

## Criterion 3: Research, Innovations and Extension

MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research and other academic activities

**On-the-job training**

**Department of Commerce  
2018-19**

**CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

**CORPORATE OFFICE**

III Floor, Unity Building, K. K. Road, Kottayam - 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

**[www.saintgits.org](http://www.saintgits.org)**

# SAINTGITS

COLLEGE OF APPLIED SCIENCES



**SAINTGITS**

LEARN GROW EXCEL

3.6.2018

To

Ms. Lima Lukose  
Department Commerce  
Saintgits College of Applied Sciences

Dear Lima Miss

Sub:- Nomination as the Coordinator of OJT 2018-19

As per the decision of the Department meeting, you are nominated as the coordinator of the On the job Training. You are required to execute the program and submit all the required documents to the under signed within a fortnight after the program.



PRINCIPAL





SAINTGITS

SAINTGITS COLLEGE OF APPLIED SCIENCES  
PATHAMUTTOM, KOTTAYAM

PG DEPARTMENT OF COMMERCE

COM.DEP/7/06/2018

From

Lima Lukose

Assistant Professor

To

Prof. M C Joseph

Principal

Respected Sir,

As part of experiential learning, to get exposure to real job scenario, P G Department of Commerce is conducting on the job training for fourth semester students in the month of April & May 2019. I request you to grant permission for the same.

Prepared By,

Asst. Prof. Lima Lukose

Verified By,

Asst. Prof. Anish B Bhaskran

Approved By,

Prof. M C Joseph



**SAINTGITS COLLEGE OF APPLIED SCIENCES**

Kottukulam Hills, Pathamuttom P O, Kottayam - 686 532.

**B.Com -Taxation****DETAILS OF INTERNSHIP**

No	Name	organisation
1	Achsah Babu	Charles & Co, Kottarakkara
2	Aishwarya R Shenoy	Ayyar& Cherian KTM
3	Akhil Varughese Mathew	GK & Associates, TVM
4	Alan Mathew Cherian	Appolo Tyres, Kochi
5	Alen George Cheriyan	Hospitality Group of Companies,LLC Abu Dhabi
6	Alma Mariam Thomas	Jose Chandy& Co. Chry
7	Alwin Kuruvilla Varkey	Ayyar& Cherian, KTM
8	Anisha Ann Raju	TPMG & Associates Chartered Accountants, B'Lore
9	Anju Sara Manoj	TPMG & Associates Chartered Accountants,B'Lore
10	Anna Achu Kurian	Doha Bank, Doha, Qatar
11	Ashy Mariam Anil	Bharath Oxygen Licence, Chennai
12	Bibin K Mathews	Thoombunkal Associates, Chry
13	Bilal Pathan P A	Sona Marbles, Thengana
14	Blessy Juby	Ayyar& Cherian, KTM
15	Chelsa Manoj	R K Raju&Co. Thruvalla
16	Deepumon G Pillai	Apollo Tyres, Kochi
17	Dennis Varghese	Muthoot Fincorp Ltd
18	Denny Kochumman Daniel	Al- Maria Office supplies Co. LLC, Abu Dhabi
19	Goodwin Kurian Thomas	P&K Thiruvalla
20	Grara Kuriakose	M K kuruvilla& Co. Kottaym
21	Helen Sarah Varghese	Ayyar& Cherian KTM
22	Hemil Jo Jacob	Doha Brokerage& Financial Services, EKM
23	J Harikrishnan	Appolo Tyres, Kochi
24	Jayson Tom Jose	Kunnukandathil Tax Chambers, Thiruvalla



25	Jeslin Joseph Edicheria	G K Associates, KTM
26	Jesmy Reeba Abraham	Moore Stephens, Bahrain
27	Jinny Susan Joseph	Elias George & Associates, Kochi
28	Josna Shaji	Ayyar & Cherian KTM
29	Jude John Siby	Basma Co. Bahrain
30	Kezia Thomas	Ayyar & Cherian KTM
31	Megha Mohan	R K Raju & Co. Thruvalla
32	Mereesa Sara Saji	Redco Construction Al- Mana, Doha, Qatar
33	Merlin Ann Mathew	Varghese Mathew & Associates, Pathanamthitta
34	Naveena Ann Biju	Al Aton Trading LLC, Oman
35	Neha Saira Kuruvilla	Cancelled
36	Nowfal Kamaruddin	Sona Marbles, Thengana
37	Pooja V Sabu	Apollo Tyres, Kochi
38	Remitha Merin Ebi	Jose Chandy & Co. Chry
39	Reshma Mariam John	Al Mashan, General Trading Contracting Co, Kuwait
40	Ria Sunny	Thomas & James Chartered Accountants, KTM
41	Rijo Iype Thomas	Altech Aluminium & Steel, Doha, Qatar
42	Riya Sara John	Ayyar & Cherian KTM
43	Rojo Joseph	Doha Brokerage & Financial Services, EKM
44	Sabin Skaria Pozhimannil	Abraham & Kurian Chartered Accountants, Thiruvalla
45	Sandeep N S	Geojit Financial Service Ltd, Padivattom, Kochi
46	Sandra Miria Boby	Zachariah & Zachariah Chartered accountants, KTM
47	Sangeetha M	Ayyar & Cherian KTM
48	Sathya Tharun G	Rangamani Associates, KTM
49	Shawn Vilavinal Saji	Geojit Financial Service Ltd, Padivattom, Kochi
50	Shilpa Hari	Traco Cables Co. Ltd, Thiruvalla
51	Shyil Dev	Travancore Hydrotech, EKM
52	Sintu K Joseph	Jose Chandy & Co. Chry
53	Sneha Susan Sujoy	Heny ep Capital Markets, Dubai
54	Taniya Regi	P K Raju & Co., Thiruvalla

55	Thanuj V Raj	Geojit Financial Service Ltd, Padivattom, Kochi
56	Timothy Mark Roy	Apollo Tyres Kochi
57	Tissa Kuncheria	Jose Chandy & Co. Cry
58	Unnikrishnan Nair P P	Ayyar & Cherian, KTM
59	Vinayak Prakash	Vipul Kumar Enterprises, Muscat, Oman
60	Visakh S Kumar	
61	Yadhu Krishnan P M	Rangamani Associates, KTM
62	Yedu Krishnan R	Rangamani Associates, KTM

Prepared By;  
Asst. Prof. Lima Lukose  
Internship Coordinator

*Lima*

Verified By:  
Asst. Prof. Anish B Bhaskaran  
Academic Coordinator

*Anish B*

Approved By;  
Prof. M C Joseph  
Principal

*MC Joseph*





55	Thanuj V Raj	Geojit Financial Service Ltd, Padivattom, Kochi
56	Timothy Mark Roy	Apollo Tyres Kochi
57	Tissa Kuncheria	Jose Chandy & Co. Cry
58	Unnikrishnan Nair P P	Ayyar & Cherian, KTM
59	Vinayak Prakash	Vipul Kumar Enterprises, Muscat, Oman
60	Visakh S Kumar	
61	Yadhu Krishnan P M	Rangamani Associates, KTM
62	Yedu Krishnan R	Rangamani Associates, KTM

Prepared By;  
Asst. Prof. Lima Lukose  
Internship Coordinator

*Lima*

Verified By:  
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Academic Coordinator

*Anish B*

Approved By;  
Prof. M C Joseph  
Principal

*MC Joseph*





# SAINTGITS COLLEGE OF APPLIED SCIENCES

Kottukulam Hills, Pathamuttom P O, Kottayam - 686 532.

B.Com with Computer Applications  
2017-2020

A- DIVISION

## DETAILS OF INTERNSHIP

No	Name	ORGANISATION
1	Aabid M Ashraf	Exon Tyres, Manipuzha
2	Aadarsh Bijoy	Nirapara
3	Abhiram M H	Cancelled
4	Abin Abraham Saju	Scopeta Aparels, B'lore
5	Ajith Saji	R K Varghese & Associates, Thrippunithura
6	Aju Ajith	Nambiar & Thomas Cartered Accountants, KTM
7	Akash John Mathew	Al Nisf Electrical Company, KWT
8	Akhil Biju	Manakattu Aggregates, Poovanthuruthu
9	Akhila Arun Kumar	Rawdata Technologies, Palarivattom
10	Akhila Thomas Abraham	Alpha Fire Services, Bahrain
11	Alina Rachel Achenkunju	V Alexander & CO., Thiruvalla
12	Alina Roy	Sam Chacko & Associates Chry
13	Alrin Antony Rebello	Cochin Port Trust, Willington island
14	Amal Santhosh Abraham	Ayyar& Cherian, Kottayam
15	Amal Sureshkumar	United Grease& Lubricants, UAE
16	Amal T Anish	Service coop Bank Mallappally
17	Ameer Thajudeen	Hedge, Cochin
18	Anand P	R K Varghese & Associates, Thrippunithura
19	Aneena Maria Abraham	Joseph Mathew& Co, KTM
20	Aneena Stanley	Hedge equities, Palarivattom
21	Aneeta Anna Aniyan	Safa Company Ltd, Bahrain
22	Anu Varghese	Traco Cables



23	Arun Alex Ummen	Muthoot Fincorp, Kollam
24	Arun Kuriakose	Nambiar & Thomas Chartered Accountants, KTM
25	Ashwin Mathew Abraham	Y. K. Almoyyad & Sons, Bahrain
26	Athul B Varghese	Manakkattu Aggregate, poovanthuruthu
27	Athul J Peethambaran	Sona Marbles, Thengana
28	Bency Elsa Mathew	Traco Cables Co. Ltd, Thiruvalla
29	Beryl Geo Biji	United Business Group W.L.L, Kuwait
30	Bilal Muhammed	R K Varghese & Associates, Thrippunithura
31	Binsy Mariam Mathews	Yaquby International, Bahrain
32	Blessy S	Sam Chacko & Associates, Chry
33	Cherin Babu	Kunnukandathil Tax Chambers, Thiruvalla
34	Chippy Ann Jacob	M. V Tomy & Co. KTM
35	Danies Alex K	Milma, Kollam
36	Deepak B John	Sona Marbles, Thengana
37	Diffna Elsa George	e Promis Solutions, Dubai
38	Eliza Wilson	Regi Abraham & Co, Mallappally
39	Ephraim Joseph Abraham	Mohammad AShuhaib & Sons Trading Co Ltd, KWT
40	Fardan Bin Yusaf	Hedge, Cochin
41	Fini Ruth Thomas	Hoerbiger Service Middle East FZE, UAE
42	Finny Varghese	Traco Cables Co. Ltd, Thiruvalla
43	Flery Mary Philip	Al- Qayam Electricals Ltd, Bahrain
44	Gokul Gopakumar	R B PAI & Associates, KTM
45	Gopikrishnan S	Ayyar & Cherian, KTM
46	Irene Joseph	TRACO cable Co. Ltd, EKM
47	Jasmin John	TRACO cable Co. Ltd, KTM
48	Jeeba Biju	CA Mammen George, Chengannur
49	Jeril George Varghese	International Tours & Travels, Thiruvalla
50	Jerin P Chacko	Coop Bank Mallappally
51	Jerlin Jose Mathew	Trinity polymers, kunnamthanam
52	Jeswin Mathew	Not doing ojt because of accident
53	Jewel Shine	Malayala Manorama KTM

54	Jisha Kunjumon	Hedge equities, Kottayam
55	Jiya Mariam Mathew	Bimal c Shekhar, Chartered Accountants KTM
56	Job Malayil Reji	Cancelled
57	Jobin K Biji	Nambiar & Thomas Chartered Accountants, KTM
58	Joel C Samuel	Ayyar & Cherian, KTM
59	Johan John K	Coop Bank Mallappally
60	John C Joseph	Manakkattu Aggregate, poovanthuruthu
61	Joshna Leela Jacob	M. V Tomy & Co. KTM
62	Juleah Ann Mathew	Ayyar & Cherian, KTM

Prepared By;  
Asst. Prof. Lima Lukose  
Internship Coordinator

*Lima Lukose*

Verified By:  
Asst. Prof. Anish B Bhaskaran  
Academic Coordinator

*Anish B Bhaskaran*

Approved By;  
Prof. M C Joseph  
Principal

*M C Joseph*





54	Jisha Kunjumon	Hedge equities, Kottuvattom
55	Jiya Mariam Mathew	Bimal c Shekhar, Chartered Accountants KTM
56	Job Malayil Reji	Cancelled
57	Jobin K Biji	Nambiar & Thomas Chartered Accountants, KTM
58	Joel C Samuel	Ayyar & Cherian, KTM
59	Johan John K	Coop Bank Mallappally
60	John C Joseph	Manakkattu Aggregate, poovanthuruthu
61	Joshna Leela Jacob	M. V Tomy & Co. KTM
62	Juleah Ann Mathew	Ayyar & Cherian, KTM

Prepared By;  
Asst. Prof. Lima Lukose  
Internship Coordinator

*Lima Lukose*

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Academic Coordinator

*Anish B Bhaskaran*

Approved By;  
Prof. M C Joseph  
Principal

*M C Joseph*



# SAINTGITS COLLEGE OF APPLIED SCIENCES

Kottukulam Hills, Pathamuttom P O, Kottayam - 686 532.

B.Com with Computer Applications

2017-2020

## DETAILS OF INTERNSHIP

No	Name	Admission No
1	Kajal Kishor	Traco Cables Co. Ltd, Thiruvalla
2	Karthik A Kumar	Cancelled
3	Kesia Ann Cherian	RajkumarEruppackal& Co, KTM
4	Kesia P Vinoy	Baby Marine Group, EKM
5	Kevin K Zachariah	Rijesh Chirathalattu& associates, KTM
6	Kevin Yohan John	M S Padmanabhan& Associates, KTM
7	Kezia Mariam Saji	RajkumarEruppackal& Co, KTM
8	Kichumol S	Applo Tyres, Kochi
9	Krupa Scaria	Account Society of Travancore, Thiruvalla
10	Libin P George	Cancelled
11	Liya Susan Jacob	Baby Marine Group, EKM
12	Megha Ann Varghese	Elias George& Associates
13	Milan Moncy	M S Padmanabhan& Associates, KTM
14	Milka Mariyam Jacob	Account Society of Travancore, Thiruvalla
15	Muhammad Azharudheen A	Info Park Kochi
16	Muhammed Ajmal	Vazhappally Coop Bank
17	Muhammed Faaiz N	Hedge, Kochi
18	Naveen Joshi	Ayyar& Cherian, KTM
19	Naveen K Kurian	Hedge, Kochi
20	Neenu Thomas	Ayyar& Cherian, KTM
21	Neethu Mariam George	Capriole construction,dubai
22	Nikhil Prince	M S Padmanabhan& Associates, KTM
23	Nimmita Idiculla	Baby Marine Group, EKM



24	Noel Shaji	Hedge, Kochi
25	Parvathy R	Elias George & Associates, Kochi
26	Pheby Joe Paul	M S Padmanabhan & Associates, KTM
27	Prilby Biju	Malayala Manorama KTM
28	Priya Rachel Varghese	Account Society of Travancore, Thiruvalla
29	Reshma Mariam Zachariah	Ooredoo, Doha, Qatar
30	Ribin Roy Paul	Thomas Mathew & Associates Thiruvalla
31	Riona Annie Raju	Salam Studio & Stores, Doha, Qatar
32	Rohin Kuruvilla Koshy	cancelled
33	Rohith Rajan Varghese	Ayyar & Cherian, KTM
34	Sagar M Varughese	Hedge, Kochi
35	Sandesh Baiju	Ayyar & Cherian, KTM
36	Sangeerth S	Cancelled
37	Santhi Sivanandan	Apollo Tyres Kochi
38	Sarah Joy Attiyil	Emirate Commercial Business Service LLC Abu Dhabi
39	Sayana K S	Ayyar & Cherian, KTM
40	Shanu Ann Shibu	Joseph Mathew & Co, KTM
41	Shibin Mathew	Cochin Port Trust, Willington Island
42	Shine Joy Abraham	EAST Aluminium Ltd, Bahrain
43	Shraya Sunny	EAST Aluminium Ltd, Bahrain
44	Shyam Babu	M S Padmanabhan & Associates, KTM
45	Shybi Mariyam Thomas	Account Society of Travancore, Thiruvalla
46	Simi P Sunny	Traco Cables Co. Ltd, Thiruvalla
47	Sini George	Charles & Co, Kottarakkara
48	Sithara K Joseph	Ayyar & Cherian, KTM
49	Smera Sudheesh	Apollo Tyres Kochi
50	Sneha Elsa Rajju	Roshan Thomas & Co, EKM South, Kochi
51	Sneha Mariam Jacob	Joseph Mathew & Co, KTM
52	Sneha Sunil	Malayala Manorama, KTM
53	Sreehari V R	Saji K Thomas & Co, Ekm



54	Suhana Illias	Account Society of ,ravancore, Thiruvalla
55	Sujin Mathews Ninan	Hedge, Kochi
56	Susan Sunu Kurian	New Medical Centre, UAE
57	Tija Saju Kovoor	Mohammed Farced fine Foods, Bahrain
58	Tinkle Tony Abraham	H.S Al Homaizi, Kuwait
59	Tony Saji	Hedge, Kochi

Prepared By;  
Asst. Prof.Lima Lukose  
Internship Coordinator

Verified By:  
Asst. Prof. Anish B Bhaskaran  
Academic Coordinator

Approved By;  
Prof. M C Joseph  
Principal





# SAINTGITS COLLEGE OF APPLIED SCIENCES

KOTTUKULAMTHILLES, PATHANJITHOMPO, KOTTAYAM, KERALA-686 532

Tel No 95-481-3292415/ 2433787

E-mail: [commerce@scas.saintgits.org](mailto:commerce@scas.saintgits.org)

Prof. M.C. Joseph  
PRINCIPAL

Registered Office  
III-Floor, Unity Buildings,  
K. K. Road, Kottayam-686 002  
Kerala State, India  
Tel / Fax No 91-481-2524330

Ref.No. SCAS/OJT/2018/S4B.51

29<sup>th</sup> March 2019

To,  
Manager  
Exon Tyres  
Manipuzha  
Nattakom

Sub: On the Job Training for Second year Model III B.Com students-request for permission-reg.

*Greetings from Saintgits College of Applied Sciences!*

We will be highly grateful if you would kindly permit the second year B.Com student mentioned herein to do On the Job Training (OJT) for a period of one month in your esteemed organization.

It is mandatory for second year Model III B.Com students of Mahatma Gandhi University to undergo OJT for one month during the summer vacation (April/May) in an esteemed industrial / financial / business institution.

It will be very kind of you, if you would grant permission to undergo OJT. Also, please issue a certificate showing attendance and work performance to the following students.

L.Aabid M Ashraf

We assure you that our student will adhere to all the rules and regulations of your firm. We look forward for an opportunity to reciprocate.

Thanking you,  
Yours sincerely,

Asst. Prof. Lima Lukose

OJT in charge

Prof. M.C. Joseph

Principal



*Handwritten signature and date: 29/3/2019*



# SAINTGITS COLLEGE OF APPLIED SCIENCES

KOTTUKULAMHILLS, PATHAMU THOM P.O. KOTTAYAM, KERALA-686 532

Tel.No.95-481-3292445, 2433787

E-mail: [commercecas@saintgits.org](mailto:commercecas@saintgits.org)

Prof. M.C Joseph  
PRINCIPAL

Registered Office  
III- Floor, Unity Buildings,  
K.K.Road, Kottayam-686 002  
Kerala State, India  
Tel. / Fax No.91-481-2584330

Ref.No. SCAS/OJT/2018/S4B.51

6<sup>th</sup> February 2019

To,  
Manager  
M. V Tomy & Co.  
Chartered Accountant  
Vallady Goods Shed Road,  
Kottayam

Sub: On the Job Training for Second year Model III B.Com students-request for permission-reg.

*Greetings from Saintgits College of Applied Sciences!*

We will be highly grateful if you would kindly permit the second year B.Com student mentioned herein to do On the Job Training (OJT) for a period of one month in your esteemed organization.

It is mandatory for second year Model III B.Com students of Mahatma Gandhi University to undergo OJT for one month during the summer vacation (April/May) in an esteemed industrial / financial / business institution.

It will be very kind of you, if you would grant permission to undergo OJT. Also, please issue a certificate showing attendance and work performance to the following student.

1. Chippy Ann Jacob
2. Joshna Leela Jacob

We assure you that our student will adhere to all the rules and regulations of your firm. We look forward for an opportunity to reciprocate.

Thanking you,  
Yours sincerely,

Asst. Prof. Lima Lukose

OJT in charge

Prof. M.C. Joseph

Principal



*Received*  
Principal  
Date: 06/02/2019  
Signature: \_\_\_\_\_  
Stamp: \_\_\_\_\_





**AYYAR & CHERIAN**  
CHARTERED ACCOUNTANTS

Post Box No. 79, Sreenivasa Ayyar Road  
Kottayam - 686 001, Kerala  
Phone : Off. 2567503, 2566968  
email : ayyarandcherian@gmail.com

### CERTIFICATE

This is to certify that Miss. Aishwarya . R .Shenoy , D/o.Ramesh Shenoy.P.K, Venu Nivas, Thazhathangady.P.O, Kottayam, Kerala -686005 pursuing B.Com degree Course at Saintgits College of Applied Sciences, Pathamuttom.P.O, Kottayam, Kerala-686532 has successfully completed on the job training from 1-04-2019 to 24-04-2019 in accounting and taxation matters at this institution .

We take this opportunity to wish her all success in her career.

Kottayam,  
24<sup>th</sup> April, 2019

For AYYAR AND CHERIAN  
CHARTERED ACCOUNTANTS

*Beena Mathew*  
BEENA MATHEW FCA  
M.No. 221957 (Partner)  
FRN 000284S



# G.K. & ASSOCIATES

(Tax, Audit, Accounts)

Trida Centre, FF-11, Medical College P.O.,  
Thiruvananthapuram - 695 011  
Phone : 0471 - 2442859, Mob : 9847066414  
E-mail ID : gktaxassociates@yahoo.co.in

No.

Date.....

## INTERNSHIP CERTIFICATE

This is to affirm that **Akhil Varughese Mathew**, pursuing his B.Com 2nd Year at Saingits College of Applied Sciences, has successfully completed summer internship at **GK & Associates**, having office at FF-11, TRIDA Centre, Medical College PO, Trivandrum 695011 from 1st April 2019 to 30th April 2019

We found him sincere, hardworking, technically sound and result oriented. He worked well as part of a team during his tenure. We take this opportunity to thank him and wish him all the best for his future.

Date: 30.04.2019  
Place: Trivandrum



For GK & Associates

  
Georgekutty John  
General Manager





**JOSE CHANDY & CO.**

Chartered Accountants

Assissi Building  
Market Road  
Changanacherry - 686 101  
Ph: 0481 - 2426329  
Mob: 9349507656

E-mail: jchandi2008@gmail.com

01 . 07 . 2019

## CERTIFICATE

This is to certify that Miss. Alma  
Mariam Thomas has done internship in our  
firm for a period of 3 week from April 8<sup>th</sup> to  
May 3<sup>rd</sup> 2019.



For JOSE CHANDY & CO.  
CHARTERED ACCOUNTANTS

CA. Jose Chandy B.Com, FCA  
M.No. 225329 (Proprietor)  
FRN 001361S



**Josy Thomas FCA**  
**Chartered Accountant**

Ayyar & Cherian, First Floor, Castle Charis Complex, Kalathipady, Vadavathoor P.O., Kottayam, Kerala-686 010  
Phone: +91 481 2576686, Mob: +91 7034086686, 9447051686  
E-mail: office.cajosy@gmail.com, cajosy.in@gmail.com

**ON THE JOB TRAINING CERTIFICATE**

This is to certify that Mr. Alwin Kuruvilla Varkey, son of K.V.Kuruvilla residing at Kochuparambil House, Rubber Board.P.O, Kottayam, Kerala, Pin-686009, IV<sup>th</sup> Semester B.com Model - III student of M/s. Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam has done training in our office during the month of April 2019.

During his practical training period he has undergone training in Tally.ERP 9 and preparation of Financial Statements (ie. Balance Sheet, Profit & Loss with accompanying schedules ) involving vouching of ledgers , documentation and file management. The work was done as a part of the curriculum and his commitment shown towards the work is satisfactory.

His conduct and character during the period was good.

We wish him all success in his future endeavours.

Place : Kottayam

Date : 27/04/2019



For **AYYAR AND CHERIAN**  
CHARTERED ACCOUNTANTS  
(Firm Reg. No:0002846)

**JOSY THOMAS F.C.A. (PARTNER)**  
MEMBERSHIP No. 207626





**Josy Thomas FCA**  
**Chartered Accountant**

Ayyar & Cherian, First Floor, Castle Charis Complex, Kalathipady, Vadavathoor P.O., Kottayam, Kerala-686 010  
Phone: +91 481 2576686, Mob: +91 7034086686, 9447051686  
E-mail: office.cajosy@gmail.com, cajosy.in@gmail.com

**ON THE JOB TRAINING CERTIFICATE**

This is to certify that Mr. Alwin Kuruvilla Varkey, son of K.V.Kuruvilla residing at Kochuparambil House, Rubber Board.P.O, Kottayam, Kerala, Pin-686009, IV<sup>th</sup> Semester B.com Model - III student of M/s. Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam has done training in our office during the month of April 2019.

During his practical training period he has undergone training in Tally.ERP 9 and preparation of Financial Statements (ie. Balance Sheet, Profit & Loss with accompanying schedules ) involving vouching of ledgers , documentation and file management. The work was done as a part of the curriculum and his commitment shown towards the work is satisfactory.

His conduct and character during the period was good.

We wish him all success in his future endeavours.

Place : Kottayam

Date : 27/04/2019



For **AYYAR AND CHERIAN**  
CHARTERED ACCOUNTANTS  
(Firm Reg. No:0002846)

**JOSY THOMAS FCA (PARTNER)**  
MEMBERSHIP No. 207626



# BHARATH OXYGEN LICENSEE

An ISO:9001:2008 Certified Company



JAS-ANZ



An ISO 9001:2008 Certified Organization

Regd. Off : 14-A, Bye-Pass Road, Gummidipoondi - 601 201.

Thiruvallur Dist., Tamilnadu. Ph : 044 - 27922809 27923086, 27923851.

REF NO: BOL/015/19-20

DATE: 26.04.2019

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Ashy Mariam Anil, a B.COM student of Saintgits College of Applied Sciences, Kottayam, Kerala has successfully completed Internship in our organization from 01.04.2019 to 25.04.2019 .During the On the Job Training covered under Accounts Department she was found punctual, hardworking & sincere to work.

We wish her good luck and look forward for brilliant Success in her future.

For BHARATH OXYGEN LICENSEE

PROPRIETOR

J.CLEMENT-9150115593







# BHARATH OXYGEN LICENSEE

An ISO:9001:2008 Certified Company



JAS-ANZ



An ISO 9001:2008 Certified Organization

Regd. Off : 14-A, Bye-Pass Road, Gummidipoondi - 601 201.

Thiruvallur Dist., Tamilnadu. Ph : 044 - 27922809 27923086, 27923851.

REF NO: BOL/015/19-20

DATE: 26.04.2019

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Ashy Mariam Anil, a B.COM student of Saintgits College of Applied Sciences, Kottayam, Kerala has successfully completed Internship in our organization from 01.04.2019 to 25.04.2019 .During the On the Job Training covered under Accounts Department she was found punctual, hardworking & sincere to work.

We wish her good luck and look forward for brilliant Success in her future.

For BHARATH OXYGEN LICENSEE

PROPRIETOR

J.CLEMENT-9150115593



# SONA MARBLES

Date: 9<sup>th</sup> May 2019

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Bilal Pathan**, a student of Saintgits College of Applied Sciences, Kottayam has completed a corporate internship in Accounts Department from 12<sup>th</sup> April 2019 to 8<sup>th</sup> May 2019 at our organization.

During the period, he has been familiarized to the organizational environment and has undergone on the job practical training in the Accounts Department, he was found hard working and punctual.

We wish him all the best for his future endeavors

For **SONA MARBLES**



**SARAMMA KURIAN**  
**PROPRIETRIX**







**P.K.RAJU & COMPANY,  
CHARTERED ACCOUNTANTS**  
Mamoottil Buildings,  
Cross Junction  
Thiruvalla  
Email [\\_pkrajuca@gmail.com](mailto:pkrajuca@gmail.com)  
Ph : 0469 2630355 Fax : 0469 2735355

Ref:

Date: 30.04.2019

**CERTIFICATE.**

This is to certify that Ms.Chelsa Manoj, Nochumannil House, Ponganthanam P.O., Vakathanam, Kottayam (Dist), Kerala, India doing second year B.Com Taxation ( T4) at Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has undergone four weeks training programme in accounts and audit under my guidance from 1<sup>st</sup> April 2019 to 30<sup>th</sup> April 2019.

During her training, I found that she is punctual and hard working. All in all, her performance was quite satisfactory.

Yours faithfully,  
For P.K.RAJU & COMPANY  
Chartered Accountants



CA P.K.RAJU B.Sc., F.C.A  
(M.No: 030766) Partner

DBFS Securities Limited



04<sup>th</sup> May, 2019

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Hemil Jo Jacob** who is doing his Second Year Model III B.Com at Saintgits College of Applied Sciences, Pathamuttom P.O., Kottayam, Kerala-686 532 has done his internship in our organisation from the 5<sup>th</sup> of April'2019 till the 04<sup>th</sup> of May'2019 in departments like KYC, DP etc.

for M/s DBFS Securities Ltd.,

  
**ANIL GEORGE**  
Exec.Manager - HR





## MOORE STEPHENS

P.O. Box 10519  
16<sup>th</sup> Floor, Office No. 161  
Bahrain Tower, Building 20  
Al Khalifa Avenue, Manama 305  
Kingdom of Bahrain  
CR. No. 33571

T +973 17 200 144  
F +973 17 200 145

[www.msbbahrain.com](http://www.msbbahrain.com)

Our Ref: 0498/2019

### TO WHOM IT MAY CONCERN

This is to certify that **JESMY REEBA ABRAHAM**, holder of Bahrain Identity Card No. 991000650, was under internship with our organization from 1st April 2019 to 18th April 2019 as an Account trainee.

During the period of her internship with us she was found sincere, honest and hardworking.

We wish her every success in life.

*Moore Stephens*

**MOORE STEPHENS**  
Accountants & Business Advisers  
Date: April 21, 2019



**Elias George & Co.**  
Chartered Accountants



38/1968 A&B, EGC House, HIG Avenue West End  
Gandhi Nagar, Kochi-682 020, Kerala, India.  
Phone (Off) : 0484 2204008, 2206648  
Email : eliasgeorge@asianetindia.com

The Department of Commerce,  
SAINTGITS College of Applied Science  
Pathamuttom P.O.,  
Kottayam.

**INTERNSHIP CERTIFICATE**

It is hereby certified that Ms. Jinny Susan Joseph, D/o. Mr. Joseph C.K, Cheenikalayil (H),  
Muttambalam P.O, Kanjikuzhy, Kottayam, Kerala, has undergone internship with our firm  
during the period from 1<sup>st</sup> April, 2019 to 30<sup>th</sup> April, 2019.

During the period of her service with us, she gained basic experience in **Computerised  
Accounting and basics in Auditing.**

She was found to be very diligent, reliable and honest.

Kochi – 682 020,  
30.04.2019

For Elias George & Co.  
Chartered Accountants  
Firm Regn. No. 000801S

Thomson Thomas  
Partner  
Membership No. 25567







# VARGHESE MATHEW & ASSOCIATES

CHARTERED ACCOUNTANTS

CA VARGHESE MATHEW B.Com, FCA

Mob: 9961470785  
8157040000

## CERTIFICATE OF INTERNSHIP

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. **MERLIN ANN MATHEW**, D/o Mathew Oommen, doing Second year B.Com at **SAINTGITS COLLEGE OF APPLIED SCIENCES**, Kottukulam hills, Pathamuttom P.O, Kottayam, has undergone her internship in our office from 8<sup>th</sup> April 2019 to 7<sup>th</sup> May 2019. During the period she has been undergone practical training on areas of Auditing, Accounting, Book keeping and a general idea on the working of CA office.

During the period of training with us the work assigned to her was done sincerely. We wish her all the best for her future endeavors.


Pathanamthitta

07-05-2019

Varghese Mathew B.Com, F.C.A.,

Chartered Accountants



  
VARGHESE MATHEW B.Com., FCA  
Chartered Accountant  
Membership No. 218719  
FIRM No. 015577S



شركة المشعان للتجارة العامة والمقاولات ذ.م.م  
**Al Mashaan General Trading & Contracting Co.**  
Stockist & Suppliers of HVAC, Plumbing, Fire Fighting & Oil Field Accessories

Date. 5 May 2019

Ref:MSN:PR:548:19

WHOM IT MAY CONCERN

This is to certify that Miss. Reshma Mariam John, D/O. Mr.Johny Kunnil, holder of Indian Passport No:S 765552, a student of B.Com from Saintgits College of Applied Sciences, Kottukulam Hills, P.O.Pathamuttom, Kottayam 686532, Kerala State, India, has successfully completed long internship programme from 02/04/2019 to 30/04/2019 at our company (Al Mashaan General Trading & Contracting Co W.L.L). During the internship programme with us she was found punctual, hardworking and inquisitive.

We wish her every success in life.

For Al Mashaan General Trading & Contracting Co W.L.L

**Babu Varghese Koshy Varghese**  
Managing Partner





Thursday May 02, 2019

Asst. Prof. Lima Lukose  
OJT in Charge  
Saintgits College of Applied Science  
Kottukulam Hills, Pathamuttom P.O  
Kottayam, Kerala – India

Dear Madam,

**Subject: On the Job Training**

This is to confirm that Mr. Rijo Iype Thomas, II Year B.Com student of your college, had undergone "On the Job Training" in our organization during the period from 2<sup>nd</sup> April to 2<sup>nd</sup> May 2019.

He was mainly given training in Finance Department and other departments such as Logistics and HR. He was oriented about our accounting system, practices & procedures. He was punctual and his performance and sincerity during the training was excellent, and have shown willingness and strong desire to learn.

We take this opportunity to wish him all the best in his future endeavors.

Sincerely,



**SHIJU THOMAS**  
Director Of Operations  
[info@altechgulf.com](mailto:info@altechgulf.com)





**ZACHARIAH & ZACHARIAH**

*Chartered Accountants*

"SAZMERA"

SASTRI ROAD,

POST BOX NO. 204,

KOTTAYAM - 686 001

KERALA

☎ 2563043, 2583552

E-Mail: [zacandzac@asianetindia.com](mailto:zacandzac@asianetindia.com)

Website: [www.zacandzac.com](http://www.zacandzac.com)

Branch :

ES-3, THIRD FLOOR,

HEAVENLY PLAZA

CIVIL LINES ROAD,

THIRIKKAKARA P.O., VAZHAKALA

KOCHI - 682 021, KERALA

☎ 4045113

E-Mail : [info@zacandzac.com](mailto:info@zacandzac.com)

30.04.2019


**TO WHOMSOEVER THIS MAY CONCERN**

This is to certify that **Miss. Sandra Miria Boby, Saintgits College of Applied Sciences, Pathamuttom, Kottayam, Kerala**, worked with us as "Trainee" from April 1<sup>st</sup> 2019 to April 30<sup>th</sup> 2019 (1 month) as part of her second year model III B com curriculum.

In the limited time she was with us she has got On the Job Training in audit and preparation of final accounts.

We wish her all success.



  
**CA THOMAS ZACHARIAH**  
(Partner)  
Membership No. 206478





REF.NO:2019/APRIL/45

DATE:30-4-2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. SATHYA THARUN.G , RAVIKUMAR NIVAS, PUZHAVATHU P O , CHAGANACHERRY,KOTTAYAM 686101.** who is doing his Second Year Model III B Com at Saintgits College of Applied Sciences, Pathamuttom PO ,Kottayam, Kerala 686532 has done his internship in our organization from the 1<sup>st</sup> April 2019 to 30-April 2019.During this period, we found him to be intelligent, efficient & trustworthy and he worked to our full satisfaction. We wish his all success in his future endeavours.

For Rangamani Associates  
Chartered Accountants

  
K. BALAJI B.COM, FCA  
Managing Partner/ M No. 211860  
FRN 005538S



ട്രാക്കോ കേബിൾ കമ്പനി ലിമിറ്റഡ്, തിരുവല്ല  
(ഒരു കേരള സർക്കാർ സ്ഥാപനം)

**TRACO CABLE COMPANY LIMITED**  
(A KERALA GOVERNMENT COMPANY)



JFTC Factory, Chumathra, Thiruvalla - 689 103, Pathanamthitta (Dist) Kerala.  
PH : 0469-2730231, 2730253 Fax : 0469-2630254 E-mail : tracotvla@gmail.com

No.22/JFTC/SM/ 1012

Date: 29-05-2019

### CERTIFICATE

This is to certify that Ms. Shilpa Hari, IInd year B.Com student of Saintgits College of Applied Sciences, Pathamuttom, Kottayam, was permitted to conduct an Internship in Traco Cable Company Ltd., Thiruvalla from 01-04-2019 to 30-04-2019. She was regular in her attendance during the above period and took keen interest in the training assigned to her.

Her character and conduct during the above period were good.

For TRACO CABLE COMPANY LIMITED,



Unit Head (Thiruvalla)



19<sup>th</sup> may 2019

TO WHOMSOEVER IT MAY CONCERN

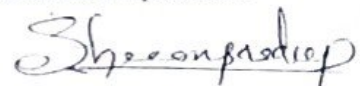
This is to certify that Mr. Shyil Dev, student of B.COM Taxation of Saintgits college of applied sciences, Kottayam was his internship successfully completed with TRAVANCORE HYDRO TECH from 1<sup>st</sup> april 2019 to 30<sup>th</sup> march 2019. During the period of his training with us we have found his to be hard working, co-operative and very productive with a professional attitude

He is amiable in nature and character is well.

We wish him all success in his future endeavors.



Travancore Hydrotech



Managing Partner



**HENYEP**

**TO WHOMSOEVER IT MAY CONCERN**

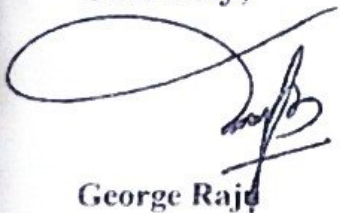
**This is to certify that Ms. Sneha Susan Sujoy has joined us as a Trainee from 2<sup>nd</sup> April 2019 to 2<sup>nd</sup> May 2019 in our Accounts Department.**

**During her stint with us, she proved herself to be a highly skilled person. She consistently produced superior quality work on time and has been extremely competent, diligent and meticulous. Her easy manner and polite mien has won her much appreciation. We also observed her enthusiasm towards the job and her eagerness to learn more.**

**Sneha Susan Sujoy Is a product of fine family background and education which combined with her professional outlook and experience will make her a valuable asset to any organization.**

**We wish her all the best for her future endeavors.**

**Sincerely,**



**George Raju**

**Operation Manager**

**For & On behalf of Henyep DMCC**



**HENYEP**

Henyep DMCC is registered & licensed as a FREEZONE Company under the Rules & Regulations of the DMCCA  
Office No. 2705, Jumeirah Bay Towers X3, Jumeirah Lakes Towers, P.O. Box 506540, Dubai, UAE.  
Tel: +971-4-425-0016 | Fax: +971-4-425-0017 | Website: [www.henyepdmcc.com](http://www.henyepdmcc.com)



APOLLO TYRES LTD

Kalamassery

Ernakulam

Kerala - 683 104

Ph: + 91 484 2540261 to 66

Fax: + 91 484 2532961

www.apollotyres.com



26-Apr-2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Thanuj V Raj** , Final Year B.Com student of Saintgits College of Applied Science Kottayam ,has successfully completed his **On the Job Training** from 5<sup>th</sup> April 2019 to 25<sup>th</sup> April 2019 as a part of his academic curriculum.

The performance of **Mr. Thanuj V Raj** was found Good and we wish him all success in future.

  
**MANEESH M S**

**ASSOCIATE MANAGER-HR**



### **CERTIFICATE**

This is to certify that Mr. Timothy Mark Roy, S/o Mr. Roy Varghese, Manjadithara.P.O.Kayamkulam, Kerala-690503 pursuing B.com degree course at Saintgits College of applied sciences, Pathamuttom, P.O Kottayam, Kerala-686532 has successfully completed on the job training from 9-04-2019 to 7-05-2019 in accounting and taxation matters at this institution.

We take this opportunity to wish him all success in his career.

Ernakulam

07-05-2019

For JOMY SAIMON AND ASSOCIATES  
Chartered Accountants

CA JOMY SAIMON FCA  
Proprietor

M. No. 221929, F.R. NO. 017692S







**Josy Thomas FCA**  
**Chartered Accountant**

Ayyar & Cherian, First Floor, Castle Charis Complex, Kalathipady, Vadavathoor P.O., Kottayam, Kerala-686 010  
Phone: +91 481 2576686, Mob: +91 7034086686, 9447051686  
E-mail: office.cajosy@gmail.com, cajosy.in@gmail.com

**ON THE JOB TRAINING CERTIFICATE**

This is to certify that Mr. Unnikrishnan Nair son of S.R. Purushothaman Nair, residing at Puthiyaveettil House, Thiruvvarppu.P.O, Kottayam, Kerala, Pin-686020, IV<sup>th</sup> Semester B.com Model - III student of M/s. Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam has done training in our office during the month of April 2019.

During his practical training period he has undergone training in Tally.ERP 9 and preparation of Financial Statements (ie. Balance Sheet, Profit & Loss with accompanying schedules ) involving vouching of ledgers , documentation and file management. The work was done as a part of the curriculum and his commitment shown towards the work is satisfactory.

His conduct and character during the period was good.

We wish him all success in his future endeavours.

Place : Kottayam

Date : 27/04/2019



For **AYYAR AND CHERIAN**  
**CHARTERED ACCOUNTANTS**  
(Firm Reg. No:000284S)

  
**JOSY THOMAS F.C.A. (PARTNER)**  
MEMBERSHIP No. 707826

## **TAX CARE SOLUTIONS**

11nd FLOOR, PARAKADAVIL COMPLEX, OPP NO 1 PVT BUS STAND, CHANGANACHERRY 686101

CONTACT NO . 9446023079, 9496413240, 8129231991

### **EXPERIENCE CERTIFICATE**

It is certified that Mr Visakh S Kumar, Sreevisakham Thirumoolapuram P.O, Thiruvalla has been working with me as Accounts Assistant from 2<sup>nd</sup> April to 30 th April 2019

During his stay I observe him obedient honest and dedicated to his assignments.

We hope and pray bright and good speed in his future life



PRINCE ANTONY JOB

PROPRIETOR

**TAX CARE SOLUTIONS**

11nd Floor, Parakadavil Complex

No.1 Pvt. Bus Stand

Changanacherry- 686 101





**Rangamani Associates**  
Chartered Accountants

Ph : +914812562728, 9388762728  
Email : adminktm@rangamani.net

REF.NO:2019/APRIL/46

DATE:30-4-2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. YADHU KRISHNAN P M , PLAPPRA HOUSE, POOVANTHURUTHU P O,KOTTYAM 686012** . who is doing his Second Year Model III B Com at Saintgits College of Applied Sciences, Pathamuttom PO ,Kottayam, Kerala 686532 has done his internship in our organization from the 1<sup>st</sup> April 2019 to 30-April 2019.During this period, we found him to be intelligent, efficient & trustworthy and he worked to our full satisfaction. We wish his all success in his future endeavours.

For Rangamani Associates  
Chartered Accountants

*K. Balaji*  
K. BALAJI B.COM, FCA  
Managing Partner/ M No. 211860  
FRN 005538S





الشركة المتحدة للشحوم والزيوت ذ.م.م

UNITED GREASE & LUBRICANTS Co. L. L. C.

25<sup>th</sup> April, 2019

### EXPERIENCE CERTIFICATE

This is to certify that **Mr. AMAL SURESH KUMAR S/o Mr. N.C SURESH KUMAR** has done internship with United Grease & Lubricants Co. L.L.C, U.A.E in the Accounts & Finance Department from 25<sup>th</sup> March, 2019 till 25<sup>th</sup> April, 2019.

Amal's performance was up to the satisfaction of the management. We found him honest, dedicated and a sincere internee.

We wish him good luck for his future endeavors.

Regards,



**Syed Yaruq Haider**  
**Manager Human Resources**

Email : [yaruq.haider@unitedgrease.ae](mailto:yaruq.haider@unitedgrease.ae)



**NAMBIAR & THOMAS**

**Chartered Accountants**

Kallaath Arcade, 2<sup>nd</sup> Floor, Near Janamythri Police station, Vaikom Road  
Tripunithura-682 301  
Ernakulum District

Branches: KOTTAYAM & PALA

K. Jose Thomas M.Sc, FCA

Thomas T Abraham B.Com, FCA, DISA (ICA)

Cherian Baby B.Sc, FCA, DISA (ICA), DIRM (ICAI)

PAN: AACFN1272B

GSTIN: 32AACFN1272B1Z0

Firm Reg No.002312S

E-mail: josethomask50@gmail.com

### CERTIFICATE

This is to certify that Mr. Aju Ajith pursuing B.Com degree course at Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam, Kerala – 686532 has successfully completed on the job training from 01-04-2019 to 27-04-2019 in accounting and taxation matters, at this institution.

We take this opportunity to wish him success in his career.

Kottayam  
27<sup>th</sup> April, 2019

For NAMBIAR & THOMAS  
Chartered Accountants

CA. JOSE THOMAS K.  
M.No.020122 (Partner)





شركة النصف الكهربائية ذ.م.م.

AL-NISF ELECTRICAL CO. W.L.L.

AL-NISF SWITCHGEAR PLANT  
Rm. Industrial Area, Kuwait  
R. No. 67303, Capital K.D. 1,020,000



مصنع النصف لتجميع اللوحات الكهربائية  
البري - المنطقة الصناعية - الكويت  
س. ب. ٦٧٣٠٣ - رأس المال ١.٠٢٠.٠٠٠ دينار كويتي

Ref. No. : 19-AP111-C

Date : 29/04/19

To Whom it May Concern

This is to certify that Akash John Mathew of B,Com (Computer Application) student of Saintgits College of Applied Sciences, has successfully completed technical training on LV Switchgears (Sales, Estimation, Design Procurement & manufacturing) in our Switchgear Plant during the period of 01-04-2019 to 29-04-2019.

We wish him all success.

for Al Nisf Switchgear Plant



## CERTIFICATE OF INTERNSHIP

Awarded to

**Ms. Akhila Thomas Abraham**

Passport No. M5707919

In appreciation for your successful work as an intern for the  
period of one month from 01.04.2019 to 30.04.2019.

Awarded on 06<sup>th</sup> May, 2019.

**C.P. Mohammed Ali**  
General Manager



**V. ALEXANDER & Co.**  
CHARTERED ACCOUNTANTS



Varghese Alexander FCA, DISA (ICA)  
Chartered Accountant  
E-mail : varghesealexander@yahoo.com

YMCA Jun., Tiruvalla  
Kerala - 689 101  
Office: 0469-2605529, 2602261  
Mob: 9847101539

GL No/178/19

02/05/2019

To

The Principal  
Saintgits College of Applied Sciences  
Pathamuttom  
Kottayam

Dear Sir,

We are happy to inform that Ms. Alina Rachel Achenkunj, II nd Year Model III B Com Student, Saintgits College of Applied Sciences, Kottayam, has successfully completed her one month ' On the Job Training (OJT)' in our Organisation on 30<sup>th</sup> April 2019.

During her training period in our Office, she has actively involved in various type of audit, especially in Vouching or Verification of Assets and Liabilities, including Limited Companies, Partnership Firms, NGO's etc.

We hope, she attained the required practical knowledge in the concerned areas as envisaged in your training programme. We wish her all success.

Thanking you,

Yours truly,  
For V Alexander & Co  
Chartered Accountants

(Varghese Alexander)  
Chartered Accountant







# SAM CHACKO & ASSOCIATES

## CHARTERED ACCOUNTANTS

CA. SAM CHACKO M.COM, FCA

03/05/2019

To

THE PRINCIPAL  
SAINTGITS COLLEGE OF APPLIED SCIENCES  
PATHAMUTTOM P.O.  
KOTTAYAM, KERALA-686 532  
e-mail:commercescas@saintgits.org

Dear Sir,

Sub: Certificate of On the job Training for Second year Model III B.Com  
Student. Ref.No.SCAS/OJT/2018/S4B.51

This is to certify that **Ms. Alina Roy** has completed her OJT (on the job training) in our firm for the period from 01/04/2019 to 30/04/2019(One Month) as requested by Department of Commerce, Saintgits College of Applied Sciences, Kottayam.

During the course of her training, she proved herself to be a sincere and hard worker. We wish her all success in her future endeavours.

Thanking you

Yours faithfully



For SAM CHACKO & ASSOCIATES  
Chartered Accountants

  
CA. Sam Chacko M.com, FCA  
Chartered Accountant, MRN.232239  
FRN:0159035

**CA NAMBIAR & THOMAS**  
**Chartered Accountants**

Kallaath Arcade, 2<sup>nd</sup> Floor, Near Janamythri Police station, Vaikom Road  
Tripunithura-682 301  
Ernakulum District  
Branches: KOTTAYAM & PALA

K Jose Thomas M.Sc, FCA  
Thomas T Abraham B.Com, FCA, DISA (ICA)  
Cherian Baby B.Sc, FCA, DISA (ICA), DIRM (ICAI)

PAN: AACFN1272B  
GSTIN: 32AACFN1272B1Z0  
Firm Reg No.002312S  
E-mail: josethomask50@gmail.com

**CERTIFICATE**


This is to certify that Mr. Arun Kuriakose S/o. Sri.Thomas Kuriakose, Palakudy House, Chingavanam P.O, Kottayam – 686531 pursuing B.Com degree course at Saintgits College of Applied Sciences, Pathamuttom P.O. Kottayam, Kerala – 686532 has successfully completed on the job training from 01-04-2019 to 27-04-2019 in accounting and taxation matters, at this institution.

We take this oppurtunity to wish him success in his career.

Kottayam  
27<sup>th</sup> April, 2019



**For NAMBIAR & THOMAS**  
**Chartered Accountants**

  
CA. JOSE THOMAS K.  
M.No.020122 (Partner)



UBGroup

شركة يوناييتد بزنس جروب ذ.م.م.  
**United Business Group W.L.L.**

A Product of UBGroup



25.04.2019

To,

Mr. Beryl Geo Biji,

To Whomsoever It May Concern

This is to certify that Mr. Beryl Geo Biji student of Saintgits College of Applied Science Kottayam, Kerala has done internship at United Business Group W.L.L during the month of April 2019.

We have found him to be a self-starter who is motivated, duty bound and hardworking.

We wish him all success in his academic endeavors and life.

Best Regards,

For United Business Group W.L.L Co

HR & Admin







**YAQUBY**  
INTERNATIONAL

يعقوبي الدولية

yaqubyinternational.com

30 April 2019

### CERTIFICATE OF INTERNSHIP

This is to certify that **Ms.Binsy Mariam Mathews**, Bachelor of Commerce with Computer, 4<sup>th</sup> semester student of SaintGits College of Applied Sciences, has completed her internship at **Yaquby International** from 01/04/2019 to 25/04/2019 under the supervision of our department.

We take this opportunity to wish her all the best for her future endeavours.

For Yaquby International,

  
John Oommen  
General Manager



REGI ABRAHAM & Co.  
REGI ABRAHAM F.C.A DISA (ICAI)  
CHARTERED ACCOUNTANT  
regicadigital@gmail.com, regiabraham@yahoo.com



CHARTERED ACCOUNTANT  
+91 9447504878  
0469 2681570

Ref No :

Date: 03/05/2019

**TO WHOMSOEVER IT MAY CONCERN**

*I hereby confirm that Ms. Eliza Wilson was undergoing "on the job training" in our firm. The training was for a period of 30 days commencing from 1<sup>st</sup> April 2019 to 30<sup>th</sup> April 2019. During the training period she was engaged with the work upto preparation of financial statements of various Trading concerns, Charitable Institutions etc. I further certify that she is very responsible, self reliant, courteous, punctual, and hardworking in carrying out the job entrusted to her.*

**For: Regi Abraham & Co.**

**Chartered Accountants**



REGI ABRAHAM & CO.  
Chartered Accountants  
*[Signature]*  
Regi Abraham BSc, FCA  
207056 (Prop)  
FRN 009101

Palathinkal Buildings, Kottayam Road, Mallappally-689585,  
Ph: 0469 2681570, +91 8301046878 (O) (0469) 2780662 (R)  
Branch: 1st Floor, Room No.30, Revenue Tower, Thiruvalla, Ph: +91 9497103880



02-05-2019

Manama

### INTERNSHIP COMPLETION LETTER

We are glad to inform you that Miss. Flery Mary Philip from Saintgits College of Applied Sciences, Kottayam, has successfully completed her internship at Al Qayam Electrical Equipments W.L.L, Bahrain from 1<sup>st</sup> April 2019 to 30<sup>th</sup> April 2019.

During the internship, she was exposed to various activities in Accounts and Financial operation department.

We found her extremely inquisitive and hard working. She was very much interested to learn the functions of our core division and also willing to put best efforts and get into the depth of the subject to understand it better.

Her association with us was very fruitful and we wish her all the best in her future endeavors.

For Al Qayam Electrical Equipments W.L.L

Authorized Signatory

Accounts Department







**CERTIFICATE**

This is to certify that **Mr. Jewel Shine, B. Com. (CA)** student of Saintgits College of Applied Sciences, has successfully completed his internship in our Personnel & Administration Division from 01.04.2019 to 25.4.2019

During this period he was found very keen in learning and understanding various practices and Procedures of our Organisation.

We wish him all success in his future Career.

For The Malayala Manorama Co. Ltd.

Vice President  
Personnel & Administration

26.4.2019  
Kottayam





RAJKUMAR ERUPPACKAL & Co  
CHARTERED ACCOUNTANTS

☎ : 0481-258 2880, 258 2080  
Eruppackal,  
Temple Road,  
Kottayam - 686 001  
E-mail: rajfca50@gmail.com

02 May, 2019

To

The Principal  
Saint Gits College of Applied Sciences  
Pathamuttam  
Kottayam - 32.

Sir,

This is to certify that **Ms. Kesia Ann Cherian**, second year B.Com student of your institution has undergone training in my firm from 01.04.2019 to 30.04.2019. She had acquired basic practical accounting and auditing procedures during the period.

Wishes her all the best.

Yours faithfully

For RAJKUMAR ERUPPACKAL & CO.

K Rajkumar  
B.Com, M. No: 090314  
F. No: 0147/19



## Baby Marine (Eastern) Exports

Administrative Office: 6<sup>th</sup> Floor, Compass Commercial Complex,

Chakkaraparambu, NH Bypass, Kochi - 682 032.

Tel : 91 - 484 - 4280000, Fax : 91 - 484 - 4280095 Web : [www.babymarine.com](http://www.babymarine.com)

31/05/2019

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Kesia P Vinoy student SAINTGITS College of Applied Science has successfully completed her **Internship** for a duration from 1<sup>st</sup> April 2019 to 30<sup>th</sup> May 2019.

During the period she was found punctual, hardworking and inquisitive.

We wish her all the best for future endeavors.

For Baby Marine Eastern Exports,





# Elias George & Co.

Chartered Accountants



301/1500 ROAD, EGO HOUSE, HIGH AVENUE WEST ERU  
Gandhi Nagar, Kochi-682 020, Kerala, India.  
Phone (Off) : 0484 2204008, 2206648  
Email : eliasgeorge@asianetindia.com

The Department of Commerce,  
SAINTGITS College of Applied Science  
Pathamuttom P.O.,  
Kottayam.

## INTERNSHIP CERTIFICATE

It is hereby certified that Ms. Megha Ann Varghese, D/o. Mr. Manesh Thaikadavil, Thykadavil (H), Devalokam P.O, Kottayam, Kerala, has undergone internship with our firm during the period from 1<sup>st</sup> April, 2019 to 30<sup>th</sup> April, 2019.

During the period of her service with us, she gained basic experience in **Computerised Accounting and basics in Auditing.**

She was found to be very diligent, reliable and honest.

Kochi - 682 020,  
30.04.2019

For Elias George & Co.  
Chartered Accountants  
Firm Regn. No. 000801S

Thomson Thomas  
Partner  
Membership No. 25567





Date:- 30/04/2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Milan Moncy, Moolayil (H), Poovanthuruth P.O Kottayam** Second year B. Com student of **Saintgits College of Applied Sciences, Pathamuttom P.O. Kottayam** has done training in our firm from 4<sup>th</sup> April 2019 to 30<sup>th</sup> April 2019. The work was done as a part of the curriculum and the commitment shown towards the work is satisfactory.

His conduct and character during the period was good.

We wish him all success in his future endeavors.

**For M.S. Padmanabhan & Associates  
Chartered Accountants**

**Partner**



Date:- 30/04/2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Milan Moncy, Moolayil (H), Poovanthuruth P.O Kottayam** Second year B. Com student of **Saintgits College of Applied Sciences, Pathamuttom P.O. Kottayam** has done training in our firm from 4<sup>th</sup> April 2019 to 30<sup>th</sup> April 2019. The work was done as a part of the curriculum and the commitment shown towards the work is satisfactory.

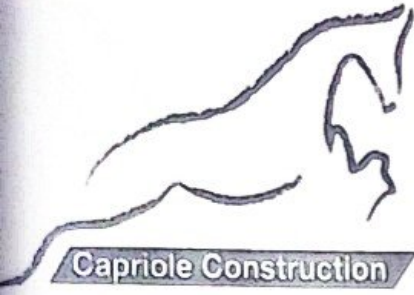
His conduct and character during the period was good.

We wish him all success in his future endeavors.

**For M.S. Padmanabhan & Associates  
Chartered Accountants**

**Partner**





شركة كابريول للمقاولات (ذ.م.م.)  
Capriole Construction Co. L.L.C.

**Date 02.05.2019**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Neethu Mariam George, student of the St. Gits College of Applied Sciences, Department of Commerce, Pathamuttom P.O., Kottayam, Kerala, has done a project work with us in the Accounts Department. She has been with our company from the 3<sup>rd</sup> of April 2019 to 2<sup>nd</sup> of May 2019.

During her internship with us, we found her dedicated, regular and focused in achieving her objective.

We wish her the best in her future endeavors.

Yours faithfully,

For Capriole Construction Co. L.L.C

**MUAYAD SAWAN  
FINANCE MANAGER**



Date: 30<sup>th</sup> April, 2019,


## To Whom It May Concern

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This is to certify that **Ms. Reshma Mariam Zachariah**, Indian National, holding **Qatari ID No. (29835600552)** is confirmed to complete her Internship with Ooredoo Qatar in (**Human Resources Department**) for one month starting from **April 1, 2019** until **April 30, 2019** with a total of **184 hours**.

She retains a respectful attitude towards work place, adheres with company's work procedures and policy.

This certificate is issued at her request without any responsibility/commitment towards Ooredoo Q.S.C.



**Jamal Jassim Marafi**  
**Director Employee Services**



**Thomas Mathew & Associates**  
Chartered Accountants

Thomas Mathew, B.Sc., FCA  
Membership No. 014670

650/06/2019

28-06-2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Ribin Roy Paul**, Mavelithra (H) Kavumbhagom P.O., Thiruvalla, Second year B. Com Student of **Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam** has done training in our firm from 3<sup>rd</sup> April to 30<sup>th</sup> April 2019. The work was done as a part of the curriculum and the commitment shown towards the work is satisfactory.

His conduct and character during the period was good.

We wish him all success in his future endeavours.

For THOMAS MATHEW & ASSOCIATES  
CHARTERED ACCOUNTANTS.



Thomas Mathew. B.Sc. F.C.A.,  
Chartered Accountant





**Thomas Mathew & Associates**  
Chartered Accountants

Thomas Mathew, B.Sc., FCA  
Membership No. 014670

650/06/2019

28-06-2019

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Ribin Roy Paul**, Mavelithra (H) Kavumbhagom P.O., Thiruvalla, Second year B. Com Student of **Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam** has done training in our firm from 3<sup>rd</sup> April to 30<sup>th</sup> April 2019. The work was done as a part of the curriculum and the commitment shown towards the work is satisfactory.

His conduct and character during the period was good.

We wish him all success in his future endeavours.

For THOMAS MATHEW & ASSOCIATES  
CHARTERED ACCOUNTANTS.



Thomas Mathew. B.Sc. F.C.A.,  
Chartered Accountant



**COCHIN PORT TRUST**  
WILLINGDON ISLAND, COCHIN 682009  
PHONE: 0484-2582620 Fax: 2666582

FINANCE DEPARTMENT  
BUDGET SECTION.

No.Budget/Internship/SM/2019

Dated: 30.04.2019

**CERTIFICATE**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr.Shibin Mathew (No.B.Com-17-1945)student of Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has successfully completed the one month Internship in the Finance Dept from 01.04.2019 to 30.04.2019 in our organization.

During the course of the project, his performance was found to be good.

**SR. ACCOUNTS OFFICER**





# Certificate of Completion

## TO WHOMSOEVER IT MAY CONCERN

We hereby certify that **Ms. Susan Sunu Kurian**, student of Mahatma Gandhi University/Saint Gits College of Applied Sciences, Kottayam (Branch: B.Com Model III), has successfully completed the one-month (OJT) On Job Training in our organization during the period from 01.04.2019 to 30.04.2019.

Her internship activity includes familiarizations to all the departments and their management overview involved with the accounting process of the company. During the period of her internship program with us she had been exposed to the various accounting operations in the Accounts and Finance Department, Revenue Cycle Management Department as well as the Trading Division and was found punctual and inquisitive.

We wish her all the very best for her success future endeavours.



**Authorised Signatory**  
**Ramanadhan Nair. T**  
**Associate Vice President**  
**Finance & Accounts**  
**NMC Healthcare LLC**



**Date:- 30/04/2019**