



SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 13th June 2019

Venue: Principal's Office

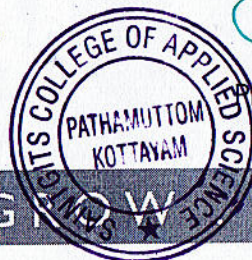
Time: 2.00 pm

The meeting started with a silent prayer.

- Council decided to conduct first year's Induction day on June 24th. Lr Pallavi Abraham will be the In charge of the program. Pandhal In Charge of the Program will be Lr Aby Alex William and Lr Manu Mohan. Second year and final year classes has to be suspended for that day.
- Orientation for first years is tentatively planned from July 1st to 6th at MOC Manganam. Asst Prof Ambily Merlin was asked to enquire about the availability of above mentioned date. Lr Akhil Ninan and Lr Manu Mohan will be the Incharges. Lr Sanju P Cherian, Lr Philson Philip and Lr David Joseph will lead the training program.
- Meeting decided to conduct second year and final year orientation on 3rd and Asst Prof Arun Padmanabhan and Asst Prof Anu Zacharia will be the coordinators.
- Asst Prof Anish B Bhaskaran informed that 1st year Mcom Classes will start from 17th June.
- Dr KK John informed that Library day will be celebrated for 3 days from 19th to 21st June. Lr Tania Thomas detailed out the competition's arranged for that day.
- Council suggested that Principal may issue a notice regarding the conduct of classes from 9 to 4.
- The meeting also decided to request the placement cell to adjust faculty for conducting add on courses for the second year degree courses and second year Mcom.

The meeting ended at 3.00 pm.
Lr Sherin Mary Andrews
Staff Secretary

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MC Joseph
Prof M C Joseph
Principal



SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 7th November 2019

Venue: Principal's Office

Time: 2.00 PM

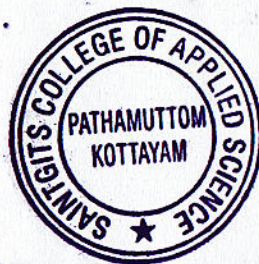
The meeting started with a silent prayer.

- It was decided in the meeting to start the 6th semester ug classes on 18th November and special time table is to be followed for the same.
- Principal directed all department heads to submit the timetable of next semester as it has to be forwarded to management.
- Lt Col John Jacob appreciated Asst Prof Anish B Bhaskaran for introducing Google Classrooms.
- Asst Prof Anu Zachariah informed the Council that BEC exams are scheduled on Nov 22nd and 23rd.
- Regarding the purchase of software by IPSR, Lt Col John Jacob directed Asst Prof Anu Zachariah to prepare an analysis report for the same.
- Asst Prof Anish B Bhaskaran informed the Council that they are planning to upload previous year university question papers in the college website.
- Lt Col John Jacob asked Asst Prof Ambili Merlin Kuruvilla to send a proposal for the cycle rally.

Meeting ended by 2.40 pm.

Lr Sherin Mary Andrews
Staff Secretary

Prof M C Joseph
Principal





SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 31st October 2019

Venue: Principal's Office

Time: 2.00 PM

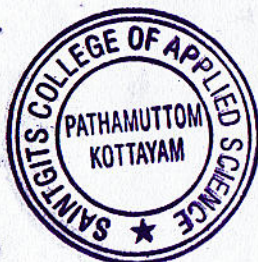
The meeting started with a silent prayer.

- It was decided in the meeting to start the 4th and 6th semester ug classes after one day of the completion of 3rd and 5th semester exams. and classes can be suspended in case of 50 % of students attending improvement exams.
- Asst Prof Ambily Merlin Kuruvilla informed that BCA department is planning to conduct Webinars for students.
- Asst Prof Anish B Bhaskaran informed the council that commerce department is planning to introduce Google classrooms for the students.
- Asst Prof Anu Zachariah informed the council that session on NAAC procedures s by Prof Jacob Kurian Onattu will be on Nov 5th at 9.30 am.
- Meeting decided to request the management regarding the purchase of software by IPSR for NAAC procedures and Campus Management.
- Result analysis of Isem Model exam (2019-2022) and Ist semester University exam (2018-2022) was presented by respective department heads in the meeting.
- Principal congratulated faculty members of BBA Department and English department for the excellent university results.
- In the meeting Asst Prof Anu Zachariah appreciated Lr Saparna P and Lr Ashly Mathew for the effective course file arrangement.
- Asst prof Ambily Merlin Kuruvilla informed the council that BCA department is planning to arrange a Cycle Rally on November 25th to mark the International Women's day against Violence.

Meeting ended by 2.40 pm.

Lr Sherin Mary Andrews
Staff Secretary

Prof M C Joseph
Principal





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SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 9th January 2020

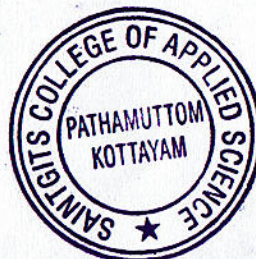
Venue: Principal's Office

Time: 2.00 PM

The meeting started with a silent prayer.

- In the Council meeting 4th semester university result analysis was presented by all the departments.
- The Council placed on record its appreciation for Asst Prof Sneha Jacob, Asst Prof Sreeja K S, Asst Prof Sanal Jacob, Lr Philson Philip, Lr Devika R and Lr David Joseph for securing excellent pass percentage in the 4th semester university results.
- Asst Prof Anish B Bhaskaran informed that the IAS career guidance class was organized for all the final year students and 200 students attended the session. Asst Prof Anish B Bhaskaran thanked Mr Antony Joseph, General Manager Placement Department for arranging the program.
- Asst Prof Seethu John informed the Council that, Alumni meeting of PG Department of commerce was conducted on 4th January and around 33 alumni attended the program.
- Meeting decided to conduct Gits Blitz on January 31st and PTA on February 1st.
- It was decided in the meeting to conduct second year students' talent show on 17th January from 3.30 pm onwards.
- Asst Prof Anu Zacharia informed that IIQA is almost complete will be uploaded soon in the website.
- Principal informed the Council that Annual Sports Day will be held in the last week of January.

Meeting ended by 3 pm.
Asst Prof Sherin Mary Andrews
Staff Secretary



Prof M C Joseph

Principal



SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF STAFF COUNCIL MEETING HELD ON 13th February 2020

Venue: Principal's Office

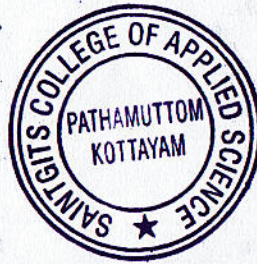
Time: 2.00 PM

The meeting started with a silent prayer.

- Dr Ancy Anthrayose informed the Council that 106 students attended the self-defense class and they have given a positive response about the program. Council placed on record its appreciation for Dr Ancy Anthrayose for the effective conduct of the program.
- It was decided in the meeting to conduct second internal exams for the second year students from March 9th onwards. Question papers should be submitted before February 28th.
- Asst Prof Arun Padmanabhan suggested to prepare a rank list of the first 10 students based on the first internal exam and to publish the rank list in the class notice board. Council welcomed the suggestion.
- Asst Prof Ambily Merlin Kuruvilla informed the Council that AISHE portal data entry is complete
- CEO of the College Er Punnose George advised to upload the SSR of NAAC by Feb 28th and SAAC by March 13th.
- Er Punnose George informed the Council about the plan to start new courses Integrated MBA and Bsc Psychology in SCAS.

Meeting ended by 3.30 pm.

Asst Prof Sherin Mary Andrews
Staff Secretary



Prof M C Joseph
Principal