

CIRCULAR

10-07-2017

INTERNAL COMPLIANCE CELL

The Institution has understood the significance of Internal Compliance Cell and therefore decided to formulate a committee for the same keeping in mind certain objectives.

The major objectives of the Internal Compliance Cell are manifold:

- a. To uphold the special privileges of women in society and to empower such members of the staff.
- b. To avoid any type of discrimination in public, insult, outraging the modesty of women.
- c. To inculcate the values of respecting womanhood as daughter, sister and mother.
- d. To enable females to be more aware of their freedom and fight against indiscriminatio thereby uphold self-respect among women.



Principal



**CAMPUS**

Kottukulam Hills, Pathamuttom P.O., Kottayam - 686532, Kerala | Tel: +91 481 2433787, 9544327772 | [scas@saintgits.org](mailto:scas@saintgits.org)

**CORPORATE OFFICE**

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[www.saintgits.org](http://www.saintgits.org)

CIRCULAR

12-06-2017

ANTI-RAGGING COMMITTEE

This college has constituted an Anti-Ragging Committee with the following objectives:

- a. Appointment of the committee and councillors in order to build confidence among the junior most students.
- b. To prevent the senior students from harassing the junior students.
- c. To liberate the junior students from all sorts of exploitation including physical assault, money and mental disharmony.
- d. To prevent public insult by way of foul and abusive language.



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CIRCULAR

05-07-2017

GRIEVANCE REDRESSAL COMMITTEE

Saintgits College of Applied Sciences being an unaided education institution has been constantly aiming at providing the above cited amenities and facilities and mechanisms for redressing the grievances of the students. They include the following:

- a. Formation of class committees- the class committees consist of at least four students from both genders, the concerned class teacher/mentor and a faculty from other departments sit together to hear out the grievances of the students and suggestions for improvement. The minutes are recorded and sent to the principal to his attention. If it's within the limit of the principal such grievances will be rectified and solutions are made. Other grievances are brought to the management.

As regards internal examinations, there is a mechanism of announcing the internal marks to the students. Their concerns regarding marks are addressed at the level of the class teacher and then by the concerned Heads. There is an appeal provision at the level of principal. There is also a further appeal provision at the university level.

- b. The students are free to bring their grievances by way of mail, letter, or otherwise meet directly with the class teacher/HOD/Principal or complaint boards.
- c. Complaints regarding hostel facilities and college buses can be lodged through the principal. Similarly, any grievances of any nature will be looked into and will be redressed either at the department level or at the principal's level.



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02-09-2021

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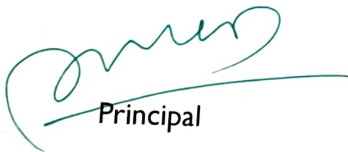
18-06-2021

CIRCULAR

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