



Criterion 3: Research, Innovations And Extension

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative

T.I.M.E

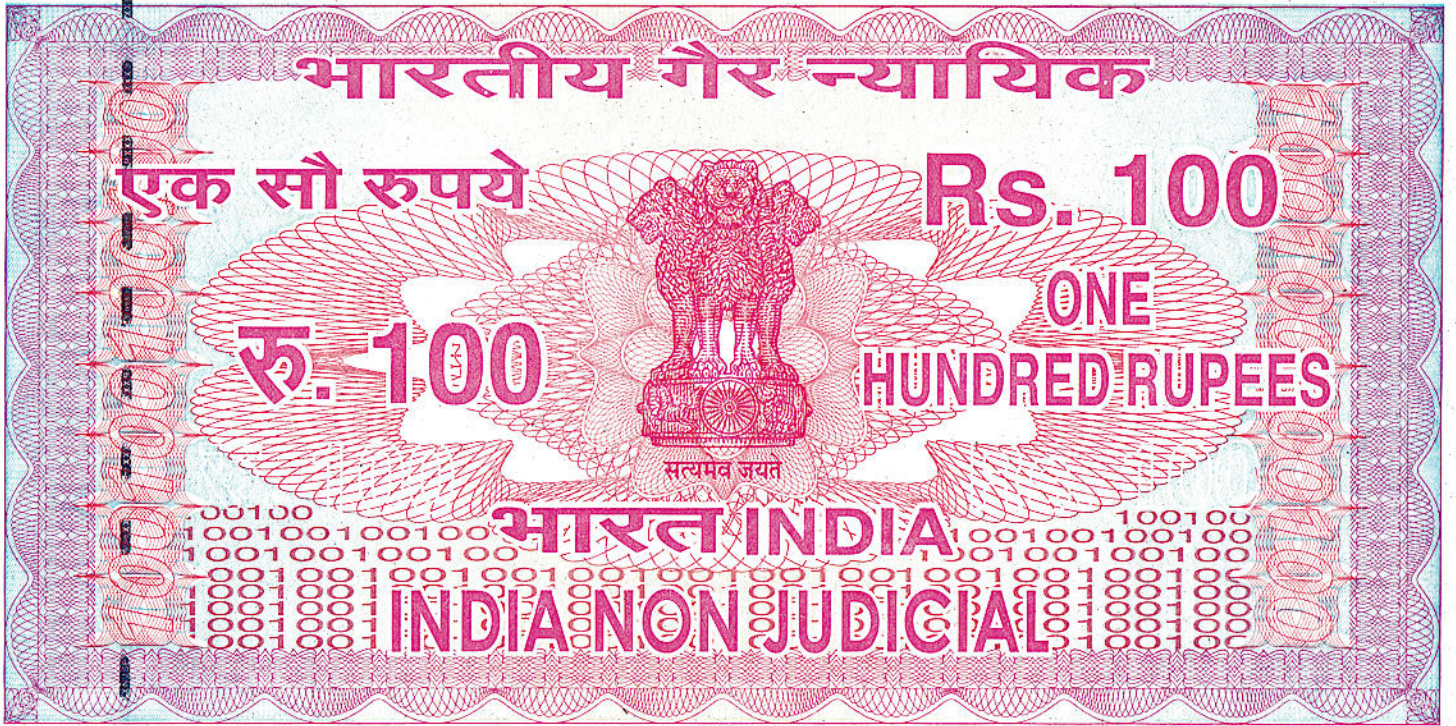
CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam - 686 002, Kerala | Tel: +91 481 2584330, 2300365 | mail@saintgits.org

www.saintgits.org



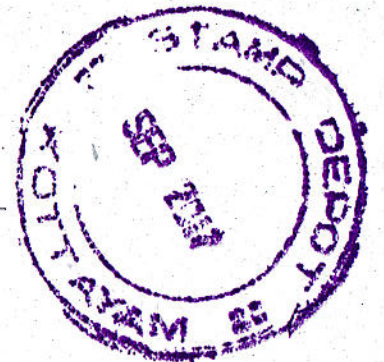
AGREEMENT between the Principal, Saint Gits College of Applied Sciences, Pathamuttom, hereinafter referred as the "first party" and Mr. Shaji C Varkey, Director, T.I.M.E Kottayam hereinafter referred as the "second party".

That the second party has submitted a proposal for conducting coaching classes for a 48 hrs-Campus Recruitment Training (CRT) in the college for BCA Second year 62 students.

That the first party had accepted the proposal based on which both the parties hereby agree to conduct the above said courses under the following terms and conditions.

Shaji. C. Varkey
14/B. Skyline Hill view
Soulhambalam, PO
Kottayam

E. N. MOHANDAS
L. No: CI: 13521 51
STAMP VENDOR
7-2



20.12.132
16.9.17

Classes will be conducted as per the schedule given below:

CRT coaching for Second year BCA students

As agreed, the second party would be conducting a 48 hours program. The classes would be conducted according to the timing scheduled, and would be completed within one month. The first party has to allot classes accordingly. The details of duration of subjects and faculty are as per details given below:-

SNo.	Subject	Duration	Faculty
(a)	Numerical Ability	18 hrs	Vimal Raj Arun, Aneesh
(b)	Logical Reasoning	12 hrs	Arun Jackson ,Anjali
(c)	Verbal Ability	06 hrs	Mathew Dominic
(d)	GD-PI & Assessment	12 hrs	Jikku Abraham

The syllabus and program structure for the 48 hr package is placed at Annexure to this agreement.

Classes

The venue and classroom facilities will be provided by the first party.

The coaching program also includes mock tests, practice for Group Discussion and Personal Interview.

Under any circumstances, if a class cannot be conducted on a given day, the same will be informed by the first party to the second party at least two days in advance and this has to be compensated by giving extra time on another day. Similarly, if the second party is unable to conduct classes on a scheduled day, the same is to be informed to the first party one day in advance.

The teaching staff from the second party is to report 10 minutes before the commencement of the class.

Date wise completion and attendance report should be submitted to the first party or Teacher-in-charge designated by the first party.

The teachers conducting the classes should follow the tradition in the college.

Course Fee

The fee for the CRT coaching for a batch of 62 students will be at a concessional rate of Rs. 3250/- (Rupees Three thousand two hundred fifty only) per student, out of which a sum of Rs. 500/- per student will be reimbursed to the college towards charges for using the facilities and amenities of the college during the duration of the course.

Payment procedure

80% of the course fee will be paid after completion first two weeks of regular classes and balance 20% will be paid after completion of the course.

A formal request for releasing the payment would be made by the second party to the first party. This request is to be submitted before making the payment. The first party has to collect the fee from the students and hand over to the second party as and when due. No additional service charges will be paid by the first party.

Taxes

10% TDS will be cut from all payments. However for the purpose of calculating TDS, the amount of Rs. 500/- per student reimbursed to the college towards facility/amenity charges will not be considered i.e. TDS will be cut at 10% of Rs. 2750/- per student only.

Assessment, grading & certification

Two Periodic examinations per semester will be conducted for assessments of the performance of the students and a detailed report will also be submitted to the first party. An hourly report and attendance will

also be submitted to the first party .At the end of the course, a final examination/assessment would be conducted and the students would be graded accordingly. A certificate of successful completion of the course, reflecting the grades obtained would be issued to the students by the second party.

The first party will have to issue a "Course satisfactorily completed" certificate on the college letter head to the second party immediately on satisfactory completion of the course.

Signed on 7th of June 2018.

Principal



Saint Gits College of Applied
Science, Pathamuttom

Witness

1. Ms. Ambily Kuruvilla
Saint Gits College of Applied
Science, Pathamuttom

Director

T.I.M.E Kottayam

2. Mr.M J Devasia

T.I.M.E Kottayam



Annexure

CRT Program Structure			
S.No.	Area	Topic	Hour duration
	Numerical Ability		
1		Speed Maths & Numbers	6
2		Time & Work	2
3		Time & Distance	3
4		Ratio-Proportion-Variation	2
5		Percentages, Profit & Loss	3
6		Simple Interest &Compound Interest	2
	Reasoning Ability		
1		Blood Relations	3
2		Direction Sense	3
3		Number series,Coding & Decoding	3
4		Clocks & Calendars	3
	Verbal Ability		
1		Reading Comprehension	3
2		Vocabulary Basics - Cloze Passage, PFQs	3
	Group Discussion &Interview		
		GD&PI	12
		TOTAL	48