SAINTGITS COLLEGE OF APPLIED SCIENCES
(Accredited with 'A' Grade by NAAC)

CRITERIA I - CURRICULAR ASPECTS

TIMETABLE & WORKLOAD
DEPARTMENT OF BUSINESS ADMINISTRATION

SAINTGITS
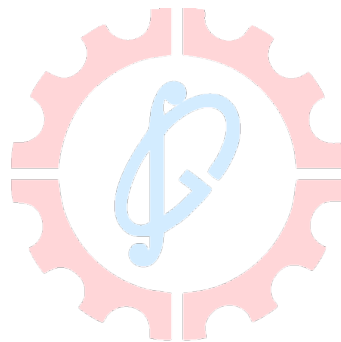LEARN.GROW.EXCEL

TIMETABLE & WORKLOAD
2023 - 2024

S/N	ITEM
1	Faculty List
2	Workload allocation
3	Department timetable
4	Class wise timetable
5	Faculty wise timetable

DEPARTMENT OF BUSINESS ADMINISTRATION
Faculty List (2023-2024) EVEN

S/N	Name of the faculty	Faculty Code	Designation	Department
1	Rani Tom	RT	Assistant Professor &	BBA

			HOD	
2	Pallavi Abraham	PA	Assistant Professor	BBA
3	Shijin Scaria Vattachal (On leave)	SS	Assistant Professor	BBA
4	Ravitha Menon	RM	Assistant Professor	BBA
5	Jeswin George	JG	Assistant Professor	BBA
6	Punnya Sudhakaran	PS	Assistant Professor	BBA
7	Athira S Kumar	ASK	Assistant Professor	Languages
8	Rahul M Raju	RMR	Assistant Professor	Mathematics
9	Sreeja K S	KSS	Assistant Professor	Mathematics

DEPARTMENT OF BUSINESS ADMINISTRATION
EVEN SEMESTER

Workload for the academic year 2023 – 24
Even Semester: November 2023 to April 2024

1. Name of the Faculty : Rani Tom

Faculty Code : RT

Designation : HOD

Subject Name	Class	Allotted Hour	Allotted Hour(6th hour)

			w.e.f 12.12.2023
Corporate Law	B4	3	
Cost and Management Accounting	B2	2	1
Strategic Management	B6	2	
Financial Management	B4	2	1
Major Project	B6	1	
Total	3 Class	10	2
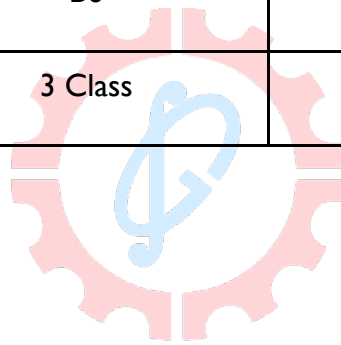
2. Name of the Faculty   : Pallavi Abraham
   Faculty Code   : PA
   Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Managerial Economics	B4	3
Entrepreneurship	B4	5
Business Communication	B3	3
Major Project	B6	1

Total	3 Class	12
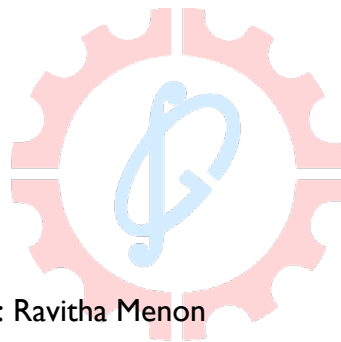
3.   Name of the Faculty   : Ravitha Menon

Faculty Code   : RM

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour	Allotted Hour(6th hour) w.e.f 12.12.2023
Business Communication	B2	3	
Basic Informatics for Management	B4	3	
Advertising and Salesmanship	B6	5	1
Major Project	B6	1	

Add on	B6	1	1
Total	3 Class	13	2

4.Name of the Faculty: Jeswin George

Faculty Code   : JG

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour	Allotted Hour(6th hour) w.e.f 12.12.2023
Managerial Economics	B4	2	
Investment and Insurance Management	B6	5	1
Major Project	B6	1	
Financial Management	B4	3	1

Addon - Business Accounting Using Excel	B4	1	
Strategic Management	B6	3	
Total	2 Class	15	2

4.   Name of the Faculty   : Punnya Sudhakaran

Faculty Code   : PS

Designation   :Assistant Professor

Subject Name	Class	Allotted Hour	Allotted Hour(6th hour) w.e.f 12.12.2023
Communication Skills and Personality Development	B6	5	1
Corporate Laws	B4	2	1
Cost and Management Accounting	B2	4	
Major Project	B6	1	
Basic Informatics for Management	B4	2	
Total	3 Class	14	2

5.   Name of the Faculty   : Rahul M Raju
Faculty Code   : RMR
Designation   : Assistant Professor

Subject Name	Class	Allotted Hour	Allotted Hour(6th hour) w.e.f 12.12.2023
Statistics for Management	B2	4	2
Total	1 Class	4	2

6.   Name of the Faculty   : Sreeja K S
Faculty Code   : KSS
Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Mathematics for Management	B2	4
Total	1 Class	4

7.   Name of the Faculty : Athira S Kumar

Faculty Code   : ASK

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Issues that Matters - English Paper II	B2	5
Add on	B2	1
Total	1 Class	6

Prepared by   Verified by   Approved by

Asst.Prof. Punnya Sudhakaran   Asst.Prof. Rani Tom   Dr. Mathew Jacob

Department Coordinator (Cr.1)   Head of the Department   Principal

SAINTGITS COLLEGE OF APPLIED SCIENCES

(Accredited with 'A' Grade by NAAC)

SAINTGITS
LEARN.GROW.EXCEL

DEPARTMENT OF BUSINESS ADMINISTRATION
EVEN SEMESTER – TIMETABLE

DAY	CLASS	1	2	3	4	5	6
MON	B6	INVT (JG)	SM (RT)	ADV (RM)	SM (JG)	CSPD (PS)	PJT (RT)
	B4	ME (PA)	ADD ON (RM)	ERP (PA)	CL (RT)	BIM (RM)	CL (PS)
	B2	BC (RM)	STAT (RMR)	CMA (PS)	ENG (ASK)	STAT (RMR)	MATHS (KSS)
TUE	B6	CSPD(PS)	SM(RT)	PJT(JG)	PJT(PS)	INVT(JG)	ADD ON(RM)
	B4	BIM(RM)LAB	BIM(RM) LAB	CL(RT)	FM(JG)	FM(RT)	MENTORING
	B2	BC(PA)	CMA(PS)	ENG(ASK)	MATHS (KSS)	MENTORING	VAC(ASK)
WED	B6	CSPD(PS)	ADV(RM)	INVT(JG)	PJT(RM)	ADV(RM)	
	B4	FM(JG)	BIM(PS)	FM(RT)	ERP(PA)	ERP(PA)	
	B2	STAT(RR)	CMA(RT)	ENG(ASK)	MATHS	CMA(PS)	
THU	B6	INVT(JG)	CSPD(PS)	ADV(RM)	ADV(RM)	SM(JG)	
	B4	ME(PA)	CL(RT)	CL(PS)	ME(JG)	ERP(PA)	
	B2	BC(RM)	MATHS (KSS)	BC(PA)	CMA(RT)	ENG(ASK)	
FRI	B6	CSPD(PS)	SM(JG)	ADD ON(RM)	INVT(JG)	PJT(PA)	
	B4	ERP(PA)	ME(PA)	FM(JG)	BIM(PS)	ME(JG)	
	B2	BC(RM)	CMA(PS)	ENG(ASK)	BC(PA)	STAT(RR)	

DEPARTMENT OF BUSINESS ADMINISTRATION
ODD SEMESTER – TIMETABLE

DAY	CLASS	1	2	3	4	5	6
MON	B5	OC(PS)	OM(RM)	ENV(PS)	IPR(PA)	ENV(PS)	OB(PA)
	B3	HRM(PA)	ADD-ON LAB(JG)	MM(JG)	RM(RM)	BL(RT)	MM(JG)
	B1	PMM(RM)	ENG(ASK)	BA(RT)	STAT (ST)	STAT (ST)	MATHS (KSS)
TUE	B5	OC(PS)	IPR(PA)	IR(JG)	ENV(PS)	OB(PA)	
	B3	HRM(PA)	MM(JG)	BL(RT)	RM (RM)	BL(RT)	
	B1	PMM(RM)	MATHS (KSS)	BA(RM)	VAC (ASK)	ENG(ASK)	
WED	B5	OC(PS)	OB(PA)	IPR(RM)	IR(JG)	OM(RM)	
	B3	BL(RT)	RM (RM)	MM(JG)	HRM(PA)	HRM(PA)	
	B1	STAT (ST)	PMM(JG)	ENG(ASK)	MATHS (KSS)	BA(RT)	
THU	B5	OC(PS)	OM(RM)	IPR(PA)	OB(PA)	ENV(PS)	
	B3	HRM(PA)	MM(JG)	RM (RM)	BL(RT)	RM (RM)	
	B1	PMM(JG)	MATHS (KSS)	BA(RT)	PMM(RM)	ENG(ASK)	
FRI	B5	OB(PA)	ENV(PS)	OB(PA)	IR(JG)	IPR(RM)	
	B3	MINOR PROJECT(RT,PA,RM,PS,JG)					
	B1	BA(RM)	PMM(JG)	ENG(ASK)	BA(RT)	STAT (ST)	

DEPARTMENT OF BUSINESS ADMINISTRATION
ODD SEMESTER

Workload for the Academic Year 2023-24
Odd Semester: June 2023 to October 2023

1. Name of the Faculty   : Rani Tom

Faculty Code   : RT

Designation   : HOD

Subject Name	Class	Allotted Hour
Business Laws	B3	5
Financial Accounting	E1	3
Business Accounting	B1	4
Minor Project	B3	1
Total	3 Class	13

2. Name of the Faculty   : Pallavi Abraham

Faculty Code   : PA

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Organizational Behavior	B5	6
Intellectual Property Rights and Industrial Laws	B5	3
Human Resource Management	B3	5
Minor Project	B3	1
Marketing Management	E3	1
Total	3 Class	16

3.   Name of the Faculty   : Ravitha Menon

Faculty Code   : RM

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Operations Management	B5	3
Minor Project	B3	1
Research Methodology	B3	5
Business Accounting	B1	2
Principles and Methodology of Management	B1	3
Intellectual Property Rights and Industrial Laws	B5	2
Total	3 Class	16

Applied for research leave from 1st November onwards

4.Name of the Faculty: Jeswin George

Faculty Code   : JG

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Marketing Management	B3	5
Industrial Relations	B5	3
Minor Project	B3	1
Financial Accounting	E3	1
Addon - Business Accounting Using Excel	B3	1
Principles and Methodology of Management	B1	3
Total	4 Class	14

4.   Name of the Faculty   : Punnya Sudhakaran

Faculty Code   : PS

Designation   :Assistant Professor

Subject Name	Class	Allotted Hour

Environment Science and Human Rights	B5	5
Open course- Brand Management	Fifth Semester	4
Cost Accounting	E3	4
Marketing Management	E3	3
Minor Project	B3	1
Total	4 Class	17

5.   Name of the Faculty   : Shmina Thankachan
Faculty Code   : ST
Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Fundamentals of Business Statistics	B1	4
Total	1 Class	4

6.   Name of the Faculty   : Sreeja K S
Faculty Code   : KSS
Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Fundamentals of Business Mathematics	B1	4

Total	I Class	4

7.   Name of the Faculty   : Athira S Kumar

Faculty Code   : ASK

Designation   : Assistant Professor

Subject Name	Class	Allotted Hour
Fine Tune Your English - English Paper I	BI	5
Add on - BEC	BI	I
Total	I Class	6

Prepared by   Verified by   Approved by

Asst.Prof. Punnya Sudhakaran   Asst.Prof. Rani Tom   Dr. Mathew Jacob

Department Coordinator (Cr.I)   Head of the Department   Principal