

Minutes of Grievance Redressal Committee as on 26/10/2021

Agenda

- To discuss the scope of Internal Compliance Cell (ICC).
- Approval of conducting gender audit.

Minutes

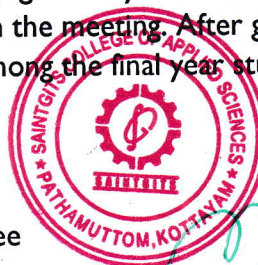
The suggestions and recommendations are discussed below:

- The committee put forward certain suggestions to define the scope of ICC. The ICC deals with grievances about any of the following matters:
 1. Academic Matters: Related to the timely issue of Mark-sheets, assessment and evaluation, library facilities, extension and extra-curricular activities, issuance of certificates or other examination related matters.
 2. General administration: Related to dues and payments for various items from the library, hostels etc.
 3. Other Matters: Related to infrastructural facilities, amenities and maintenance, safety and security, misbehaviors, availability of transportation etc.
- The Principal gave the approval to conduct a gender audit among second and third year students. The committee framed the objectives of gender audit as
 1. To ensure gender equality initiatives are followed and implemented in the campus.
 2. To understand the student's feedback on gender equality initiatives in the college.
 3. To identify the gaps and challenges in the gender equality initiatives.
- Ms. Tania Thomas, convener explained the process of conducting audit. She explained that the audit will be undergo through survey method. A questionnaire will be framed based on the objectives finalized in the meeting. After getting the approval from Principal it should be circulated among the final year students.

Prepared by:

Ms. Rani Tom

Convener-Grievance Redressal Committee



CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | mail@saintgits.org

www.saintgits.org

SAINTGITS

COLLEGE OF APPLIED SCIENCES



SAINTGIT

Minutes of The Grievance Redressal Committee 2021-2022

Date : 22 November 2021

Venue : Principal's office



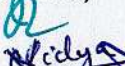

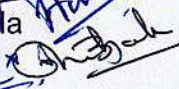


Agenda

1. Requirement for setting up a Photostat machine
2. Refilling sanitizer bottles in restrooms

Matters discussed:

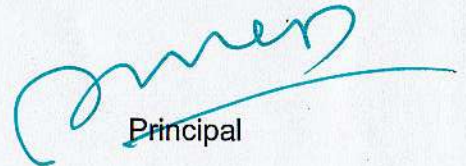
The committee decided to request the management for setting up a Photostat machine as the students find it difficult to reach SEC for the purpose. The committee also recommended the Office administration to do the needful at the earliest.

Members present :

1. Rani Tom(Convenor) 
2. Dr K K John 
3. Vidya R Nair 
4. Ambily Merlin Kuruville 
5. Anish B Bhaskaran 
6. Manu Mohan 
7. Anu Zacharia 



Asst Prof Rani Tom
Convenor



Principal

CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 |
mail@saintgits.org

www.saintgits.org

LEARN

GROW

EXCEL

Minutes of Grievance Redressal Committee as on 18/11/2020

Agenda

- To discuss the scope of Internal Compliance Cell (ICC).
- Approval of conducting gender audit.

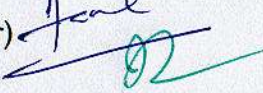
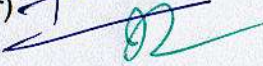




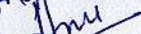
Minutes

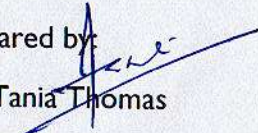
The suggestions and recommendations are discussed below:

- The committee put forward certain suggestions to define the scope of ICC. The ICC deals with grievances about any of the following matters:
 1. Academic Matters: Related to the timely issue of Mark-sheets, assessment and evaluation, library facilities, extension and extra-curricular activities, issuance of certificates or other examination related matters.
 2. General administration: Related to dues and payments for various items from the library, hostels etc.
 3. Other Matters: Related to infrastructural facilities, amenities and maintenance; safety and security, misbehaviours, availability of transportation etc.
- The Principal gave the approval to conduct a gender audit among second and third year students. The committee framed the objectives of gender audit as
 1. To ensure gender equality initiatives are followed and implemented in the campus.
 2. To understand the student's feedback on gender equality initiatives in the college.
 3. To identify the gaps and challenges in the gender equality initiatives.
- Ms. Tania Thomas, convener explained the process of conducting audit. She explained that the audit will be undergo through survey method. A questionnaire will be framed based on the objectives finalized in the meeting. After getting the approval from Principal it should be circulated among the final year students.



Members present :

1. Tania Thomas(Convener) 
2. Dr K K John(Principal) 
3. Vidya R Nair 
4. Ambily Merlin Kuruvilla 
5. Anish B Bhaskaran 
6. Manu Mohan 
7. Anu Zacharia 

Prepared by 

Ms. Tania Thomas

Convener-Grievance Redressal Committee



SAINTGITS COLLEGE OF APPLIED SCIENCES PATHAMUTTOM, KOTTAYAM

SAINTGITS
EARN.GROW.EXCEL

Minutes Of The Grievances Redressal Committee

2019-2020


The Grievances Redressal committee met on 12-07-2019 at Principal's room:

AGENDA

1. Requirement for more club activities
2. Additional books in the library

The G.R.C. discussed the matter and decided to request the management for setting up a disabled friendly toilet in the campus and also decided to request for purchasing additional books in the college library.

Members Present

1. Dr. K.K. John (Convener) 
2. Asst. Prof. Anish B Bhaskaran 
3. Lr. Tania Thomas 
4. Asst. Prof. Ambily Merlin Kuruvilla 
5. Lr. Rahul R 
6. Lr. David Joseph 
7. Asst. Prof. Anu Zachariah 
8. Mr. Baiju K Samuel 

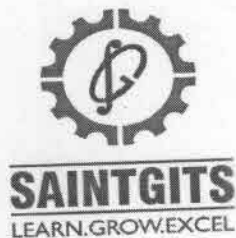


Prof. M C Joseph

Principal



LEARN . GROW . EXCEL



SAINTGITS COLLEGE OF APPLIED SCIENCES
MINUTES OF GRIEVANCES REDRESSAL COMMITTEE
2018-2019

The grievances redressal committee met on 26-07-2018 at Principal's room:

AGENDA

1. Requirement for Snack bar in the college campus
2. Additional books in the library

The G.R.C. discussed the matter and decided to request the management for setting up a Snack bar in the campus and also decided to request for purchasing additional books in the college library.

Members Present

Asst.Prof.Anish B Bhaskaran(Convenor)

Lr.Sanal Jacob

Lr.Pallavi Abraham

Lr.Reshmi susan Jacob

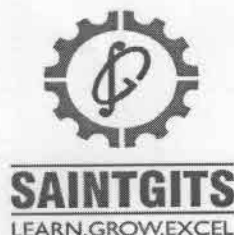
Lr.Rahul R

Lr.David Joseph

Asst.Prof.Anu Zacharia

Prof.M C Joseph
Principal





SAINTGITS COLLEGE OF APPLIED SCIENCES
MINUTES OF GRIEVANCES REDRESSAL COMMITTEE

2018-2019

The grievances redressal committee met on 17-01-2019 at Principal's room:

AGENDA

1. More time for Club activities
2. More ICT methods in taking the classes

The G.R.C. discussed the matter and decided to request the management for allocating one hour every week for club activities and also decided to request teachers to use more ICT methods in taking classes.

Members Present

Asst.Prof.Anish B Bhaskaran(Convenor)

Lr.Sanal Jacob

Lr.Pallavi Abraham

Lr.Reshmi susan Jacob

Lr.Rahul R

Lr.David Joseph

Asst.Prof.Anu Zacharia

Prof.M C Joseph

Principal





SAINTGITS COLLEGE OF APPLIED SCIENCES
MINUTES OF GRIEVANCES REDRESSAL COMMITTEE

2017-2018

The grievances redressal committee met on 11-01-2018 at Principal's room:

AGENDA

1. Laptop permission in the campus
2. Bus facility to boy's hostel to college during lunch break

The G.R.C. discussed the matter and decided to request the management availing bus facility to boy's hostel to college during the lunch break. The GRC also decided to request the principal to permit the use of laptops in the campus only when required.

Members Present

Dr.KK John(Convenor)

Asst.Prof.Anish B Bhaskaran

Lr.Tania Thomas

Asst.Prof.Ambily Merlin Kuruvilla

Lr.Joshija Jose

Prof.M C Joseph

Principal





SAINTGITS
LEARN.GROW.EXCEL

SAINTGITS COLLEGE OF APPLIED SCIENCES
MINUTES OF GRIEVANCES REDRESSAL COMMITTEE

2017-2018

The grievances redressal committee met on 20-07-2017 at Principal's room:

AGENDA

1. Requirement for General Store in the campus
2. Fitting curtains in the class rooms

The G.R.C. discussed the matter and decided to request the management for setting up a general store in the campus and also decided to request for the curtains in the class rooms.

Members Present

Dr.KK John(Convenor)

Asst.Prof.Anish B Bhaskaran

Lr.Tania Thomas

Asst.Prof.Ambily Merlin Kuruvilla

Lr.Joshija Jose

Prof.M C Joseph

Principal



SAINTGITS COLLEGE OF APPLIED SCIENCES,PATHAMUTTOM

MINUTES OF THE GREIVANCE REDRESSAL COMMITTEE

2016-2017

The grievance redressal committee met on 12-01-2017 at principal's room.

AGENDA

Requirement for additional systems in computer lab

Repairing of cooler in first floor

The G.R.C discussed this matters and informed to management to grand permission to satisfy these requirements.

Members Present

Dr.KK John(Convenor)

Asst.Prof.Anish B Bhaskaran

Lr.Sanal Jacob

Lr.Joshija Jose

Lr.Vidya R Nair

Asst.Prof.Arun Padmanabhan

Lr.Sanju P Cherian

Lr.Aby Alex William

