

2017-18

Agenda for college development Council scheduled on
20th July, 2017.

Time : 10:00 A.M

Venue: Principal's Room

- (1) Admission status (2017-18)
- (2) Results & Placements (2017-18) Pass out batch.
- (3) Programmes to improve academic excellence
- (4) Students outreach programmes
- (5) Infrastructural development
- (6) Possibility for the new value added courses.

Members Present

Signature.

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| 1. | Mr. Thomas T John |
| 2. | Er. Punnoose George |
| 3. | Ht Col John Jacob |
| 4. | Dr M.C. Philipose |
| 5. | Mr. Pradeep cherian |
| 7. | Prof M.C Joseph |
| 8. | Dr K. K John |
| 9. | Ms. Ambily Merlin Kuruvil |
| 10. | Mr. Anish B Bhaskaran |
| 11. | Ms. Tanja Thomas |
| 12. | Ms. Shiji Susan Andrews |
| 13. | Mr. Rajesh P. S |

Minutes of the meeting

The ideas, suggestions & recommendations proposed by the members of the college development council are listed in the given minutes detail.

1. The members of the meeting expressed their satisfaction with the placement record of 2016-17 batch.

2. Er. Punnoose George, the Chief Executive Officer directed the teachers to deliver the classes in a creative manner. He pointed out the importance of peer-group learning, group discussions & usage of other ICT methods to improve academic excellence.
3. Er. Punnoose George, the Chief Executive Officer directed the teachers to identify the weak students in every batch and provide special coaching to improve their performances.
4. Er. Punnoose George, the Chief Executive Officer advised the teachers to do Nano Course (Certificate Programme) to enhance their knowledge.
5. Mr. Thomas T John, Director Sainthgits Group of Institutions advised that the faculties should take initiative to actively engage the students in different club activities. Er. Punnoose George, the Chief Executive Officer suggested that the department should organize social activities and other extension activities to improve student's excellence.
6. Regarding the purchase of library books, Er. Punnoose George, the Chief Executive Officer suggested that the value added courses should be given on the basis of course outcome.
7. Lt. Col John Jacob, the Chief Operating Officer directed the department Heads to forward the requirements of the respective department immediately.

8. Regarding the purchase of library books, Er. Punnoose George suggested that the departments should give the details of books to be purchased to Mr. Rajesh P S, librarian.

Prepared by: Ms. Tania Thomas

Convenor, College Development Council.

Verified By: