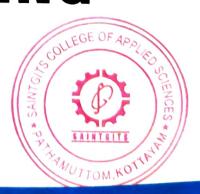


SAINTGITS COLLEGE OF APPLIED SCIENCES

VALUE ADDED COURSES 2017-18

PROFESSIONAL ACCOUNTING



LEARN, GROW, EXCEL

ABOUT THE PROGRAMME

The programme is intended to make the student more skilled and experienced in accounting from an industry perspective. This programme was offered for the students of B.Com, BBA and BA



INDUSTRY DEMANDS SKILLED CANDIDATES FOR VARIOUS JOBS. THIS COURSE HELPS TO BRIDGE THE GAP

BETWEEN THE ACADEMIC CURRICULUM AND THE INDUSTRY REQUIREMENT.

OBJECTIVES

To make the students skilled to enter into an accounting job after their graduation.

EXPECTED OUTCOMES

Students will be capable of being easily inducted into any accounting firm as an accountant without undergoing any further basics training.



DURATION

Total Duration - 70 hours



LEARN . GROW . EXCEL

SYLLABUS

- Introduction
- Basics of accounting
- Journalisation
- Accounts of Trading Concerns
- Accounts of Manufacturing Concerns
- Accounts of Non trading and Non manufacturing concerns
- Introduction to Tally ERP
- Introduction to ESI and EPF, Self Assessment tax, Income tax advance, TDS, Business planning

ADVANTAGES

- Course that addresses need of each young aspirant student yearning for jobs in today's accounting industries.
- ●Course makes the students industry ready and helps them to meet the current demands of the job sector.

DETAILS OF COURSE OFFERING BODY

THE INSTITUTE OF ACCOUNTANTS

The Institute of Accountants was established with the prime aim of providing practical training in Professional Accounting. We Commenced operations in May 23, 2000 at Judges Avenue, Kaloor, Ernakulam providing Training in Accounting and its practical application. We are a registered institute under CEST Dept., Ministry of finance, Govt. of India. within this period, we were able to mould able Accountants, much in demand at corporates and companies, all over. We are the first Accounting Institute in the world having ISO Certification. Our Courses and cerificates are recognized and accepted in over 180 countries around the world.

The Institute of Accountants Regd. Office Address The Institute of Accountants 4th floor, Fortune Towers, Judges Avenue Road, Kaloor, Kochi-17

Tel: +91 484 2400454, 2405520 Email: mail@tiakochi.com











SAINTGITS COLLEGE OF APPLIED SCIENCES

Pathamuttom, Kottayam - 686532 Phone: 0481 - 2433787

e-mail: scas@saintgits.org, Web: www.saintgits.org

LEARN . GROW . EXCEL

PROFESSIONAL ACCOUNTING SYLLABUS

THE INSTITUTE OF ACCOUNTANTS 4TH FLOOR, JUDGES AVENUE KALOOR, KOCHI-17

PH: 0484-2400454, 6421000

PROFESSIONAL ACCOUNTING & TAXATION (CPA) Course Code - VEXTCPA008

SYLLABUS

- INTRODUCTION
- BASICS OF ACCOUNTING
- JOURNALISATION

WORK-1 - TRADING CONCERN (Proprietary) (40 Hours Approx)

Introduction of VAT - Preparation of Account Books(Cash book, journal, ledger, sales register, purchase register) - Finalization of Accounts - Preparation of Statements & Schedules - Tax Planning - Income Tax Computation (individual)

WORK-2 - MANUFACTURING CONCERNS (Partnership) (40 hrs-Approx.)

Introduction of Partnership - Registration formalities of Partnership - Introduction of GST - Preparation of Account books (Day book, ledger) - Finalization of Accounts - Computation of Production cost - Preparation of Statements & Schedules - Tax planning - Income Tax Computation (partnership)

Work - 3 - Non Trading & Non Manufacturing (Companies) (40 hours Approx.)



Introduction of Companies - Registration formalities of Companies - Preparation of Account Books- Finalization of Accounts - Preparation of Statements & Schedules - Tax Planning -Income Tax Computation (Companies)

Introduction to Tally ERP 9

Cash Book - Day Book - Journal (from manual books) - Purchase bills and Sales bills - E-Filing (up to export)

Introduction of ESI and EPF

Introduction of Self assessment tax - income tax advance - TDS - Business planning



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Signature of the lecturer incharge

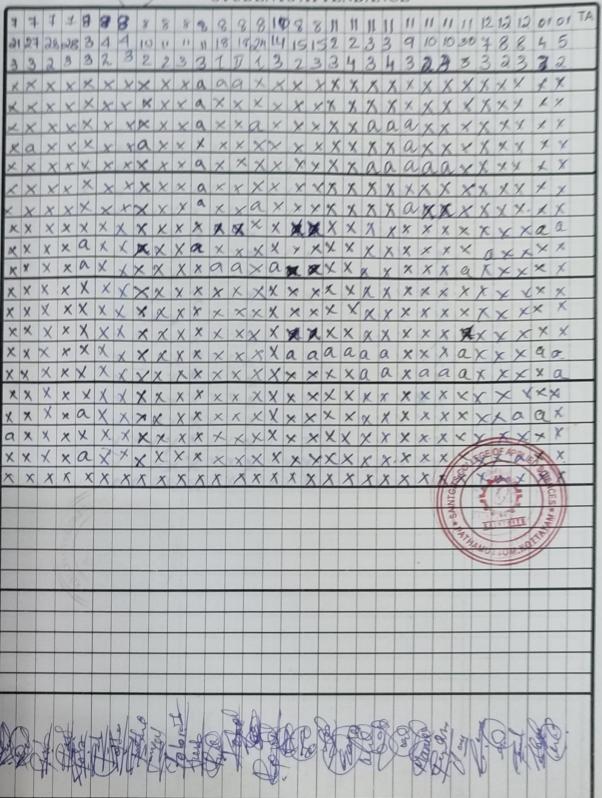
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Signature of the lecturer incharge

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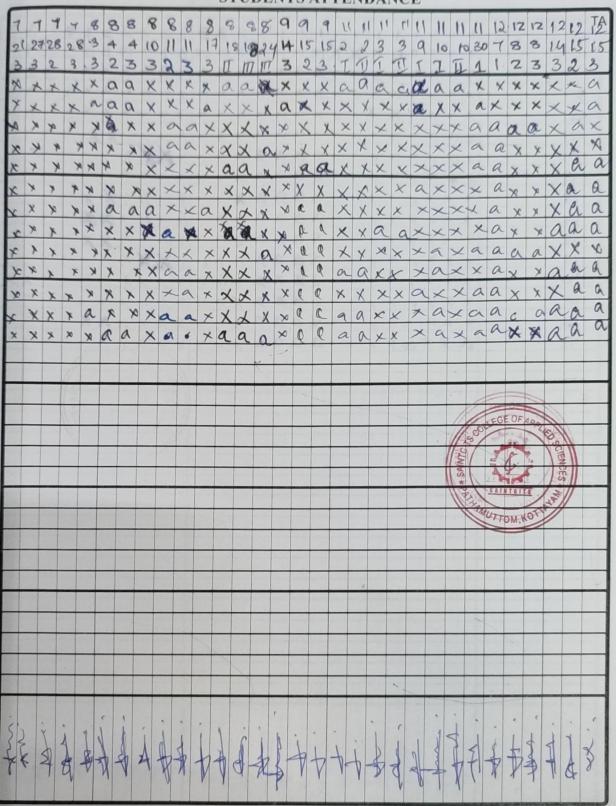
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