



## Criterion 3: Research, Innovations And Extension

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative**

# INSTITUTE OF ACCOUNTANTS

**CAMPUS**

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CD 747586

This is an agreement made between the principal, Saintgits College of Applied Sciences, Pathamuttam, herein called the first party, on one part, and M/S The Institute of Accountants, Ernakulam herein after Called the second party, on the other part.

Where the first party has decided to engage the second party to provide coaching for Professional Accounting, to the B.Com III YR students, who opted for the course, and the second party has agreed to accept the proposal under the terms and conditions stated below.

1. The classes will begin in June and extent till end of this academic year. During this period the second party will provide classes for professional Accounting and conduct internal tests & other evolutions.
2. The classes will be conducted twice a week - on Friday & Saturday from 10.00 am to 12.00 pm. The timings may be changed with the consent of both parties if necessity arises. The total course duration will be approximately 80 hrs. Total number of students 102.

3. The number of hours engaged shall under no circumstances fail below 90% of the required hours.



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K.B. Somasathan Pillai

RS-100. K.B. Somasathan Pillai,  
The Institute of Accountants,  
Ernakulam.

Saintgits College of Applied Sciences  
Kottukulam Hill, Pathamuttom P. O.  
Kottayam-686 532, Kerala



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4. It is the responsibility of the second party to report to the first party regarding the progress and performances of the students periodically.
5. The second party shall maintain attendance of the class, duly signed by the faculty and all other records as per the ISO norms.
6. The second party is responsible for conducting a minimum of 2 internal examinations in an academic year and submit the marks to the coordinator.
7. The first party will appoint a course coordinator to act as a mediator between the first & second parties and the students. The course coordinator has the right to supervise classes and give suggestions.
8. Under unavoidable conditions, if any one of the parties is not in a position to conduct the classes on any day, it must be informed to the courses coordinator and alternative arrangements made.
9. The list of faculty who shall handle the classes shall be as follows:
  - 1) Dr. K. B. Somanathan Pillai
  - 2) Preethu P. Nair
  - 3) Leenumol Varghese
  - 4) Devika Raj & it shall not be altered without mutual consent.
10. The faculty shall under no circumstance sent students outside the class during class hours and shall not give a break in between class hours.
11. The payment to the Second Party shall be made as follows: Of the total Rs: 4,500/-
  - 1) 50% shall be paid at the beginning of the course.
  - 2) The balance 50% after the completion of the entire course syllabus and submission of the internal marks, attendance, ISO records, course certificate and any other documents directed by the first party.



*Sreeleela*

**Principal**

**Saintgits College of Applied Sciences**

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam-686 532, Kerala

*[Signature]*

**DR. K. B. Somanathan Pillai**

**Director**

**The Institute of Accountants, Ernakulam**



**HOD** *[Signature]*  
for *Arush B. Bhanu*  
**Dept. of Commerce**