

**SAINTGITS**  
COLLEGE OF APPLIED SCIENCES



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## E-GOVERNANCE REPORTS

**CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686532, Kerala | Tel : +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

**CORPORATE OFFICE**

III Floor, Unity Building, K. K. Road, Kottayam - 686002, Kerala | Tel : +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)

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## E-governance report for the year 2021-22

E-governance was implemented in the areas of administration, finance and accounts, students support and examination during the academic year 2021-22 with the intention of upgrading extended and enhanced technology of the existing system in the domains of the institution. The college provided Wi-Fi system to all devices.

During this year, the E- governance was implemented in the following areas.

1. Administration
2. Finance and Accounts
3. Students support
4. Examination

### **Administration**

- Linways – LMS Software is used for the complete management of the various areas of operations of the institution.
- CCTV cameras ensure safety and security and maintain a centralized monitoring system with periodic checks.
- College website – the college website providing latest news and events, brochures, photos, online application processes.
- SOUL- Integrated Library Management software was used for the complete automation of library.
- The following facilities are available for teachers through Linways software :-
- Attendance marking and report generation
- Lesson planner
- Daily/monthly Reports
- Internal Mark Entry
- Course Material distribution
- Time table management for faculty etc.

### **Finance and Accounts**

- Online fee collection has been initiated through South Indian Bank portal and students fee collection link has been incorporated in the college website.
- TALLY ERP9 is used in the accounts and finance sections. MS EXCEL is also used for office

**CAMPUS** entries.

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Kottukulam Hills, Pathamuttom P. O.  
Kottayam - 686002, Kerala

- DSpace Digital Library Software is used for digital documents (previous Question paper, Articles published by faculty ,newspaper clippings etc.)
  - Library providing E-Resources through N-LIST and DELNET.
  - Class teachers share information with parents and students using WhatsApp group.
  - The college provides e-mail ID to all students and staff in order to ensure proper communication with them.
- 
- Linways provides the following facilities to the students as part of Academic Management Services –
  - Attendance
  - Internal Marks
  - Course Material
  - Time table
  - Assignments /Module test
  - Results

## Examination

- The infrastructure of the college is well equipped. The examination halls are closely monitored with the installation of CCTV surveillance cameras under live streaming.
- All queries and notifications from the university namely exam notifications, tentative timetable, rules and regulations and previous question papers, results are displayed often in the MG University website.

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Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam-686 532, Kerala



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## CORPORATE OFFICE

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[www.saintgits.org](http://www.saintgits.org)



## E-governance report for the year 2020-21

E-governance was implemented in the areas of administration, finance and accounts, students support and examination during the academic year 2021-22 with the intention of upgrading extended and enhanced technology of the existing system in the domains of the institution. The college provided Wi-Fi system to all devices.

During this year, the E- governance was implemented in the following areas.

- 1.Administration
- 2.Finance and Accounts
- 3.Students support
- 4.Examination

### **Administration**

- CCTV cameras ensure safety and security and maintain a centralized monitoring system with periodic checks.
- College website – the college website providing latest news and events, brochures , photos, online application processes.
- SOUL- Integrated Library Management software was used for the complete automation of library.

### **Finance and Accounts**

- TALLY ERP9 is used in the accounts and finance sections, MS EXCEL is also used for office entries.

### **Students Support**

- DSpace Digital Library Software is used for digital documents (previous Question paper, Articles published by faculty ,newspaper clippings etc.)
- Library providing E-Resources through DELNET. The college provides e-mail ID to all students and staff in order to ensure proper communication with them.
- The college provides e-mail ID to all students and staff in order to ensure proper communication with them.

### **Examination**

- The infrastructure of the college is well equipped. The examination halls are closely monitored with the installation of CCTV Surveillance cameras under live streaming.
- All queries and notifications from the university namely exam notifications, tentative timetable, rules and regulations and previous question papers, results are displayed in the MG University website. For MAR GREGORIOS EDUCATIONAL SOCIETY



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## E-governance report for the year 2017-18

E-governance was implemented in the areas of administration, finance and accounts, students support and examination during the academic year 2021-22 with the intention of upgrading extended and enhanced technology of the existing system in the domains of the institution. The college provided Wi-Fi system to all devices.

During this year, the E- governance was implemented in the following areas.

- 1.Administration
- 2.Finance and Accounts
- 3.Students support
- 4.Examination

### **Administration**

- CCTV cameras ensure safety and security and maintain a centralized monitoring system with periodic checks.
- College website – the college website providing latest news and events, brochures, photos, online application processes.
- SOUL- Integrated Library Management software was used for the complete automation of library.

### **Finance and Accounts**

- TALLY ERP9 is used in the accounts and finance sections, MS EXCEL is also used for office entries.

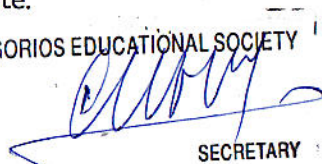
### **Students Support**

- DSpace Digital Library Software is used for digital documents (previous Question paper, Articles published by faculty ,newspaper clippings etc.)
- The college provides e-mail ID to all students and staff in order to ensure proper communication with them.

### **Examination**

- The infrastructure of the college is well equipped. The examination halls are closely monitored with the installation of CCTV Surveillance cameras under live streaming.
- All queries and notifications from the university namely exam notifications, tentative timetable, rules and regulations and previous question papers, results are displayed often in the MG University website.

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## E-governance report for the year 2018-19

E-governance was implemented in the areas of administration, finance and accounts, students support and examination during the academic year 2021-22 with the intention of upgrading extended and enhanced technology of the existing system in the domains of the institution. The college provided Wi-Fi system to all devices.

During this year, the E- governance was implemented in the following areas.

- 1.Administration
- 2.Finance and Accounts
- 3.Students support
- 4.Examination

### **Administration**

- CCTV cameras ensure safety and security and maintain a centralized monitoring system with periodic checks.
- College website – the college website providing latest news and events, brochures, photos, online application processes.
- SOUL- Integrated Library Management software was used for the complete automation of library.

### **Finance and Accounts**

- TALLY ERP9 is used in the accounts and finance sections, MS EXCEL is also used for office entries.

### **Students Support**

- DSpace Digital Library Software is used for digital documents (previous Question paper, Articles published by faculty ,newspaper clippings etc.)
- Library providing E-Resources through DELNET.
- The college provides e-mail ID to all students and staff in order to ensure proper communication with them.

### **Examination**

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- All queries and notifications from the university namely exam notifications, tentative timetable, rules and regulations and previous question papers, results are displayed often in the MG University website.

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Kottukulam Hills, Pathamuttom P. O. Kottayam - 686532, Kerala | Tel : +91 481 2433787 | [scast@saintgits.org](mailto:scast@saintgits.org)

### **CORPORATE OFFICE**

III Floor, Unity Building, K. K. Road, Kottayam - 686007, Kerala | Tel : +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)



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## E-governance report for the year 2019-20

E-governance was implemented in the areas of administration, finance and accounts, students support and examination during the academic year 2021-22 with the intention of upgrading extended and enhanced technology of the existing system in the domains of the institution. The college provided Wi-Fi system to all devices.

During this year, the E- governance was implemented in the following areas.

- 1.Administration
- 2.Finance and Accounts
- 3.Students support
- 4.Examination

### **Administration**

- CCTV cameras ensure safety and security and maintain a centralized monitoring system with periodic checks.
- College website – the college website providing latest news and events, brochures, photos, online application processes.
- SOUL- Integrated Library Management software was used for the complete automation of library.

### **Finance and Accounts**

- TALLY ERP9 is used in the accounts and finance sections, MS EXCEL is also used for office entries.

### **Students Support**

- The academic year saw a shift from offline classes to online classes due to the COVID-19 pandemic , the institution has decided to purchase and use MICROSOFT TEAMS for the conduction of the online classes.
- DSpace Digital Library Software is used for digital documents (previous Question paper, Articles published by faculty ,newspaper clippings etc.)
- Library providing E-Resources through DELNET.
- The college provides e-mail ID to all students and staff in order to ensure proper communication with them.

### **Examination**

- The infrastructure of the college is well equipped. The examination halls are closely monitored with the installation of CCTV Surveillance cameras under live streaming.
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