



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE
www.sathyabama.ac.in

Ref : Sathyabama/Ph.D/January 2021

Date: 12th January, 2021

To

Dr. A. Viji Amutha Mary

Assistant Professor,

Dept. of Computer Science & Engineering,

Sathyabama Institute of Science & Technology, Chennai-119.

Sir / Madam,

Sub : Ph.D Programme – Provisional Registration – Orders – Issued.

I am directed to inform you that **Ms.Saparna.P** is permitted to register provisionally for Ph.D Programme on **Part-Time (External)** basis under the **Faculty of Science and Humanities (Computer Sciences)** in this Institute under your guidance with effect from **January 2021**.

You are requested to convene **First Doctoral Committee meeting on-line** with the following two experts, on or before **6th February, 2021** through our **official Licensed Zoom Platform** and submit the Minutes of the Doctoral Committee meeting, prescribing the course work to this office, which will facilitate the candidate to undergo course work at the earliest.

1. **Dr. Mercy Paul Selvan, Assistant Professor, Dept. of Computer Science & Engineering, Sathyabama Institute of Science & Technology, Chennai-119.**
2. **Dr.Kavitha Esther Rajakumari, Assistant Professor (SG), Hindustan Institute of Technology & Sciences, Chennai.**

The scholar has to pay the first semester fee of **Rs.25,000/-** (Rupees Twenty-Five Thousand only) through online transfer to the following bank account.

Name of the Bank : Indian bank

Account No. : 6448038170

Branch : Sathyabama University

IFSC Code : IDIB000S201

Type of Account : Current Account

Remarks : It is mandatory to include in remarks name of candidate, register number and name of meeting

The fee receipt is to be sent to below mail id before the conduct of meeting.

After completion of the on-line Doctoral Committee meeting, the following documents are to be Submitted to deanresearch@sathyabama.ac.in mail id.

(i) Minutes of First DC Meeting

(ii) Claim form with account details of DC Members /Supervisor duly signed should be submitted.

(iii) Course work registration (Form 2) along with the hall ticket should be submitted.

(iv) Course work registration fee of Rs 500/- per subject is to be transferred online

The Registration Number of the research scholar is **2021199502**. In all future correspondence please quote the Registration Number for reference. The Half yearly progress report in the prescribed format commencing from the date of provisional registration, should be obtained by the research scholar duly signed by you at the end of each semester and should be submitted on the day of review meeting conducted in July / January by the candidate.

Yours

Director (Research)

Copy to

1. Dr. Mercy Paul Selvan, Assistant Professor, Dept. of Computer Science & Engineering, Sathyabama Institute of Science & Technology,
2. Dr.Kavitha Esther Rajakumari, Assistant Professor (SG), Hindustan Institute of Technology & Sciences, Chennai..
3. Head, Dept. of CSE, Sathyabama Institute of Science & Technology, Jeppiaar Nagar, Chennai – 119.
4. Ms.Saparna.P, Ph.D. Scholar.
5. Candidate file.

*** KINDLY ADHERE TO THE FOLLOWING**

The date of conducting the DC Meeting should be informed through an official letter (Form 14, Sl.No.29 under downloads icon) duly signed in by the supervisor, should be sent to deanresearch@sathyabama.ac.in mail id one week prior to the meeting.

The meetings are to be held mostly on week days and under special circumstances during Week Ends (Saturdays only)

Timings: 8.30 AM – 2.30 PM.

It is a first DC Meeting and hence requires completion in a short time period as mentioned in the order issued. Then they have to register for course work. Kindly refer the circular hosted in Sathyabama research website for coursework registration.