

Date: 14-09-2021

Mr. Jerrymon Thomas  
Dubai – UAE

Dear Mr. Jerrymon

**Re: Appointment as Accounts Trainee**

We are very happy to inform you that you have been selected for the position of Accounts Trainee with Global Boiler Middle East Marine Equipment Repairing LLC with the Finance & Accounts Department.

The duration of training will be one year and during this period, you will be expected to fulfil all the duties and responsibilities assigned to you by the Regional Finance Manager, Mr. Umer Siddique who will also be the person whom you will be reporting.

As an Accounts trainee, you will be entitled for a fixed starting salary of AED 1,500 per month. In addition, company shall arrange applicable employment visa, and medical insurance as per the company policy. We would also like to inform you that during this period, you will not be entitled for any other kind of monetary benefits other than one casual leave a month. In case you plan to leave the company during the period of one year, you will be required to serve a notice period of two weeks.

**Confidentiality:**

You shall not either during the training period with the Company or thereafter use or disclose any information, data knowhow or process relating to technical/financial/commercial or other aspects of the Company, the use of which or disclosure could be considered detrimental to the interest of the Company, or any of its Affiliates. You will maintain complete secrecy and confidentiality with regard to such information and documents and shall not transfer/communicate/publish the same in any form or manner whatsoever or take copies of any documents/data etc. whatsoever connected with the Company's business without the express written consent of the Company. On cessation of your training, you will hand over all such information documents or photocopies thereof to the Company.

**Non-Competition:**

It is mutually agreed that after your training comes to an end, you shall not take up employment with any competitor/customer of the Company/its subsidiaries for a period of 1 year in UAE, as per the provisions of Article 127 of the Labor Law.

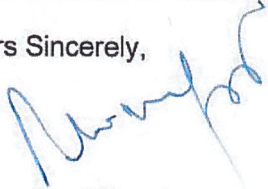
**Effective Date** : This offer / agreement to take effect during the proceeding one month from the offer date and upon your confirmation.

Our offer is Conditional upon you being able to meet and satisfy the Immigration and Health requirements of the U.A.E.

We trust you find the terms of this offer satisfactory, and you are advised to submit your acceptance and confirmation of the same by signing in the space provided below.

We look forward to hearing from you soon

Yours Sincerely,




**Managing Director**



**The above offer is accepted.**

Signed by:.....



JERRY MON

Date: 15/9/21.....