



Minutes of Internal Compliance Committee meeting on 27/9/2021

Venue: Principal's office

Time : 2.30 PM

The meeting started with a silent prayer.

- 1) It was decided to organize an orientation programme for all staff of SCAS to promote gender equity among the employees. The session will be handled by Ms. Sheba Rivy Simon LL.B., LL.M. , Assistant Professor, Department of Commerce on POSH Act and gender sensitization.
- 2) A session can also be arranged for the students to make them aware that there is a mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence in the institution.
- 3) Principal suggested that all grievances related to gender discrimination can also be reported in class committee meeting.

The meeting ended by 3.00 PM.

Members Present

1. Dr. K K John
2. Seethu John
3. Anju Ann Abraham
4. Saparna P
5. Shijin Scaria
6. Jinta Thomas
7. Jency Merin Joy
8. Chitra Prasanth

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Minutes of Internal Compliance cell Meeting held on 8 /1/2021

Venue: Principal office

Time: 2:30 PM

The meeting started with a silent prayer.

Action taken report


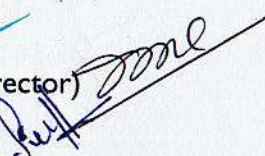
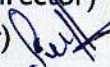
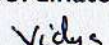
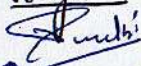

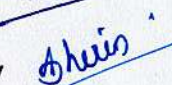
Poster for awareness was circulated among employees

1 .Grievances. – it was noted that no complaints of sexual harassment have been received from the employees and there is harmony among all the employees in the institution

2.It was suggested to extend the awareness activity among students also and they are going to enter a professional world after graduation

The meeting ended by 3.00 PM

Members Present:

8. K K John(Principal) 
9. M C Joseph(Associate Director) 
10. Seethu John (coordinator) 
11. Vidhya R Nair 
12. Preetha Thomas 
13. Athira S Kumar 
14. Sherin Mary Andrew 



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EXCEL

Minutes of Internal Compliance Cell Meeting held on 10/7/2020

Venue: Principal office


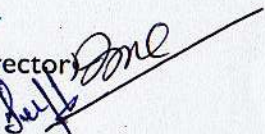

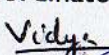
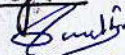


Time: 2:00 PM

The meeting started with a silent prayer.

1. Seethu John (Internal compliance cell coordinator) welcomed all the members to the meeting and explained the objective of the internal compliance cell is to prevent discrimination and sexual harassment, by promoting gender amity among employees and also to suggest appropriate recommendations to enhance harmony among employees.
2. It was suggested in the meeting for giving awareness through Poster

The meeting ended by 2.30 PM

Members Present:

1. K K John (Principal) 
2. M C Joseph (Associate Director) 
3. Seethu John (coordinator) 
4. Vidhya R Nair 
5. Preetha Thomas 
6. Athira S Kumar 
7. Sherin Mary Andrew 



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