

**COMPUTER FUNDAMENTALS AND MULTIMEDIA
(VALUE ADDED COURSE)**

2017-2018

SUMMARY REPORT

Name of the Course: Computer Fundamentals And Multimedia

Course Code: VCCFM007

Offering Body: SAINTGITS COLLEGE OF APPLIED SCIENCES

No: of students who opted the course: 76

Batch, Class and Semester to which the course was offered:

Batch	Class	Semester
2017-18	B.COM CA	1 ST and 2 ND semester

Duration of the course: 60 Hours

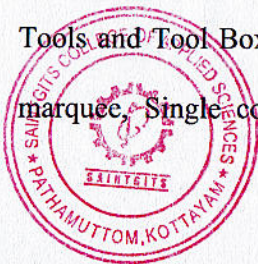
Topics Covered:

Power Point

Introduction: Introduction to Power Point, Data and cell, Table handling, Charts , Editing Charts, Word Art Adding, Pictures and Movies to Power point.

Photoshop

Tools and Tool Box, Selection Tools -Rectangular Marquee, Elliptical Marquee, Single row marquee, Single column marquee. Lasso Tools- Polynomial Lasso tools, Magnetic lasso



Tools, Magic wand Tool. Text Tools- Horizontal, Vertical, Horizontal type mask, Vertical type mask.

Image Ready & Animations

Introduction Image Ready, Animation,

Resource materials, Teaching Methodology: Power Point

Outcome of the course:

After the completion of the course, the students are able to:

- understand the fundamental concepts of Power point and Photoshop.
- Get a practical knowledge in Photoshop.

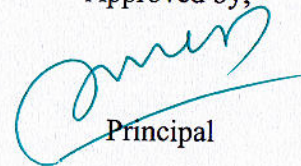
Prepared by,



VAC Coordinator



Approved by,



Principal

Dr. K. K. John
Principal
Saintgits College of Applied Sciences
Kottukulam Hills, Pathamuttom P.O.
Kottayam- 686 532, Kerala