

Privilege Leave

SAINTGITS COLLEGE OF APPLIED SCIENCES  
Kottukulam Hills, Pathamuttom P.O, Kottayam  
Application form for Leave

Date 27/01/23

Faculty Name PALLAVI ABRAMAM Faculty Code PA  
Designation ASSY. PROF. Department BBA  
Privilege Applied for (Date) 25/01/2023 Privilege Casual Leave already availed 3  
Reason for Leave Personal

Substitution Details (Details of alternate arrangements made including day officer duty & others if any)

Sl.no	Class name	Hour / Hours	Faculty adjusted with
1.	BH	2	SSV
2.	EG	1	RM

Signature of the Applicant 

For Office Use only

Recommended by HOD

Sanctioned / Not Sanctioned

Principal 

No/Name & Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	REMARKS
1 Tania Thomas H.O.D																														CL-10 ML-3 PL-12/13
2 Rani Tom (Asst.Prof)																														CL-10 PL-8 MR-2
3 Sanju P.Cherian (Asst.Prof)																														CL-4/6 PL-5/9 ML-3
4 Pallavi Abraham (Asst.Prof)																														CL-8/12 PL-8/1 ML-3
5 Shijin Scaria Asst.Prof (NC)																														CL-7/11/10
6 Ravitha Menon (Asst.Prof)																														
Principal																														

SUNDAY

HOLIDAY

SUNDAY

SECOND SATURDAY

SUNDAY

SUNDAY

HOLIDAY

SUNDAY

Skipp's  
Approved by  
Tania Thomas - Pr. (2020-2021)  
(2021-22) 2 (PL-13)