



SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 14th June 2018

Venue: Principal's Office

Time : 1:55pm

The meeting started with a silent prayer.

- It was decided to hold the General Staff Meeting on 30th June 2018 and felicitate the meritorious children of staff on that day.
- Principal informed that admissions to the management quota seats were almost full.
- It was decided to felicitate the M G University Rank Holders at the Induction Programme. Cash prizes would be given for first 3 ranks and mementos and certificates for the other rank holders.
Asst Prof. Juby Thomas was given charge of Induction Day.
- It was decided to conduct orientation programme for 2nd and 3rd year students on 26th and 27th June respectively. Lr. Sherin Mary Andrews was given charge of orientation for 3rd years and Lr. Rani Tom for 2nd years.
It was decided to utilize the services of Placement Dept for the orientation programme.
- Dr. K K John informed the decision to celebrate Library Day with competitions for staff and students. Celebrations would begin on 19th June 9.30 am with an inauguration by the Principal.
- Principal informed the Executive Committee decision to enrich the library with a fund of Rs. 5 lakhs. Departments were asked to list out the book requirements and submit it by 22nd June.
- Asst Prof. Anu Zacharia informed all departments to nominate students for each post of the College Union. Final Decision would be taken based on competitions for the same.
- Asst Prof. Anju Ann Abraham informed the decision to organize Gitzblitz in August this year.
- Executive Chairman informed the decision to hold all school level competitions under one umbrella.
- Principal suggested that Arts, Gitzblitz and PTA may be organized on consecutive days to help save time and cost.
- It was informed that Director (Academics) Dr. M C Philipose would evaluate the teaching of all staff by attending their classes and offering constructive suggestions.
- Executive Chairman Er. Punnoose George stressed the importance of Peer teaching/ flip classes and suggested a committee be set up to formulate guidelines for the same.
- Principal informed the Executive Committee's decision to implement business attire dressing for final year students after issuing proper guidelines for the same.
It was asked to identify pictures depicting what may/may not be worn by them and good pictures be selected through a competition and displayed in the campus as guidelines
- It was also decided to implement Formal Dressing for staff once a week.
- Executive Chairman gave his consent for organizing staff tour. Asst Prof Anu Zacharia was nominated to work out the details.

- Lr. Tania Thomas suggested that a department wise get-together be organized after the first year students join as an ice breaker between juniors and seniors. It was decided to organize the same under the banner of the Department Associations.

The meeting ended by 4.10 pm

Members on leave

Asst Prof Vidya R Nair

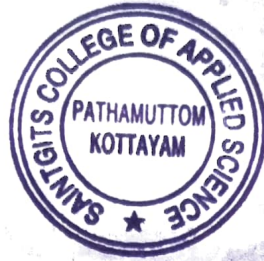
Asst Prof Arun Padhmanaban

Lr. Rahul Raveendran

Lr. Rani Tom

Lr. Reshmi Susan Jacob

Asst Prof Juby Thomas



Lr Preetha Thomas
Staff Secretary

Preetha Thomas

SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 24th January 2019

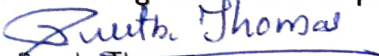
Venue: Principal's Office

Time: 2.00pm

The meeting started with a silent prayer.

- Dr. K K John updated the council of the arrangements made with regard to the National Seminar to be conducted by the Economics department on 12th February 2019.
- It was suggested to conduct the main events in the engineering college campus and the night session meant for the auto and bus drivers in the SCAS open auditorium.
- Mr. Thomas T John, Director, Saintgits Group of Institutions suggested to hold a Press Meet regarding the same.
- Principal informed that Fr. P A Philip, Deputy Secretary, HR Dept. MOSC, has consented to be the resource person for the PTA general body meeting scheduled to be held on 2nd February.
- Asst Prof. Lima Lukose informed the council about the arrangements for the Alumni Meet scheduled to be conducted on 26th January 2019. Budget has been approved and cultural programmes set.
- Lt Col. John Jacob suggested that ex- faculty members could be invited to the Alumni Meet so that alumni could get an opportunity to interact with them.
- Asst Prof. Anju Ann Abraham informed that all the ground work for the conduct of Gitzblitz was ready. 450 students from 30 institutions are expected to participate in the same. The registration fee would be Rs. 150/- per head.
- She also informed that efforts were being made to procure seeds to be distributed to the participants of Gitzblitz in lieu of the theme.
- Lt Col John Jacob suggested that reports of the odd semester and plan of action of the upcoming semester of all the clubs be presented in the next council meeting.

The meeting ended at 2.45 pm.


Lr. Preetha Thomas
Staff Secretary

