

## **POLICIES REGARDING INTERNAL COMPLIANCE CELL, ANTI- RAGGING COMMITTEE AND GRIEVANCE REDRESSAL CELL**

### INTERNAL COMPLIANCE CELL

As women employees constitute a large portion of the personnel, the college recognises and acknowledges their contribution. The bulk of the pupils fall into this category as well. Our female students do admirably academically, as well as extracurricular activities including art festivals, university youth festivals, and intercollegiate fests. All of these are evidence that the college values women in society and accords them the respect and appreciation they deserve.

The major objectives of the Internal Compliance Cell are manifold:

- a) To support the unique rights and benefits enjoyed by women in society and to give these employees more influence.
- b) To prevent discrimination of any kind
- c) To prevent circumstances offending women's modesty
- d) To instil the ideals of honouring womanhood.
- e) To help women become more aware of their independence and oppose prejudice, thereby upholding women's self-respect in the process.

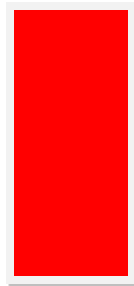
#### **CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

#### **CORPORATE OFFICE**

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)



## ANTI-RAGGING COMMITTEE

In a historic decision issued on May 8, 2009, the Honourable Supreme Court of India ordered that many recommendations be followed and put into practice to prevent any incidents of ragging in the campus. As a result, the college established an anti-ragging committee with the following goals:

- a) The selection of the committee and council members in an effort to instil confidence in the pupils who are most junior.
- b) To stop junior pupils from being bullied by senior students.
- c) To free the junior pupils from all forms of harassment, including violence, financial exploitation etc.
- d) To avoid humiliating others in public by using vulgar or harsh language.

## GRIEVANCE REDRESSAL COMMITTEE

Students frequently complain about a variety of issues at many colleges and universities, particularly those that are private sector educational institutions. These issues include a lack of amenities, physical infrastructure, study materials, and spaces where they can showcase their artistic, cultural, and athletic abilities. Saintgits has taken up measures to look into such issues and resolve them in a timely manner including the formation of the grievance redressal committee. Some of them are as follows:

- a) **Establishing class committees.** The class committees are made up of student representatives from each class (both genders), the concerned class

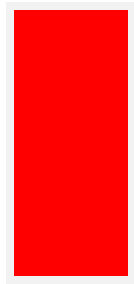
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teacher and mentor. They meet to listen to the students' complaints and suggestions for improvement. The minutes are written down and forwarded to the Principal via the HOD. Such complaints will be addressed and solutions found if they fall within the purview of the principal. Other complaints are forwarded to the management.

**Exam related grievances:** In case of exam related grievances, students are first advised to inform the subject teacher followed by the class teacher. If no resolution is found, the matter maybe taken up to the HOD and in turn to the exam cell coordinator.

- b) Students are free to submit their complaints to the class teacher, Head of the Department/Academic coordinator, Principal via mail, letter, or in person. Complaints maybe taken up directly by the Grievance Redressal committee or maybe forwarded to them for resolution.
- c) The Grievance Redressal Committee maybe contacted with any complaints regarding the hostel's amenities and the college transportation. The same applies to complaints of any kind, which will be investigated and addressed either at the departmental level or at the Principal's level.



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