	Autistic Pride Day
19	WED	
20	THU	World Refugee Day
21	FRI	World Music Day, International Day of Yoga
22	SAT	Holiday – 4 <sup>th</sup> Saturday
23	SUN	Holiday
24	MON	I Sem of UG begins
25	TUE	
26	WED	World Drug Abuse Day
27	THU	
28	FRI	Orientation for 1 <sup>st</sup> Year begins
29	SAT	
30	SUN	Holiday
<b>Total working days - 20days</b>		

*"The Way Get Started is to Quit Talking And Begin Doing." – Walt Disney*

**JULY 2019**

DATE	DAY	
1	MON	World Doctors Day
2	TUE	
3	WED	St. Thomas Day
4	THU	
5	FRI	
6	SAT	
7	SUN	Holiday - World Chocolate Day
8	MON	
9	TUE	
10	WED	
11	THU	Refresher Programme for 3 <sup>rd</sup> years
12	FRI	Refresher Programme for 2 <sup>nd</sup> years
13	SAT	Holiday – 2 <sup>nd</sup> Saturday
14	SUN	Holiday
15	MON	World Youth Skills Day
16	TUE	
17	WED	World Day for International Justice
18	THU	Nelson Mandela International Day
19	FRI	International Justice day
20	SAT	
21	SUN	Holiday
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	Holiday - 4 <sup>th</sup> Saturday
28	SUN	Holiday (World Hepatitis Day)
29	MON	International Tiger Day
30	TUE	International Day of Friendship
31	WED	Holiday –(Karkadakavavu)
<b>Total working days - 24 days</b>		

*“The Pessimist Sees Difficulty In Every Opportunity. The Optimist Sees Opportunity In Every Difficulty.” – Winston Churchill*



DATE	DAY	
		<b>AUGUST 2019</b>
1	THU	
2	FRI	
3	SAT	
4	SUN	Holiday
5	MON	
6	TUE	Hiroshima Day
7	WED	Quit India Day
8	THU	Nagasaki Day
9	FRI	International Day of the World's Indigenous People
10	SAT	Holiday – 2 <sup>nd</sup> Saturday
11	SUN	Bakrid
12	MON	(International Youth Day)
13	TUE	Arts offstage events* (International Left handers Day)
14	WED	Arts offstage events*
15	THU	Holiday – Independence Day
16	FRI	
17	SAT	Farmer's Day
18	SUN	Holiday
19	MON	
20	TUE	
21	WED	
22	THU	
23	FRI	Holiday – SreekrishnaJayanthi
24	SAT	Holiday- (4 <sup>th</sup> Saturday)
25	SUN	Holiday
26	MON	
27	TUE	
28	WED	Holiday – AyyankaliJayanthi
29	THU	
30	FRI	Arts day *
31	SAT	
<b>Total working days - 22 days</b>		

*"Don't Let Yesterday Take Up Too Much Of Today." – Will Rogers*

**SEPTEMBER 2019**

DATE	DAY	
1	SUN	Holiday
2	MON	
3	TUE	
4	WED	
5	THU	International Day of Charity
6	FRI	
7	SAT	College closes for Onam Holidays
8	SUN	World Literacy Day
9	MON	Holiday- Muharram
10	TUE	World Suicide Prevention Day
11	WED	Thiruvonam
12	THU	
13	FRI	Sree Narayana Guru Jayanthi
14	SAT	Holiday - 2 <sup>nd</sup> Saturday
15	SUN	Holiday, International Day of Democracy
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	Internal exam for semester III & V begins*
21	SAT	Holiday - Sree Narayana Guru Samadhi
22	SUN	Holiday - 4 <sup>th</sup> Saturday
23	MON	
24	TUE	
25	WED	
26	THU	European Day of Languages
27	FRI	World Tourism Day
28	SAT	Holiday-(4 <sup>th</sup> Saturday)
29	SUN	
30	MON	Holiday - World Heart Day

**Total working days - 16 days**

*"It's Not Whether You Get Knocked Down, It's Whether You Get Up." Vince Lombardi*

DATE	DAY	
		<b>OCTOBER 2019</b>
1	TUE	International Day of Older Persons, World Vegetarian Day
2	WED	Holiday – Gandhi Jayanthi
3	THU	Internal exam for Semester I begins*
4	FRI	
5	SAT	World Teachers' Day
6	SUN	Holiday
7	MON	Holiday-Mahanavami
8	TUE	Holiday- Vijayadasami
9	WED	University exam for semester III & V begins*
10	THU	World Mental Health Day
11	FRI	International Day of the Girl Child, World Obesity Day
12	SAT	Holiday - 2 <sup>nd</sup> Saturday
13	SUN	Holiday
14	MON	M.com 1 <sup>st</sup> semester internal exam begins
15	TUE	M.com IIIrd semester internal exam begins
16	WED	International Food Day
17	THU	
18	FRI	
19	SAT	
20	SUN	Holiday
21	MON	
22	TUE	
23	WED	University exam for semester I begins*
24	THU	United Nations Day, World Development Information Day
25	FRI	
26	SAT	Holiday - 4 <sup>th</sup> Saturday
27	SUN	Holiday - Deepavali
28	MON	International Animation Day
29	TUE	M.com 1 <sup>st</sup> semester university exam begins*
30	WED	
31	THU	
<b>Total working days - 22 days</b>		

*"If You Are Working On Something That You Really Care About, You Don't Have To Be Pushed. The Vision Pulls You." – Steve Jobs*

		NOVEMBER 2019
1	FRI	Kerala Piravi, M.com Illrd semester University exam begins*
2	SAT	
3	SUN	Holiday
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	Holiday – 2 <sup>nd</sup> Saturday, Nabidinam
10	SUN	Holiday
11	MON	Holiday -National Education Day
12	TUE	
13	WED	World Kindness Day
14	THU	Children's Day, World Diabetes Day
15	FRI	
16	SAT	International Day for Tolerance
17	SUN	Holiday, International Students Day
18	MON	
19	TUE	International Men's Day
20	WED	
21	THU	World Television Day, World Hello Day
22	FRI	
23	SAT	Holiday 4 <sup>th</sup> Saturday
24	SUN	Holiday
25	MON	International day for elimination of Violence against women
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	
		<b>Total working days - 24days</b>

*“Security Is Mostly A Superstition. Life Is Either  
A Daring Adventure Or Nothing.” – By Helen Keller*

**SAINTGITS***College of Applied Sciences***HAND BOOK  
2019 - 2020**

DATE	DAY	
		<b>DECEMBER 2019</b>
1	SUN	World AIDS Day
2	MON	
3	TUE	
4	WED	
5	THU	World Soil Day
6	FRI	
7	SAT	
8	SUN	Holiday
9	MON	
10	TUE	
11	WED	International Mountain Day
12	THU	
13	FRI	
14	SAT	Holiday 2nd Saturday
15	SUN	Holiday
16	MON	
17	TUE	
18	WED	International Migrants Day
19	THU	
20	FRI	International Human Solidarity Day
21	SAT	College closes for Christmas Holidays
22	SUN	
23	MON	
24	TUE	
25	WED	Holiday - Christmas
26	THU	
27	FRI	
28	SAT	Holiday - 4 <sup>th</sup> Saturday
29	SUN	Holiday
30	MON	
31	TUE	
<b>Total working days - 18 days</b>		

*“Creativity Is Intelligence Having Fun.” – Albert Einstein*

**JANUARY 2020**

DATE	DAY	
		Holiday
1	WED	
2	THU	Holiday- MannamJayanthi
3	FRI	
4	SAT	(World Braille Day)
5	SUN	Holiday
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	Holiday - 2 <sup>nd</sup> Saturday
12	SUN	World Youth Day
13	MON	
14	TUE	
15	WED	Indian Army Day
16	THU	
17	FRI	
18	SAT	
19	SUN	Holiday
20	MON	
21	TUE	
22	WED	
23	THU	
24	FRI	Sports day * National Girl Child Day
25	SAT	Holiday -4 <sup>th</sup> Saturday- National Voters Day
26	SUN	Holiday Republic Day
27	MON	
28	TUE	
29	WED	
30	THU	
31	FRI	Martyr Day
		Street Children's Day
<b>Total working days - 23 days</b>		

*"You Are Never Too Old To Set Another Goal Or To Dream A New Dream." – C.S. Lewis*

DATE	DAY	FEBRUARY 2020
1	SAT	
2	SUN	Holiday
3	MON	
4	TUE	World Cancer Day
5	WED	
6	THU	
7	FRI	
8	SAT	Holiday-2 <sup>nd</sup> Saturday
9	SUN	Holiday
10	MON	Internal exam for semester VI begins*
11	TUE	
12	WED	
13	THU	World Radio day
14	FRI	Congenital Heart Defect Awareness day
15	SAT	
16	SUN	Holiday
17	MON	
18	TUE	
19	WED	
20	THU	World Day of Social Justice
21	FRI	Holiday- Sivarathri, International Mother Language Day
22	SAT	Holiday-4 <sup>th</sup> Saturday
23	SUN	Holiday
24	MON	
25	TUE	
26	WED	
27	THU	World NGO Day
28	FRI	
29	SAT	
		<b>Total working days - 21 days</b>

*"Tomorrow belongs to the people who prepare for it today."  
Malcom.X*

MARCH 2020

DATE	DAY	
1	SUN	Holiday, World Civil Defence day
2	MON	
3	TUE	World Wildlife day
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	Holiday- International Women's Day
9	MON	Internal exam for semester II begins*
10	TUE	
11	WED	
12	THU	
13	FRI	World Consumer Day
14	SAT	Holiday-2 <sup>nd</sup> Saturday World Pi Day
15	SUN	Holiday, World Consumer Rights day
16	MON	Internal exam for semester IV begins
17	TUE	
18	WED	
19	THU	
20	FRI	World Water Day, Day of Happiness, World Sparrow Day
21	SAT	World Poetry day, International day of Nowruz
22	SUN	Holiday
23	MON	World Meteorological Day
24	TUE	Holiday World Tuberculosis day
25	WED	
26	THU	University exam for semester VI begins*
27	FRI	World Theatre day
28	SAT	Holiday-4 <sup>th</sup> Saturday
29	SUN	Holiday
30		
31		

**Total working days - 25 days**

*"The beautiful thing about learning is that no one can take it away from you" – B B King*



DATE	DAY	APRIL 2020
1	WED	World April Fool's Day
2	THU	International Children's Book Day
3	FRI	
4	SAT	
5	SUN	Holiday
6	MON	
7	TUE	
8	WED	
9	THU	Holiday - Maundy Thursday
10	FRI	Holiday - Good Friday
11	SAT	Holiday-2 <sup>nd</sup> Saturday
12	SUN	Holiday- Easter
13	MON	
14	TUE	Holiday - AmbedkarJayanthi, Vishu*
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	Holiday
20	MON	
21	TUE	
22	WED	
23	THU	English Language day
24	FRI	
25	SAT	Holiday - 4th Saturday World Malaria Day
26	SUN	Holiday
27	MON	
28	TUE	
29	WED	International Dance day
30	THU	International Jazz day
<b>Total working days - 21 days</b>		

\* University examination dates are subject to university ratification

*"Dreams is not what you see in sleep; it is the thing which doesn't let you sleep"*—APJ Abdul Kalam.