

To

The Principal
Saintgits College of Applied Sciences

From

Asst. Prof Seethu John and Asst. Prof. Arun Padmanabhan
Bridge Course Coordinators

Monday, 06 September 2021

Sub: Proposal to Conduct One Week Bridge Course for First Year U.G Students 2021.

Dear Sir,

A Bridge course for newly admitted first year UG students is conducted every year before the commencement of the first semester classes. The main objective of the course is to bridge the gap between subjects studied at Pre-University level and subjects they would be studying in Graduation. The syllabus for the course is framed in such a way that they get basic knowledge on the subjects as well as to get acquainted with the college atmosphere.

Objectives of the Course

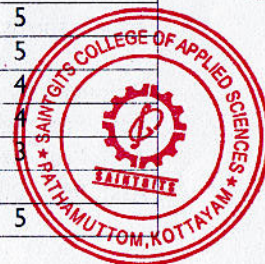
- To give the confidence and skills to successfully transform the students to the curriculum in the college.
- To enhance their language skills, motivation, personality development and prepare them to align with SCAS culture and curriculum.

Methodology

The bridge course curriculum is to be delivered to the students in various disciplines. A One-week bridge course comprises of 1 Pre Bridge Test + 5 course delivery days + 1 Post Bridge Test.

An entry level test will be conducted to assess academic as well as non academic capabilities of students through Google form prior to this bridge course. Bridge course delivery should be conducted 4 hours per day for 5 working days (4 X 5 = 20 hours). A post bridge course test is conducted after the completions of bridge course syllabus to assess the ability of student's suggestions are given to students for improvisation. The full responsibility of the proposed bridge course is vest with each department.

Sl. No	Subjects	No. of Hours
P.G Department of Commerce		
1	Core Subject I	5
2	Core Subject 2	5
3	Basic Mathematics	4
4	Language skills	3
5	Orientation to SCAS	3
P.G Department of Computer Application & AI		
1	Core Subject I	5
2	Core Subject 2	5
3	Basic Mathematics	4
4	English	3
5	Orientation to SCAS	3
B.B.A		
1	Core Subject I	5



2	Core Subject 2	5
3	Basic Mathematics	4
4	English	4
5	Orientation to SCAS	3
B.A		
1	Core Subject I	5
2	Core Subject 2	5
3	Basic Mathematics	4
4	English	4
5	Orientation to SCAS	3
B.A Psychology		
1	Core Subject I	5
2	Core Subject 2	5
3	Basic Mathematics	4
4	English	4
5	Orientation to SCAS	3

Proposed Dates

Curriculum / Timetable Preparation: -

16/09/2021

- 20 hours
- 5 days (4 hours per day)

Introductory meeting (Google Meet to be scheduled by the respective departments): -

20/09/2021 10 AM

- Principal Address
- Department wise addressing by HOD & Class teacher

Entry level test :-

20/09/2021

- To be conducted via Google forms (To be prepared by First Year Class Teacher)
- Minimum of 10 questions
- To get the minimum knowledge about the students in academic and non academic capabilities.

Commencement of bridge course: - ~~21~~ September - 2021

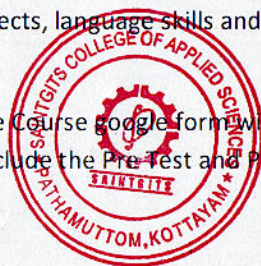
Post bridge test & Feedback of Students :- ~~28~~ September -2021

- Online mode
- 5 questions per subject (2 core subjects, language skills and mathematics)
- Total 20 questions

//Feedback form and non – academic Pre Bridge Course google forms will be provided. The concerned department class teachers should include the Pre Test and Post Test to the respective google forms.

Prepared by

Asst. Prof. Seethu John
Asst. Prof. Arun Padmanabhan
Asst. Prof. Dileena A. P.



PRINCIPAL
Dr. K.K John

well Appreciated . Please Go ahead.

[BCA] [SCAS] Bridge Course Program 2021-22

1 message

Saintgits <scas@saintgits.org>
To: Sammathew <sammathew121@gmail.com>
Bcc: scasstaff@saintgits.org

Thu, Sep 23, 2021 at 6:31 PM

23.09.2021

Dear Students/Parents/Guardians,

Warm Greetings from Saintgits College of Applied Sciences!

As per the order of Mahatma Gandhi University, first year classes commence 27th September, 2021 through online mode. We propose to conduct a Bridge Course Program from 27th September to 5th October 2021. There will be an examination based on the bridge course. All students are requested to join in the bridge course. The detailed time table will be intimated to you by the respective departments. For further communications, a separate WhatsApp group will be created for students and parents.

May I wish you a very happy academic year 2021-22.


Dr. K. K. John
Principal
Saintgits College of Applied Sciences, Kottayam



Department of Commerce

Bridge Course 2021-22-Time table

Day	Date	9:10 AM -10:05 AM		10:15 AM -11:10 AM		11:20 AM -12:15 PM		12:25 PM -1:20 PM
DAY 1	27-09-2021 MONDAY	Introductory Meeting		Pre Bridge Course Exam		x		x
DAY 2	28-09-2021 TUESDAY	Foundation in Accounting for Business		Foundation in Accounting for Business		ENGLISH		MATHS
DAY 3	29-09-2021 WEDNESDAY	Foundation in Accounting for Business	B R E A K	Foundation in Accounting for Business	B R E A K	ENGLISH	B R E A K	MATHS
DAY 4	30-09-2021 THURSDAY	Foundation in Accounting for Business		Foundation in Accounting for Business		ENGLISH		MATHS
DAY 5	01-09-2021 FRIDAY	Foundation in Accounting for Business		Foundation in Accounting for Business		ENGLISH		MATHS
DAY 6	04-09-2021 MONDAY	Foundation in Accounting for Business		Foundation in Accounting for Business		ORIENTATION		ORIENTATION
DAY 7	05-09-2021 TUESDAY	Post Bridge Course exam		Class Teacher Interaction & Feedback		x		x

[Signature]
Asst. Prof. Vineetha P George
Class Teacher

[Signature]
Asst. Prof. Anish B Bhaskaran
Head of the Department

[Signature]
Asst. Prof. Arun Padmanabhan
Asst. Prof. Seethu John
Bridge Course Coordinators



[Signature]
Dr. K.K John
Principal

CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org

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www.saintgits.org



DEPARTMENT OF COMMERCE
GOVERNMENT OF INDIA

SAINTGITS
COLLEGE OF MANAGEMENTS

Department of Commerce
Bridge Course 2011-12 Time table

Sl. No.	Day	Time	Subject	Faculty
1	MONDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
2	TUESDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
3	WEDNESDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
4	THURSDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
5	FRIDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
6	SATURDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
7	SUNDAY	10:00 AM - 12:00 PM	Accounting for Partners	Dr. J. S. Rao
8	MONDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao
9	TUESDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao
10	WEDNESDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao
11	THURSDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao
12	FRIDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao
13	SATURDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao
14	SUNDAY	12:30 PM - 2:30 PM	Accounting for Partners	Dr. J. S. Rao

Dr. J. S. Rao



Dr. J. S. Rao

Dr. J. S. Rao

Course Title	Foundation in Accountancy for Business
Year of Introduction	2021
Course Objective	To give a basic understanding of accounting practices along with various accounting theories in practice.
Course Outcome	CO1- Outline the concepts and characteristics of business
	CO2- Understand the basics of accounting process
Hours	20 Hours (10 Theory+10 Practical)

BRIDGE COURSE 2021
DEPARTMENT OF COMMERCE

COURSE CONTENT

Module-1				
Module Title	Introduction to Business & Stock market			
Meaning, Nature, Objectives of Business- Economic and Social Objectives		1	2	
Commerce- Trade and Aids to trade- Stock market-Share-Debenture (PRACTICAL SESSION)				
Module Title				
Accounting in business (12Hours)				
CHAPTER		2		
Introduction to Accountancy			2	
Book keeping-Accounting-Accountancy-Transactions-Debtor-Creditor-				
Asset-Liabilities				
-Rules for debit and credit				
Basic accounting equation (Practical)			2	
Title				
Journalising of transactions				
Journal- Meaning and Definition, Journalizing, process		2	2	



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COLLEGE OF APPLIED SCIENCES

Practical Problems			2	
Title				
Ledge creation				
Ledge-Meaning and Definition		2	1	
-Ledge Accounts(practical)				
			2	
Title				
Preparation of Trial Balance				
Trial Balance-Meaning, Objectives -Definition		2	1	
Preparation of Trial balance			1	
Title				
Final Accounts				
Final accounts-Meaning and Definition-Trading Account-Profit and Loss		2	3	
Account-Balance Sheet				
(Practical)			2	



Syllabus of Bridge Course

Basic Mathematics

BBA, BA, BCA

I. **Matrices**-Definition, Types of Matrices

- 1 Square Matrix
- 2 Diagonal Matrix
- 3 Scalar Matrix
- 4 Identity Matrix
- 5 Triangular Matrix

2. **Set Theory**

Definition and example, Types of sets

CO 1 – Analyze types of matrices

CO 2 – Explain types of sets.



Syllabus of Bridge Course

Basic Mathematics

1. Algebra

1.1. Addition and Subtraction of Fractions

1.2. Multiplication

1.3. Division

1.4. Factors

1.5. Fractions

1.6. Decimals

1.7. Percentages

1.8. Simple Interest

2. Geometry

2.1. Area and Perimeter



SYLLABUS
BRIDGE COURSE 2021-22
ENGLISH

MOUDULE I: PARTS OF SPEECH

- Noun
- Pronoun
- Adjective
- Verb
- Adverb
- Preposition
- Conjunction
- Interjection

MOUDULE II: COMMON ERRORS IN ENGLISH

- Subject- verb agreement
- Prepositional errors
- Tense
- Similar words
- Punctuation

COURSE OUTCOME

CO1 – Distinguish parts of speech in sentences (Analyze)

CO2 – Discover common errors in sentences (Analyze)



SYLLABUS

ENGL 101 - ENGLISH

ENGLISH

COURSE OBJECTIVES

- 1. Read and understand literary texts.
- 2. Analyze and interpret literary texts.
- 3. Write clear and effective essays.
- 4. Participate in class discussions.
- 5. Research and use sources effectively.

REQUIREMENTS

- 1. Attendance and participation.
- 2. Reading assignments.
- 3. Essays and papers.
- 4. Final exam.

COURSE OUTCOME

- CO1 - Analyze and interpret literary texts.
- CO2 - Write clear and effective essays.





Bridge Course 2021-22 - B.Com (Entry level test)

Questions Responses

Total points: 10

[Empty form area]

Section 1 of 4

Bridge Course 2021-22 - B. Com (Entry level test)



Greetings to all

Saintgits College of Applied Sciences, Pathamuttom, Kottayam is conducting a one week bridge course for the newly admitted students (2021-22). We wish to conduct an entry level test prior to the bridge course to know the academic as well as non academic capabilities of our students.

We assure you, we will extend our full support to build a fruitful and enlightening experience during your study in SCAS.

Best wishes !!!

Email *

Valid email

This form is collecting emails. [Change settings](#)

Name of the student

Short answer text



Month, day, year



Gender *

 Female Male

Student's Whatsapp Number *

Short answer text

Area of activities *

 Arts (Solo events) Arts (Group events) Drawing/ Painting Computer skills(Photoshop / Video editing etc) Sports Drama/ Skit/Mime Oratory skills Reading Creative Writing Photograpgy Other...

Please specify the name of the club you actively participated in your school *

Short answer text

Rate yourself *

	Excellent	Very Good	Good	Average	Poor
Leadership qu...	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Team player	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social respons...	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Belief in moral ...	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Discipline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Puncuality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adaptability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dynamic perso...	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Continuous lea...	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Area of Interest *


- Nature & Environment Club
- Photography Club
- Women's Club




- Youth Volunteering Club
- Music Club
- Dance Club
- Blood Donation Club
- IIMUN (A club modeled on the workings and deliberations of United Nations)
- Film Club
- UNAI (A club affiliated to UN based on it's ten principles)
- Health and Well being club
- HeforShe(A club for the cause of gender equality)
- YETS(A club to nurture and train promising students to excel in various feilds)
- English Club
- Organic Farming
- Quiz Club
- Life skills/ Soft skills Club
- Career Guidance
- Public Speaking and Debate Club
- Book Club
- Unnat Bharat Abhiyan



Please attach the scanned copy of your achievements (Certificates)

 Add file

 View folder



*

- Commerce
- Science
- Others

After section 1 Continue to next section

Section 2 of 4

Mathematics



Answer all questions

1. The average of 10 numbers is 23. If each number is increased by 4, what will the new average be? *

- 23
- 25
- 27
- 29

2. The average weight of 8 person's increases by 2.5 kg when a new person comes in place of one of them weighing 65 kg. What might be the weight of the new person? *

- 75 kgs
- 80 kgs
- 85 kgs



3. Given that the HCF of two numbers is 16 and their product is 6400, determine their

*

- 500
- 160
- 600
- 400

4. Determine the lowest natural number which when divided by 16, 28, 40, 77 leaves remainder 8 in each case.

*

- 6160
- 6168
- 4508
- 5016

5. The average monthly income of P and Q is Rs. 5050. The average monthly income of Q and R is Rs. 6250 and the average monthly income of P and R is Rs. 5200. The monthly

*

- 3500
- 4000
- 4050
- 5000

After section 2 Continue to next section



English



Identify the parts of speech of the underlined words

1. I forgot to take my shoes which was left under the kitchen table. *

- Preposition
- conjunction
- interjection

2. As I came she was leaving.

- Preposition
- conjunction
- adverb

3. Unfortunately, he was arrested. *

- Noun
- conjunction
- adverb

4. Arjun and his brother was present in the meeting. *

- adjective
- verb



5. She lost the race. *

- Noun
- verb
- pronoun

After section 3 Continue to next section

Section 4 of 4

Foundation in Accounting

Description (optional)





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Kottukulam Hills, Pathamuttom, Kottayam - 686 532
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Certificate of Appreciation

This is to certify that Mr/Ms Emie Treesa Abraham....., of first year B.Com (Taxation)..... program has successfully completed and secured **First** position in bridge course conducted by Department of Commerce..... in October 2020.

Given under the seal of the college


Dr. K. K. John
Principal



NAAC ACCREDITED INSTITUTION





Feedback Form - Bridge Course 2021-22 (Commerce)

Questions Responses 115 Settings

115 responses



Accepting responses

Summary

Question

Individual

Who has responded?

Email

noelnedumpallil@gmail.com

merwinsanil2002@gmail.com

shaunjacobphilip2002@gmail.com

jomamariam28@gmail.com

basiljohnson25082002@gmail.com

mathewmariyasusan@gmail.com

amaluanish89@gmail.com

meharmansoor4593@gmail.com

allk...@gmail.com



Name of the Student

115 responses

Aleena Susan Rajeesh

Devika S

Rabin Ruby

Athul Santhosh Abraham

Seby Mary Saji

Anandakrishnan A

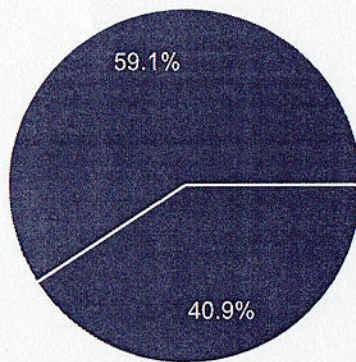
Angel Varghese

Alen Biju

Jeevan Jose

Programme

115 responses

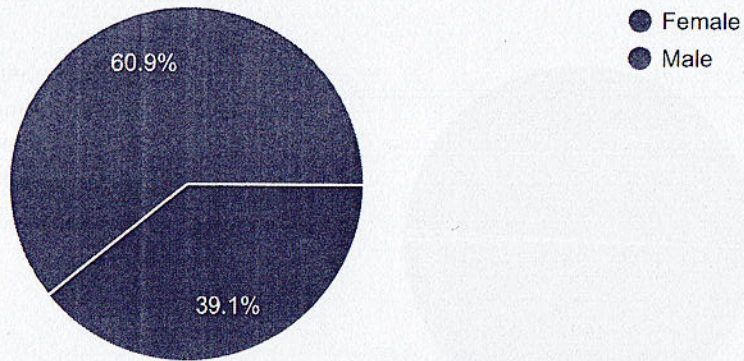


- B Com Taxation
- B Com Computer Applications
- Computer Applications & Artificial Intelligence
- Business Administration
- Corporate Economics
- Psychology



Gender

115 responses



Mobile Number (Whatsapp)

115 responses

+919744454090

8137874141

8593042261

9496721035

7025161531

8289934696

9961990455

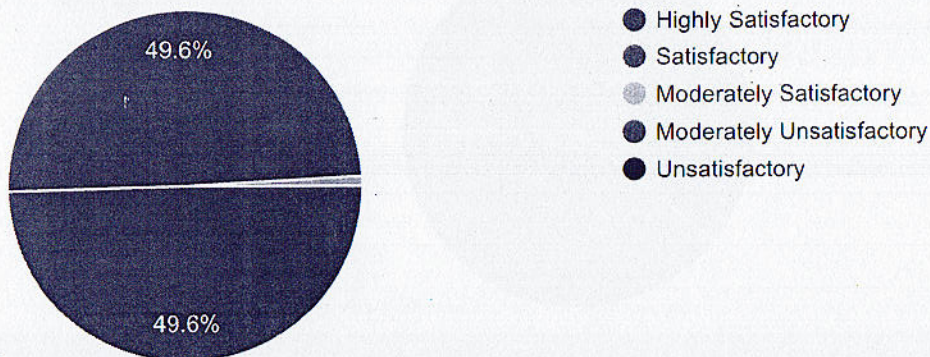
+97455820272

+971509747209

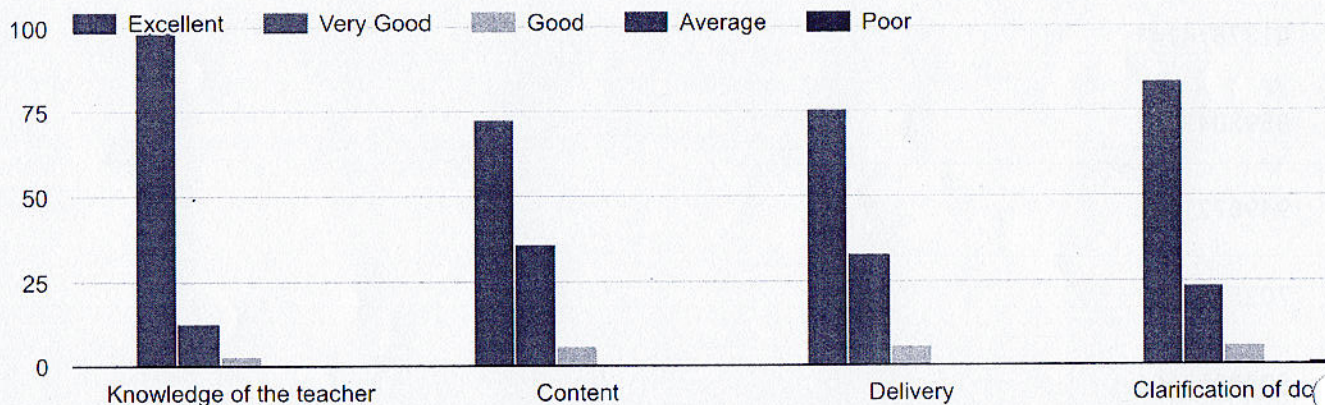


Bridge Course is clear and sufficient to provide an understanding of program to the students.

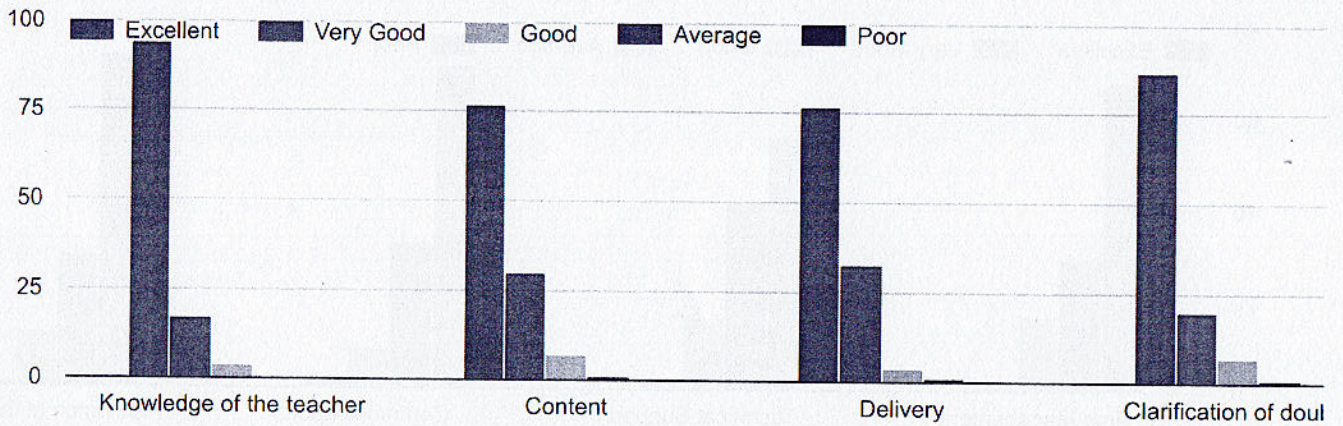
115 responses



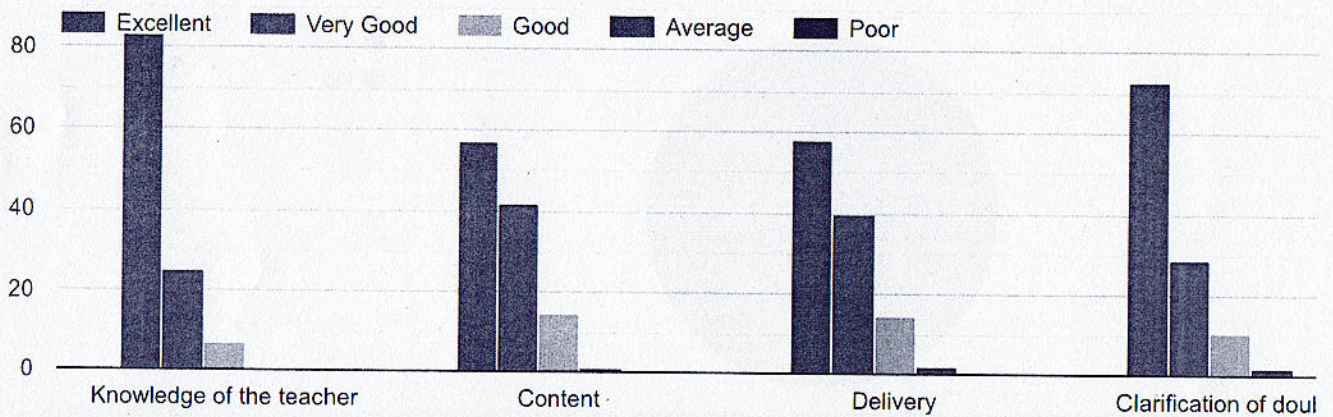
Rate the Subject you studied in Bridge Course based on below criteria (Foundation in Accountancy for Business)



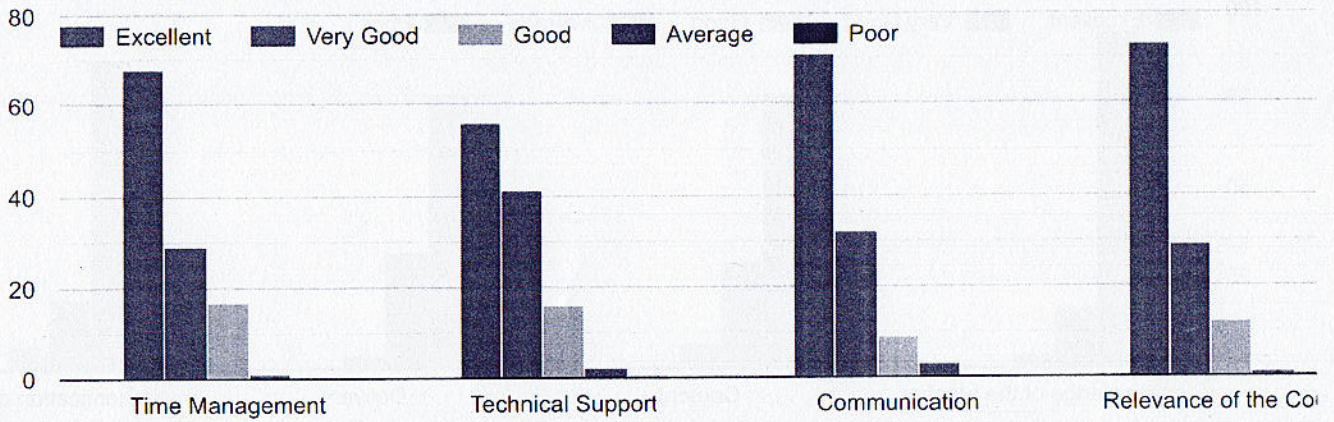
Rate the Subject you studied in Bridge Course based on below criteria (English)



Rate the Subject you studied in Bridge Course based on below criteria(Mathematics)

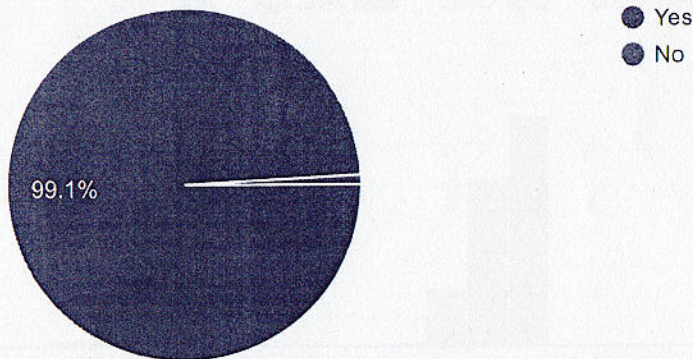


Rate the Program (Bridge Course 2021-22)



Bridge Course for first years should be continued for next Academic Year?

115 responses



Your Comments and Valuable Suggestions

115 responses

Nil

Thank you so much

I'm so lucky and glad to be a student of Saintgits. Thanking all faculties for improving our knowledge.

Good

It was very helpful.

If possible Teams account should be created by the college and given to the students beforehand which in turn helps in avoiding any sort of confusion regarding permitting students in the beginning as well as during class.

Many students(including me)exit the group while the class is in process due to network failure which is mainly caused due to the weather.

It is also hard for teachers to look into the lobby while teaching and hence the permission delays



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Report

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Feedback form and non – academic Pre Bridge Course google form was also provided. The concerned department class teachers included the Pre Test and Post Test to the respective google forms.

Event Coordinator

Asst. Prof. Seethu John

Asst. Prof. Arun Padmanabhan



Principal

