



SAINTGITS COLLEGE OF APPLIED SCIENCES

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2/16/23, 3:14 PM

SAINTGITS Mail - Fwd: Book Bank Scheme



MIDHUN C R SCAS LIBRARY <midhun.cr@saintgits.org>

Fwd: Book Bank Scheme

1 message

PRINCIPAL SCAS <principalscas@saintgits.org>

Thu, Feb 16, 2023 at 12:44 PM

To: MIDHUN C R SCAS LIBRARY <midhun.cr@saintgits.org>, AMBILY KURUVILLA BCA <ambily.merin@saintgits.org>
Cc: ANISH BHASKARAN BCOM <anish.bhaskaran@saintgits.org>, BAIJU K SAMUEL OFFICE SCAS <baiju.samuel@saintgits.org>, TANIA THOMAS BBA <tania.thomas@saintgits.org>, RESHMI SUSAN JACOB CORPORATE ECONOMICS <reshmi.susan@saintgits.org>, DILEENA A P PSYCHOLOGY <dileena.ap@saintgits.org>

----- Forwarded message -----

From: **Punnoose George** <pg@saintgits.org>
Date: Wed, Feb 15, 2023 at 3:58 PM
Subject: Re: Book Bank Scheme
To: PRINCIPAL SCAS <principalscas@saintgits.org>
Cc: M D Mathew, Dean <dean.pg@saintgits.org>

Let's go ahead

Warm regards
Punnoose George



On 15-Feb-2023, at 3:41 PM, PRINCIPAL SCAS <principalscas@saintgits.org> wrote:

Dear Sir,
There is no cost involved in the old books. They are received from our alumni.
Please note this point.
Regards,
K. K. John

----- Forwarded message -----

From: **M D Mathew, Dean** <dean.pg@saintgits.org>
Date: Wed, Feb 15, 2023, 15:13
Subject: RE: Book Bank Scheme
To: PRINCIPAL SCAS <principalscas@saintgits.org>, Punnoose George <pg@saintgits.org>

My suggestion is that books donated to the book bank shall not be paid or may be a nominal cost, say 20% of the cost of the new book..

Mathew

From: PRINCIPAL SCAS <principalscas@saintgits.org>
Sent: 15 February 2023 14:25
To: Punnoose George <pg@saintgits.org>
Cc: M D Mathew, Dean <dean.pg@saintgits.org>
Subject: Book Bank Scheme

Dear Sir,



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SAINTGITS Mail - Fwd: Book Bank Scheme

Let me remind you of your suggestion to launch a book bank scheme in our college for the students. Accordingly, the library committee convener has made a proposal for using the old books of the former students, complimentary books from the publishers and 10 copies of one book to be purchased.

Shall we proceed with this proposal?

Thanks and regards,

K K John,

Principal

Dr. K. K. John
Principal
Saintgits College of Applied Sciences
Pathamuttom, Kottayam.

☎0481-2433787

✉john.kk@saintgits.org

Dr. K. K. John
Principal
Saintgits College of Applied Sciences
Pathamuttom, Kottayam.

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✉john.kk@saintgits.org



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SCE/22-23/No.52/PM 15-02-2023

Dear Sir,

Reg: Purchase of Books

We are enclosing herewith a list of nine books (nine copies) for our Applied Science College.

Kindly supply the books at the earliest.

Yours faithfully,

[Signature]
Purchase Manager
9747492050

C A d A I



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Kottukulam Hills, Pathamuttom P. O.,
Kottayam - 686 532, Kerala
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FOR THE USE OF USER DEPT / INDENTOR (SEPARATE FORM TO BE USED FOR CAPITAL / REVENUE ITEMS)

DEPARTMENT: PC Department of CAZAI

DATE: 19/1/23

SL NO	ITEM TO BE PURCHASED	LOCATION	EXISTING QUANTITY				QUANTITY-REQUIRED	REQUIRE D DATE	WAS IT BUDGETED? (Y/N)	APPROXIMATE COST
			TOTAL	USABLE	REPAIRABLE	BEYOND REPAIR				
	Book (Text Book for M.Sc AI 4th Semester)	Library	0	4th sem M.Sc AI students	Nil	Nil	1 Each 9 Books	13/9/23	Y 3000	51294/- COSMO BOOKS

Note: Kindly attach preferably 03 quotations of preferred vendors for facilitating easy procurement. Short Forms: NA - Not Applicable, NAV - Not Available. Additional sheets if need be attached

PROPOSE/REASON FOR PURCHASE:

M.Sc. AI 4th Sem. Text Book (to Library).

[Signature]
SIGNATURE & DT - STAFF IN CHARGE

[Signature]
SIGNATURE & DT - HOD

[Signature]
13/2/2023
SIGNATURE & DT - PRINCIPAL/DEAN

COMMENTS: This book is necessary for M.Sc. AI - IV Sem

SIGNATURE & DT - PRO/FACILITIES MGR

SIGNATURE & DT - COO

SIGNATURE & DT - FINANCIAL ADVISOR

SIGNATURE & DT : EXECUTIVE CHAIRMAN

COMMENTS:

MIDHUN CA
[Signature]

PC - J
Library convene
19/1/23

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Opp. CMS Industrial School,
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Tel:8589923939
E-mail: kottayam@cosmbooks.in

TO THE PRINCIPAL

SAINTGITS COLLEGE OF APPLIED SCIENCES

SL.NO	NAME OF BOOKS	AUTHOR	EDITION & YEAR	PUBLISHER	Qty	RATE	CUR	CUR	MRP	D'S %	DIS RATE	NET
1	Information Retrieval: Algorithms and Heuristics (The Information Retrieval Series)	Ophir Frieder	2nd edition/ 4 WEEAKS	Springer	1	279.99	90.4	Euro	25311.096	30.10%	7618.64	17692.45
2	Internet of Things: Converging Technologies for Smart Environments and Integrated Ecosystems	Dr. Ovidiu Vermesan, Dr. Peter Friess	4 TO 6 WEEAKS	River Publishers	1	115	104.6	Pound	12029	30.10%	3620.73	8408.27
3	An Introduction to Search Engines and Web Navigation	Mark Levene	2 ndedition, 2010./6 TO 10 WEEAKS	Wiley	1	100.75	85.5	Dollar	8614.125	15.50%	1335.19	7278.94
4	"6LoWPAN: The Wireless Embedded Internet",	1. Zach Shelby, Carsten Bormann,	1st Edition,2011/ 6 TO 10 WEEAKS	Wiley	1	100	85.5	Dollar	8550	15.50%	1325.25	722.75
5	Interconnecting Smart Objects with IP: The Next Internet	Jean-Philippe Vasseur, Adam Dunkels, Morgan Kuffmann	4 TO 6 WEEAKS		1	81.95	85.5	Dollar	7003.725	30.10%	2109.02	4897.70

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6	Information Retrieval: Implementing and Evaluating Search Engines	Stefan Buettcher, Charles L. A. Clarke, Gordon V. Cormack,	2010/ 8TO 10 WEEAKS	The MIT Press,	1	45	85.5	Dollar	3847.5	30.10%	1158.10	2689.40
7	Mining Social Media: Finding Stories in Internet Data	Lam Thuy Vo,	No Starch Press	USD	1	29.95	82	Dollar	2455.9	30.10%	739.2259	1716.6741
8	Digital Image Processing	Rafael C. Gonzales & Richard E. Woods	4th Edition, 2017.8 WEEAKS	Pearson Education	1	985	1	INR	985	27.50%	270.88	714.13
9	Digital Image Processing	S. Sridhar	2nd Edition, 2016	Oxford University Press	1	895	1	INR	895	25.00%	223.75	671.25
											Total	51293.57

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NEW BOOKS FOR SCAS LIBRARY – PG Dept. Of CA & AI

Faculty's Recommendation

S/N	NAME OF BOOKS	AUTHOR	EDITION	PUBLISHER	Qty	Copies Available in SCAS Library
1	Digital Image Processing	Rafael.C.Gonzalez & Richard E.Woods	4th Edition,2017.	Pearson Education	1	2
2	Digital Image Processing	S. Sridhar	2nd Edition,2016	Oxford University Press	1	NIL
3	Introduction to Information Retrieval	C. Manning, P. Raghavan, and H. Schütze	First Edition,2008	Cambridge University Press,	1	NIL
4	Search Engines: Information Retrieval in Practice,	Bruce Croft, Donald Metzler and Trevor Strohman,	2009 First edition	Addison Wesley	1	NIL
5	Building Search Applications: Lucene, LingPipe, and Gate	Manu Konchady,	First Edition,2008	Mustru	1	NIL
6	Information Retrieval:Implementing and Evaluating Search Engines	Stefan Buettcher, Charles L. A. Clarke, Gordon V. Cormack,"	2010	The MIT Press,	1	NIL
7	An Introduction to Search Engines and Web Navigation	Mark Levene	2 ndedition, 2010.	Wiley	1	NIL
8	Information Retrieval: Algorithms and Heuristics (The Information Retrieval Series)	Ophir Frieder	2nd edition	Springer	1	NIL

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9	Modern Information Retrieval: The Concepts and Technology behind Search	Ricardo Baeza-Yates and Berthier Ribeiro-Neto	2011, 2nd	ACM Press Books	1	NIL
10	6LoWPAN: The Wireless Embedded Internet	I. Zach Shelby, Carsten Bormann,	1st Edition, 2011	Wiley,	1	NIL
11	Internet of Things: Converging Technologies for Smart Environments and Integrated Ecosystems	Dr. Ovidiu Vermesan, Dr. Peter Friess		River Publishers	1	NIL
12	Interconnecting Smart Objects with IP: The Next Internet	Jean-Philippe Vasseur, Adam Dunkels, Morgan Kuffmann			1	NIL
13	Mining Social Media: Finding Stories in Internet Data	Lam Thuy Vo	USD	No Starch Press	1	NIL

Name of the HOD: *Kindly purchase Books for M.Sc 4th semester*

Signature: *[Handwritten Signature]*
Dr. Ambily Kuruvilla



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CHALUKUNNU,
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SCE/22-23/No.51/PM 15-02-2023

Dear Sir,

Reg: Purchase of Books

We are enclosing herewith a list of seven books (seven copies) for our Applied Science College.

Kindly supply the books at the earliest.

Yours faithfully,

[Signature]
Purchase Manager
9747492050

commerce



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FOR THE USE OF USER DEPT / INDENTOR (SEPARATE FORM TO BE USED FOR CAPITAL / REVENUE ITEMS)

DEPARTMENT: Dept. of Commerce

22-23/86

DATE: 15/02/23

SL NO	ITEM TO BE PURCHASED	LOCATION	EXISTING QUANTITY				QUANTITY-REQ UIRED	REQUIRED DATE	WAS IT BUDGETE D?(Y/N)	APPROXIMATE COST
			TOTAL	USABLE	REPAIRA BLE	BEYOND REPAIR				
1	Reference Book [Commerce] M.Com & B.Com	Library	-	-	-	-	46 (But available only 14 books)	20/2/2023 Yes	15,000	12,589 IN. (15 mo book)

Note: Kindly attach preferably 03 quotations of preferred vendors for facilitating easy procurement. Short Forms: NA - Not Applicable, NAV - Not Available. Additional sheets if need be attached

PURPOSE/REASON FOR PURCHASE:

Text books and Reference books are required for M.Com Finance & Taxation & B.Com Computer applications

PIANI TOM
P. D. Library convenor
SIGNATURE & DT - STAFF IN CHARGE

Aradhya B. Bhaskar
15/2/2023
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15/02/23
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COMMENTS: These books are required for UG & PG dept. of Commerce

SIGNATURE & DT - PRO/FACILITIES MGR

SIGNATURE & DT - COO

SIGNATURE & DT - FINANCIAL ADVISOR

SIGNATURE & DT : EXECUTIVE CHAIRMAN

COMMENTS:

Books listed Sr # 1 to 7 on page p-1 are recommended for purchase. Total cost Rs. 12,589/-
Amount available in the Budget : Rs 15,000 (Book & Comm)

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S/N	Title of the Book	Author	Publisher	Qty	Cur	Rate	C.Rate	G.Amount	Dis %	D.Rate	N.Amount
1	Banking Theory and Practice	Shekar K. C.	Vikas Publishing House	2	INR	425	1	850.00	27.50%	233.75	616.25
2	Web Design Technology Theory and Techniques on the Cutting Edge	D P Nagpal	S Chand & Co Ltd	2	INR	550	1	1100.00	25.10%	276.10	823.90
3	Security Analysis and Portfolio Management	Fischer Donald	Person	2	INR	770	1	1540.00	27.50%	423.50	1116.50
4	Investment Analysis and Portfolio Management	Prassana chandra	McGraw Hill Education	2	INR	925	1	1850.00	27.50%	508.75	1341.25
5	E-Business and E-Commerce management: strategy implimentation and practice.	Dave Chaffey	Pearson Education	2	INR	950	1	1900.00	27.50%	522.50	1377.50
6	Management	Harold Koontz Heinz Wehrict	Mcgraw Hill	2	INR	1025	1	2050.00	27.50%	562.75	1486.25
7	Research Methodology: A Step-By-Step Guide For Beginners	Ranjit Kumar	SAGE Publications Pvt. Ltd	2	UKP	39.99	100.5	8037.99	27.50%	2210.45	5827.54
				14						Total	12589.19

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S/N	Title of the Book	Author	Publisher	Qty	Cur	Rate	C.Rate	G.Amount	Dis %	D.Rate	N.Amount
1	Banking Theory and Practice	Shekar K. C.	Vikas Publishing House	2	INR	425	1	850.00	27.50%	233.75	616.25
2	Web Design Technology Theory and Techniques on the Cutting Edge	D P Nagpal	S Chand & Co Ltd	2	INR	550	1	1100.00	25.10%	276.10	823.90
3	Security Analysis and Portfolio Management	Fischer Donald	Person	2	INR	770	1	1540.00	27.50%	423.50	1116.50
4	Investment Analysis and Portfolio Management	Prassana chandra	McGraw Hill Education	2	INR	925	1	1850.00	27.50%	508.75	1341.25
5	E-Business and E-Commerce management: strategy implementation and practice.	Dave Chaffey	Pearson Education	2	INR	950	1	1900.00	27.50%	522.50	1377.50
6	Management	Harold Koontz Heinz Wehrich	Mcgraw Hill	2	INR	1025	1	2050.00	27.50%	563.75	1486.25
7	Research Methodology: A Step-By-Step Guide For Beginners	Ranjit Kumar	SAGE Publications Pvt. Ltd	2	UKP	39.99	100.5	8037.99	27.50%	2210.45	5827.54
8	Direct Tax Including Tax Planning & Management	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	2							Not Available
9	GST & CUSTOMS Law	K M BANSAL	Taxmann's	2							Not Available
10	Direct Tax Laws & International Taxation	C.A V Rahul Agarwal	Taxmann's	2							Not Available
11	Goods and Services Tax And Customs Duty	Dr. H C Mehrotra, Prof. V P Agarwal	Sahitya Bhawan Publications	2							Not Available

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13	Environment management and Human Rights	Cambridge University, Skinner, crafer	Cambridge Publisher	2							Not Available
14	Innovation and Entrepreneurship	Peter F Drucker	Harper Collins	2							Not Available
15	Let Us C	Yasavant Kanetkar	BPB Publications	2							Not Available
16	Mastering Pagemaker	Atman Rebecca & Atman Rich	BPB Publications	2							Not Available
17	TS Grewal - DOUBLE ENTRY BOOK KEEPING SYSTEM (plus two text book)	T S Grewal	Sultan Chand	2							Not Available
18	Analysis of financial statements	T S Grewal	Sultan Chand	2							Not Available
19	Using IBM SPSS Statistics: An Interactive Hands-On Approach	James O. Aldrich	SAGE Publications, Inc	2							Not Available
20	IBM SPSS: Comprehensive Beginners Guide to Learn Statistics using IBM SPSS from A-Z	Walker Schmidt	Independently Published	2							Not Available
21	Social Research Methods	Alan Bryman, Edward Bell, Jennifer Reck, and Jessica Fields	Oxford University Press	2							Not Available
22	Behavioural Finance	Dr. Saroj Kumar, Mrs. Priyanka Singh	Thakur Publication Pvt. Ltd.	2							Not Available
23	Dynamics of Indian Financial System	Preethi Singh	Ane Books Pvt. Ltd.	2							Not Available
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NEW BOOKS FOR SCAS LIBRARY -Dept.of Commerce

Faculty's Recommendation

S/N	Title of the Book	Author	Publisher	Year & Edition	No.of Copies Needed	Copies Available in SCAS Library
1	Direct Tax Including Tax Planning & Management	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	43rd Edition	1	NIL
2	GST & CUSTOMS Law	K M BANSAL	Taxmann's	7th Edition	1	NIL
3	Direct Tax Laws & International Taxation	C.A V Rahul Agarwal	Taxmann's	4th Edition	1	NIL
4	Goods and Services Tax And Customs Duty	Dr. H C Mehrotra, Prof. V P Agarwal	Sahitya Bhawan Publications	9th Edition	1	NIL
5	Income Tax Law and Accounts	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	63rd Edition	1	NIL
6	E-Business and E-Commerce management: strategy implimentation and practice.	Dave Chaffey	Pearson Education	5th Edition	1	1
7	Environment management and Human Rights	Cambridge University, Skinner, crafer	Cambridge Publisher		1	
8	Innovation and Entrepreneurshuip	Peter F Drucker	Harper Collins		1	NIL
9	Management	Harold Koontz, Heinz Weihrich	Mcgraw Hill	11th Edition	1	NIL
10	Let Us C	Yasavant Kanetkar	BPB Publications	18th Edition	1	NIL

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11	Mastering Pagemaker Web Design	Atman Rebecca & Atman Rich	BPB Publications		I	NIL
12	Technology Theory and Techniques on the Cutting Edge	D P Nagpal	S Chand & Co Ltd		I	NIL
13	TS Grewal - Double Entry Book Keeping System (plus two text book)	T S Grewal	Sultan Chand	510	I	NIL
14	Analysis of financial statements	T S Grewal	Sultan Chand	510	I	NIL
15	Using IBM SPSS Statistics: An Interactive Hands-On Approach	James O. Aldrich	SAGE Publications, Inc	Third edition (5 October 2018)		NIL
16	IBM SPSS: Comprehensive Beginners Guide to Learn Statistics using IBM SPSS from A-Z	Walker Schmidt	Independently Published	(3 April 2019)	I	NIL
17	Research Methodology: A Step-By-Step Guide For Beginners	Ranjit Kumar	SAGE Publications Pvt. Ltd	Fifth edition (22 January 2019)	I	NIL
18	Social Research Methods	Alan Bryman, Edward Bell, Jennifer Reck, and Jessica Fields	Oxford University Press	September 2021	I	NIL
19	Investment Analysis and Portfolio Management	Prassana chandra	McGraw Hill Education	Fifth edition	I	NIL
20	Security Analysis and Portfolio Management	Fischer Donald	person		I	I
21	Behavioural Finance	Dr. Saroj Kumar, Mrs. Priyanka Singh	Thakur Publication Pvt. Ltd.		I	NIL

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22	Banking Theory and Practice	Shekar K. C.	Vikas Publishing House		1	2
23	Dynamics of Indian Financial System	Preethi Singh	Ane Books Pvt. Ltd.	2nd edition	1	3

Name of the HOD: ANISH B BHASKARAN

Signature:



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1	9788792982735	VERMESAN	INTERNET OF THINGS CONVERGING TECHNOLOGIES FOR SMART	RIVER PUBLISHING	1	115.00 P	11,963.00	30.10	3,606.88	8,376.12
2	9780123751652	VASSEUR	INTERCONNECTING SMART OBJECTS WITH	RIVER PUBLISHING	1	81.95 D	7,039.50	30.10	2,118.89	4,920.61
							19,022.50		5,725.77	13,296.73
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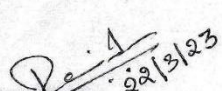


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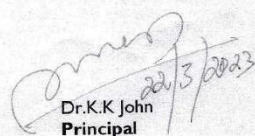
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1	K 1155	01/03/2023	6640.00	1826.00	4814.00
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1	9789325969056	SHEKHAR	BANKING THEORY AND PRACTICE	VIKAS PUBLISHING	2	520.00 R	1,040.00	27.50	286.00	754.00
2	9789385965579	PRASANNA	INVESTMENT ANALYSIS AND PORTFOLIO MANAGEMENT	TATA MCGRAW HILL	2	925.00 R	1,850.00	27.50	508.75	1,341.25
3	9780070700727	HEINZ WEHRICH AND	MANAGEMENT A GLOBAL AND ENTREPRENEURIAL PERSPECTIVE 13ED	TATA MCGRAW HILL	2	1025.00 R	2,050.00	27.50	563.75	1,486.25
4	9789353066284	DONALD E FISHER	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT	PEARSON EDUCATION	2	850.00 R	1,700.00	27.50	467.50	1,232.50
						8	6,640.00		1,826.00	4,814.00
									Less Discount	0.00
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									Grand Total	4,814.00

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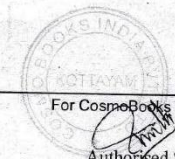
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1	9780470747995	SHELBY	GLOW/PAN THE WIRELESS EMBEDDED INTERNET	WILEY *	1	103.00 D	8,847.70	15.50	1,371.39	7,476.31
2	9789353062989	GONZALEZ	DIGITAL IMAGE PROCESSING	PEARSON EDUCATION	1	985.00 R	985.00	27.50	270.88	714.12
3	9780262526870	STEFAN BUTTICHER	INFORMATION RETRIEVAL IMPLEMENTING AND EVALUATING	THE MIT PRESS *	1	45.00 D	3,865.50	30.10	1,163.52	2,701.98
4	97814020300031	FRIEDER	INFORMATION RETRIEVAL ALGORITHMS AN HEURISTICS	SPRINGER *	1	279.99 E	25,899.08	30.10	7,795.62	18,103.45
5	9781593279165	THUY VO	MINING SOCIAL MEDIA FINDING STORIES II INEINRET DATA	NO STARCH PRESS	1	29.95 D	2,572.70	30.10	774.38	1,798.32
							5	42,169.98	11,375.79	30,794.19
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Pathamuttom

To,

The Principal
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Pathamuttom

Sub: Entry of Textbook of Bio-physiology in Library Stock Register (Accession Register)

Respected Sir,

SCAS Library purchased five numbers of "Textbook of Bio-Physiology by Devi. N.P" (complimentary paper of BSc Psychology). This mentioned book was purchased directly from the author by the Mar Gregorios Society on 21-02-2023 (Purchase Order No. SCE/22-23/No.57/PM). Payment made through online service (**UTR No: SIBLN 23052043146, dt 21/02/2023**).

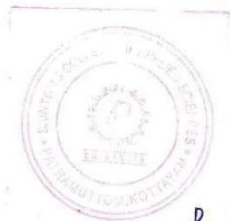
Books details are as follows:

S/N	Title	Author	Publisher	Qty	Rate/Copy	Total Amount
1	Text Book of Bio-Physiology	Devi N.P	Shanlax Publication, Madurai	5	1000	5000

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Academic Coordinator
Department of Psychology
SCAS

16-11-2022

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Midhun C.R.
Asst. Librarian
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- "Text book of Bio Physiology"- by Dr. Devi N. P.

Book costs Rs. 700/- (Total Cost Rs.1400) and can be purchased only through the author. The contact number of the author – 9847891458. Please do the needful.

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4	K 133	30/05/2023	15496.00	3359.19	12137.00
5	K 134	30/05/2023	11069.00	2723.92	8345.00
6	K 135	30/05/2023	7693.00	2115.58	5577.00

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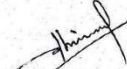
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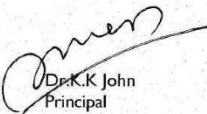
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1	9789332511170	DAVE CHAFFEY	E BUSINESS AND E.COMMERCE MANAGEMENT.	PEARSON EDUCATION	2	1000.00 R	2,000.00	27.50	550.00	1,450.00	
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1		LEVENE	INTRODUCTION TO SEARCH ENGINES AND WEB NAVIGATION	WILEY	1	10895 D	9,293.44	15.50	1,440.48	7,852.95	
										07357	
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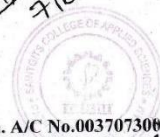
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JUSTIFICATION/REASON FOR THE PURCHASE:

Signature & Date- Faculty in-charge: *Pani Tom* 16/5/23

Signature & Date- HOD: *Dileera A.P* 16/05/23

Comments by HOD: I recommend to purchase from any other agencies (since there is no enough book in cosmo)

Signature & Date of Principal with Comments: *Recommended for purchase* 16/5/23

(This form duly recommended by the concerned is to be submitted to the Convener of the Academic Purchase Committee for discussion in APC meeting)

For office use:

APC File Number:

Date of APC Meeting:

Remarks/Comments:

2 | Purchase Requisition Format – Academic Purchase

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NEW BOOKS FOR SCAS LIBRARY – BSc. Psychology Faculty's Recommendation

S/N	Book Name	Author	Edition	Year	Publisher	No.of Copies Needed	Available in SCAS Library
1	Introduction to psychology: Exploration and application	Coon, D.		1994	Brooks/Cole Publishing Co.	2	NIL
2	Psychology: The study of human behaviour.	Mishra, B. K.		2008	Prentice Hall of India	2	2
3	Introduction to psychology	Morgan, C.T., King, R. A., Weisz, J. R., & Schopler, J.	7	1993	Tata McGraw Hill.	2	2
4	Introduction to Physiological Psychology	Levinthal, C.F.	3	1996	Prentice-Hall of India Pvt. Ltd.	2	NIL
5	Biological Psychology	Rosensweig, M.R., Breedlove, S. M., & Watson, N. V.		1996	Sinauer Associates, Inc.	2	NIL
6	Statistics for Psychology	Aron, A., Aron. R., & Coups, E. J.	4	2006	Pearson Education	2	2
7	Statistics in Psychology and Education	Mangal, S. K.	2	2002	Prentice-Hall of India Private Limited.	2	2
8	Statistical Methods	Gupta.S.P.		2002	Sulthan Chand and Sons New Delhi.	2	9
9	Social Psychology	Baron, R. A., Branscombe, N. R., Byrne, D., & Bhardwaj, G.		2010	Pearson.	2	4

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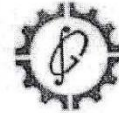


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10	Social Psychology	Singh, A. K.		2015	PHI learning Pvt. Ltd.	2	NIL
11	Social Psychology.	Baron, R.A. & Branscombe, N.R.		2015	Pearson.	2	4
12	Social Psychology	Myers, D. G.	11	2012	McGraw-Hill.	2	NIL
13	Psychological Testing	Hussain, A. (2012).		2012	Pearson Edition.	2	NIL
14	Tests, measurements and Research Methods in Behavioral Sciences.	Singh, A. K. (2010).		2010	Bharathi Bhawan.	2	NIL
15	Introducing Research Methodology	Flick, U.		2011	Sage Publications.	2	2 (2nd Ed.)
16	Experimental Psychology	Woodworth, R.S. & Scholberg, H.			Oxford & Ibh Publishing Co.	2	NIL
17	Abnormal Psychology	Butcher, J. N., Hooley, J. M., & Mineka, S.	16	2015	Pearson Education Ltd.	2	NIL
18	Kaplan and Sadock's Synopsis of Psychiatry	Sadock, B.J., Sadock, V.A. & Ruiz, P.		2015	Wolter Kluwer.	2	NIL
19	Organizational Behavior	Luthans, F.	7	1997	McGraw Hill International.	2	2 (12th Ed., 2013)
20	Organizational Behavior	Singh, K.		2013	Dorling Kindersley Pvt. Ltd.	2	NIL
21	Organizational Theory, Design and change	Jones, G. R., Mathew, M.		2013	Dorling Kindersley Pvt. Ltd.	2	NIL
22	Cultural and Organizational Behaviour	Sinha, J. B. P.		2008	Sage.	2	NIL
23	Environmental Psychology	Bell, P. A., Greene, T. C., Fisher, J. D., & Baum, A.	5	2001	Harcourt Brace College Publishers.	2	2

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24	Environmental psychology: Principles and practice	Gifford, R.	4	2007	Optimal Books.	2	NIL
25	Theory and Practice of Counseling and Therapy	Jones,R.N.(2012).	5	2012	Sage publications.	2	NIL
26	Theories of counselling and psychotherapy-systems, strategies and skills.	Seligman, L&Reichenberg, L.W.(2014).		2014	Delhi:PHI Learning.	2	NIL
27	Child Development	Berk, L. E.	8	2010	Prentice Hall.	2	NIL
28	Child Development	Hurlock, E.B.	6	2009	Tata McGraw Hill Edition	2	NIL
29	Child Development	Santrock, J.W.	13	2007	Tata McGraw Hill.	2	NIL
30	Counselling: A comprehensive profession	Gladding, S.T.	6	2009	Pearson India.	2	NIL
31	Basic counseling skills –A Helper's Manual	Jones, R.N.	3	2012	Sage south Asia ed.	2	NIL
32	Counselling and Guidance	Rao,S.N. & Sahajpal P.		2013	Tata McGraw Hill Education	2	2 (3rd.Ed.)
33	General psychology	Mangal, S. K.	1	1990	Sterling Publishers	5	NIL
34	ICD 10 Classification of Mental and Behavioural Disorders	World Health Organization	10	1993	World Health Organization	1	NIL
35	Diagnostic and Statistical Manual of Mental Disorders	American Psychiatric Association	5	2013	American Psychiatric Publishing	1	NIL

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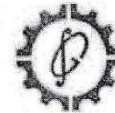


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35	Abnormal Psychology	Halgin, R.p., & Whitbourne, S.k.	6		Mike Sugarman	2	NIL
37	ICD 11 Classification of Mental and Behavioural Disorders	World Health Organization	11	2022	World Health Organization	2	NIL
38	An Introduction to Physiological Psychology	Schneider, A.M. & Tarshis, B.	3	1986	New York : Random House, Inc	2	NIL
39	Life Coaching Skills-How to develop skilled clients.	Jones, R.N.		2007	New Delhi : Sage	1	Nil
Total						78	

Name of the HOD/Faculty in Charge:

Dikana . A.P

Signature:

[Handwritten Signature]
12/05/23



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BSc

Bsc Psychology

S/N	Book Name	Author	Publisher	Qty	Cur	Rate	G.Amount	Dis %	D.Rate	N.Amount
1	Introduction to psychology	Morgan, C.T., King, R. A., Weisz, J. R., & Schopler, J.	EWP	2	INR	895	1790	18.10%	323.99	1466.01
2	Statistics for Psychology	Aron, A., Aron, R., & Coups, E. J.	Pearson.	2	INR	750	1500	27.50%	412.5	1087.5
3	Statistical Methods	Gupta.S.P.	Sulthan Chand and Sons New Delhi.	2	INR	795	1590	12.50%	198.75	1391.25
4	Social Psychology.	Baron, R.A. & Branscombe, N.R.	Pearson.	2	INR	825	1650	27.50%	453.75	1196.25
5	Social Psychology	Myers, D. G.	MGH	2	INR	720	1440	27.50%	396	1044
6	Tests, measurements and Research Methods in Behavioral Sciences.	Singh, A. K. (2010).	Bharathi Bhawan.	2	INR	570	1140	18.10%	206.34	933.66
7	Experimental Psychology	Woodworth,R.S.& Scholsberg, H.	Oxford& Ibh Publishing Co.	2	INR	750	1500	18.10%	271.5	1228.5
8	Abnormal Psychology	Butcher, J. N., Hooley, J. M., & Mineka, S.	Pearson.	2	INR	955	1910	27.50%	525.25	1384.75

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9	Kaplan and Sadock's Synopsis of Psychiatry	Sadock, B.J., Sadock, V.A, & Ruiz, P.	Wolter Kluwer.	2	INR	4799	9598	18.10%	1737.238	7860.762
10	Counselling and Guidance	Rao,S.N. & Sahajpal P.	MGH	2	INR	860	1720	27.50%	473	1247
11	General psychology	Mangal, S. K.	Sterling Publishers	5	INR	400	2000	18.10%	362	1638
12	ICD 10 Classification of Mental and Behavioural Disorders	World Health Organization	World Health Organization	1	INR	475	475	18.10%	85.975	389.025
13	Abnormal Psychology	Halgin,R.p., & Whitbourne,S.k.	MGH	2	INR	835	1670	27.50%	459.25	1210.75
				28					Total	22077.457

Dileena. A.P
12/5/23

MIDHUNA - CR
12/5/23



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E-mail: corporateoffice@saintgits.org

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KOTTAYAM- 686001

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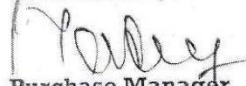
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Format for Academic Purchase Request

DEPARTMENT: *BBA*

DATE: *16-05-2023*

Sl No.	Item to be purchased with detailed specifications	Location/Lab	EXISTING QUANTITY				NEW REQUIREMENT		Contact details of 3 probable vendors
			Total	usable	repairable	beyond repair	quantity-required	Estimated Cost (INR)	
1.	<i>Library book & references</i>	<i>Library</i>	<i>1309</i>	<i>1309</i>	<i>—</i>	<i>—</i>	<i>32 copies 8 titles</i>	<i>16,000/-</i>	<i>COSMO</i>

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Rani Tom
Prin *16/5/23*
Signature & Date- Faculty in-charge

Prin *16/5/23*
Signature & Date- HOD

Comments by HOD:

Urgency to cost NAAC visit

Signature & Date of Principal with Comments

Re recommended for purchase from.
Prin *16/5/23*

(This form duly recommended by the concerned is to be submitted to the Convener of the Academic Purchase Committee for discussion in APC meeting)

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APC File Number:

Date of APC Meeting:

Remarks/Comments:



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NEW BOOKS FOR SCAS LIBRARY – Dept. of Business Administration
Faculty's Recommendation

S/N	TITLE	AUTHOR	EDITION	PUBLISHER	YEAR OF PUBLICATION	REQUIRED COPIES	COPIES IN SCAS LIBRARY
1	Organisational Behaviour	Neharika Vohra Stephen P. Robbins, Timothy A. Judge (Author)	18	Pearsons education	31 May 2022	3	NIL
2	Principles of Marketing	Philip T Kotler, Garry Armstrong, Prafulla Agnihotri	17	Pearsons education	March 2018	4	3
3	Human Resource Management	Gary Dessler & Biju Varrkey	16	Pearsons education	November 2020	5	NIL
4	Rich Dad Poor Dad	Robert T. Kiyosaki, Sharon Lechter	25e			4	NIL
5	Business Strategy essential, you always wanted to know	Callie Daum	2e	Vibrant Publishers	January 2020	3	NIL
6	Case studies in Management	Akhilesh Chandra Pandey	2e	IK International Publishing House Pvt Ltd	April 2015	20 4	NIL

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7	Personality development & Soft Skills	Barun K Mitra	2e	Oxford Univesity Press	April 2016	4	NIL
8	Research Mehodology, Methods & Techniques	C R Kothari, Gourav Garg	4e	New Age Intrenational Publishers	September 2019	5	NIL

Name of the HOD: *Ravi Toru*

Signature:

Ravi Toru
15/5/23



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SL No	Author	Title	Publisher	Qty	Cur	Rate	G.Amt	Dis %	D.Rate	N.Amount
1		Neharika Vohra Stephen P. Robbins, Timothy A. Judge (Author)	Pearsons education	3	INR	1100	3300	27.50%	907.5	2392.5
2		Philip T Kotler, Garry Armstrong, Prafulla Agnihotri	Pearsons education	4	INR	1015	4060	27.50%	1116.5	2943.5
3		Gary Dessler & Biju Varrkey	Pearsons education	5	INR	1000	5000	27.50%	1375	3625
4		Robert T. Kiyosaki, Sharon Lechter		4	INR	599	2396	27.50%	658.9	1737.1
5		Akhilesh Chandra Pandey	IK International Publishing House Pvt Ltd	4	INR	485	1940	18.10%	351.14	1588.86
6		Barun K Mitra	Oxford Univesity Press	4	INR	495	1980	25.10%	496.98	1483.02
7		C R Kothari, Gourav Garg	New Age Intrenational Publishers	5	INR	399	1995	25.10%	500.745	1494.255
									Total	15264.235

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From
 Asst. Prof. Ambily Merlin Kuruvilla
 Head of the Department
 P.G Department of Computer Applications & AI
 Saintgits College of Applied Sciences

To,
 The Principal
 Saintgits College of Applied Sciences

Tuesday, 27 September 2022

Sub: Permission to take printouts of e-books for M.Sc. Artificial Intelligence

Sir,

As for our M.SC Artificial Intelligence Semester 3, the following books are essential for their studies. Unfortunately, these books are not available in our college library where as they may be downloaded and printed from the online platform "DELNET and NLIST". Hence consider this letter as our humble request to grant permission to take printouts of the same from the engineering college.

S/N	Title	Author	No.of Pages	Book from
1	The Elements of Statistical Learning: Data Mining, Inference and Prediction, 2nd Ed.	Trevor Hastie, Robert Tibshirani & Jerome Friedman	757	NLIST
2	Data Mining for Social Network Data	Nasrullah Memon, Jennifer Jie Xu, David L. Hicks, Hsinchun Chen	217	NLIST
3	Statistical Data Analytics: Foundations for Data Mining, Informatics and Knowledge Discovery	Walter W Piegorsch	484	DELNET
4	Pattern Recognition	Sergio Theodoridis, Konstantinos Koutroumbas	977	DELNET

Johny Joseph
 Yours Truly,
[Signature]
 Asst. Prof. Ambily Merlin Kuruvilla

Midhun CR
[Signature]
 27/9/2022

Photostat copies of all the found books (1 copy each) may be taken for the dept.

[Signature]
 27/9/2022



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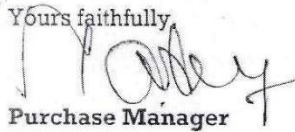
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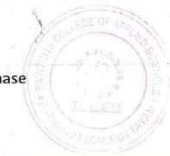
Format for Academic Purchase Request

DEPARTMENT: *Commerce*

DATE: *16/05/2023*

Sl No.	Item to be purchased with detailed specifications	Location/Lab	EXISTING QUANTITY				NEW REQUIREMENT		Contact details of 3 probable vendors
			Total	usable	repairable	beyond repair	quantity-required	Estimated Cost (INR)	
1.	<i>Library Reference Book</i>	<i>Library</i>	<i>2495</i>	<i>2495</i>	<i>—</i>	<i>—</i>	<i>96 Copies 52 titles</i>	<i>50,000</i>	<i>cessma</i>

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JUSTIFICATION/REASON FOR THE PURCHASE:

[Empty box for justification/reason for purchase]

Rani Tom
Re: 16/5/23
Signature & Date- Faculty in-charge

Balshah
Amish B. Bhatnagar
Signature & Date- HOD

Comments by HOD:
sufficient books is not available from
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other agencies.

Signature & Date of Principal with Comments
Recommended for purchase for Commerce
16/5/2023

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For office use:

APC File Number:

Date of APC Meeting:

Remarks/Comments:



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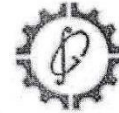
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NEW BOOKS FOR SCAS LIBRARY – Dept. of Commerce Faculty's Recommendation

S/N	Title of the book	Author	Publisher	Year of Publication	Required Copies	Available in SCAS Library
1	Fundamentals of Investments	Gordon J. Alexander, William F. Sharpe, Jeffery V. Bailey,	PHIL earning Private Limited		2	NIL
2	Beyond Greed and Fear: Understanding Behavioral Finance and the Psychology of Investing	Shefrin, Hersh, (2000)	Harvard Business School Press.		2	NIL
3	Personal Finance: Turning Money into Wealth and Student Workbook,	Arthur J	Prentice Hall	January 1, 2006	2	NIL
4	Beyond the Random Walk: A Guide to Stock Market Anomalies and Low-Risk Investing,	Singhal, Vijay,	Oxford University Press.		2	NIL
5	Logistics & Supply Chain Management: Creating Value-Adding Networks	Martin Christopher			3	NIL
6	Business Logistics and Supply Chain Management	Ballou Ronald H	Pearson Education		3	NIL
7	Commodities and Financial Derivatives	S. Kevin			2	NIL



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8	Introduction to Probability and Statistics	William Mendenhall, Robert J. Beaver, and Barbara M. Beaver.	Cengage Learning. 2016.		2	NIL
9	Statistics for Business and Economics	Paul Newbold, William L. Carlson, and Betty Thorne.	Pearson. 2018.		2	NIL
10	The Practice of Statistics	Daren S. Starnes, Dan Yates, and David S. Moore.	Freeman & Company. 2015.		2	NIL
11	Statistical Methods for the Social Sciences	Alan Agresti and Barbara Finlay.	Pearson. 2018.		2	NIL
12	The Craft of Research	Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams.	University of Chicago Press. 2016.		2	NIL
13	Research Methods for Business Students	Mark Saunders, Philip Lewis, and Adrian Thornhill.	Pearson. 2019		2	NIL
14	Research Methods for the Behavioral Sciences	Frederick J. Gravetter and Lori-Ann B. Forzano.	Cengage Learning. 2020.		2	NIL
15	Qualitative Inquiry and Research Design: Choosing Among Five Approaches	John W. Creswell and Cheryl N. Poth.	Sage Publications. 2018.		2	NIL
16	Practical Research: Planning and Design	Paul D. Leedy and Jeanne Ellis Ormrod.	Pearson. 2021		2	NIL
17	Quantitative Research Methods for Professionals in Education and Other Fields	W. Paul Vogt, Dianne C. Gardner, and Lynne M. Haeffele	Sage Publications. 2012.		2	NIL
18	Corporate Accounting (9th edition)	Tulsian and Tulsian.	Pearson Education India, 2019.		2	NIL
19	Corporate Accounting (4th edition)	Nirmal Gupta and Vandana Gupta.	Pearson Education India, 2017.		2	NIL

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21	Advanced Corporate Accounting (12th edition)	S.N. Maheshwari and S.K. Maheshwari.	Vikas Publishing House, 2021		2	NIL
22	Corporate Accounting (10th edition)	S.N. Maheshwari and S.K. Maheshwari.	Vikas Publishing House, 2019.		2	NIL
23	Entrepreneurship: Successfully Launching New Ventures (6th edition)	Bruce R. Barringer and R. Duane Ireland.	Pearson, 2019		2	NIL
24	Project Management: The Managerial Process (8th edition)	Erik W. Larson and Clifford F. Gray.	McGraw-Hill Education, 2019.		2	NIL
25	Entrepreneurship Development: Small Business Start-Up, Growth and Management (6th edition)	S.S. Khanka.	S. Chand & Company Ltd., 2018.		2	NIL
26	Entrepreneurship: Theory, Process, Practice (5th edition)	Donald F. Kuratko.	Cengage Learning, 2018.		2	NIL
27	Project Management: A Managerial Approach (10th edition)	Jack R. Meredith and Samuel J. Mantel Jr.	Wiley, 2019.		2	NIL
28	Project Management: A Systems Approach to Planning, Scheduling, and Controlling (13th edition)	Harold Kerzner.	Wiley, 2017.		2	NIL
29	Entrepreneurship: The Practice and Mindset (2nd edition)	Heidi M. Neck, Christopher P. Neck, and Emma L. Murray.	Sage Publications, Inc., 2019.		2	NIL
30	Management and Cost Accounting	Bhimani Alnoor and Datar Srikant	Pearson Education	2018	2	NIL

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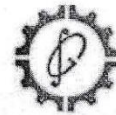
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32	Direct Tax Including Tax Planning & Management	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	44th Edition	2	NIL
33	Direct Tax Laws & International Taxation	C.A V Rahul Agarwal	Taxmann's	5th Edition	2	NIL
34	Income Tax Law and Accounts	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	64th Edition	2	NIL
35	Direct Taxes	Gaur, V P & Narang D. B	Kalyani Publishers, Newdelhi		2	NIL
36	E-Business and E-Commerce management strategy implimentation and practice.	Dave Chaffey	Pearson Education		2	NIL
37	Environment management and Human Rights	Cambridge University, Skinner, crafer	Cambridge Publisher		2	NIL
38	Innovation and Entrepreneurshuip	Peter F Drucker	Harper Collins		2	NIL
39	Business Environment	Francis Cherunilam	Himalaya Publishing house, New delhi		1	5 (22nd Ed., 2013)
40	Security Analysis and Portfolio Management	Punithavathy Pandian	Vikas Publishing House Pvt. Ltd.		1	4 (2011 & 2013)
41	Security Analysis and Portfolio Management	Preethi Singh	Himalaya Publishing House		1	4 (14th Ed. 1988)
42	Security Analysis and Investment Management	O.P. Agarwal	Himalaya Publishing House		1	3 (2019)

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43	✓ Fundamentals of Financial Derivatives	Prafulla Kumar Swain			2	3 (2019)
44	Introduction to Behavioural Finance	Sulphey, M. M.:	PHI Learning P. Ltd., New Delhi		1	3 (2014)
45	✓ Personal Finance	✓ Jack R Kapoor, Les R Dlabay, Robert J Hughes	McGraw Hill Education (India) Pvt Ltd, New Delhi		1	3 (2008)
46	✓ Security Analysis and Portfolio Management	✓ Donald E. Fischer and Ronald J. Jordan	Pearson Education		1	2 (6th Ed)
47	✗ Research Methodology: A Step-by-Step Guide for Beginners	Ranjit Kumar.	Sage Publications. 2021.		1	2 (2011)
48	✗ Financial Derivatives	SSS Kumar			2	2 (2007)
49	✓ Investment Management	V A Avadhani	Himalaya Publishing House		1	1 (2019)
50	✓ Management	✓ Harold Koontz & Heinz Weihrich	Mcgraw Hill		1	1 (2016)
51	✓ Investment Management	✓ Bhalla VK	S. Chand & Company		2	1
52	✗ Research Design: Qualitative, Quantitative, and Mixed Methods Approaches	John W. Creswell.	Sage Publications. 2018.		2	1
				Total	96	

Name of the HOD: *Amish B. Bhabhakaran*

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1	Business Logistics and Supply Chain Management	Ballou Ronald H	Pearson	3	1000	27.50%	3000	825.00	2175.00
2	Research Methods for Business Students	Mark Saunders, Philip Lewis, and Adrian Thornhill.	Pearson	2	875	27.50%	1750	481.25	1268.75
3	Corporate Accounting (9th edition)	Tulsian and Tulsian.	S. Chand	2	999	27.50%	1998	549.45	1448.55
4	Corporate Accounting (10th edition)	S.N. Maheshwari and S.K. Maheshwari.	Vikas	2	779	27.50%	1558	428.45	1129.55
5	Entrepreneurship: Successfully Launching New Ventures (6th edition)	Bruce R. Barringer and R. Duane Ireland.	Pearson	2	810	27.50%	1620	445.50	1174.50
6	Project Management: The Managerial Process (8th edition)	Erik W. Larson and Clifford F. Gray.	MGH	2	945	27.50%	1890	519.75	1370.25
7	Entrepreneurship Development: Entrepreneurship: Theory, Process, Practice (5th edition)	S.S. Khanka.	S. Chand	2	725	27.50%	1450	398.75	1051.25
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11	E-Business and E-Commerce management: strategy implementation and practice.	Dave Chaffey	Pearson	2	1000	27.50%	2000	550.00	1450.00
12	Business Environment	Francis Cherunilam	Himalaya	1	825	18%	825	148.50	676.50

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✓ 13	Security Analysis and Portfolio Management	Punithavathy Pandian ✓	Vikas ✓	1 ✓	599	27.50%	599	164.73	434.28
✓ 14	Security Analysis and Portfolio Management	Preethi Singh	Himalaya	1	450	18%	450	81.00	369.00
✓ 15	Security Analysis and Investment Management	O.P. Agarwal	Himalaya	1	498	18%	498	89.64	408.36
✓ 16	Fundamentals of Financial Derivatives	Prafulla Kumar Swain	Himalaya	2	598	18%	1196	215.28	980.72
✓ 17	Personal Finance	Jack R Kapoor, Les R Dlabay, Robert J Hughes	MGH	1	1099	27.50%	1099	302.23	796.78
✓ 18	Security Analysis and Portfolio Management	Donald E. Fischer and Ronald J Jordan	Pearson	1	850	27.50%	850	233.75	616.25
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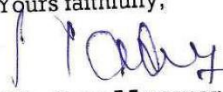
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1	Financial Management	Prasanna Chandra	10th	Tata Mc Graw Hill	2019	2	4
2	Financial Management	I M Panday	11th	Vikas Publications	2015	1	7
3	Principles of Accountancy	Grewal, T.S	19th	S.Chand & Co	2017	2	NIL
4	Financial Institutions and Markets	L.M. Bhole	6th	Tata McGraw Hill	2017	1	3
5	Environmental Economics	Charls D. Kolstad	2nd	Oxford University Press	2011	2	NIL
6	Macro Economics	N. Gregory Mankiw	7th	Worth Publications	2010	2	NIL
7	Macro Economics	Richard T. Froyen	10th	Pearson Education	2013	2	NIL
8	Indian Financial System	M.Y. Khan	11th	Tata McGraw Hill	2019	2	NIL
Total						14	

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1	Financial Management	Prasanna Chandra	MGH	2	995	27.50%	1990	547.25	1442.75
2	Financial Management	M Panday	Pearson	1	940	27.50%	940	258.5	681.5
3	Financial Institutions and Markets	L.M. Bhole	MGH	1	890	27.50%	890	244.75	645.25
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Faculty's Recommendation

S/N	Title and Edition	Author	Edition	Publisher	Year of publication	Required copies	Copies in SCAS Library
1 ✓	A Little Book of Happiness	Ruskin Bond		Speaking Tiger	2016	1	NIL
2	The Miracles of Your Mind	Dr. Joseph Murphy		Embassy Books	2017	1	NIL
3	The Girl With No Dreams	Deepak Gupta		Notion Books	2019	1	NIL
4 ✓	One Indian Girl	Chetan Bhagat		Rupa & Co	2016	1	NIL
5	The World as I see it	Albert Einstein		General Press	2018	1	NIL
6 ✓	Ikigai: The Japanese secret to a long and happy life	Hector Garcia		Random House UK	2017	1	NIL
7 ✓	Men without Women	Haruki Murakami		Vintage	2018	1	NIL
8 ✓	You are Born to Blossom	Abdul Kalam		Prabhat Ppaerbacks	2019	1	NIL
9	A Touch of Eternity	Durjoy Datta		Penguin	2021	1	NIL
10 ✓	The Little Coffee Shop of Kabul	Deborah Rodriguez		Sphere	2022	1	NIL
11	Still Life	Sarah Winman		The Immortal King Rao	2021	1	NIL
12	It Ends with Us	Colleen Hoover		Kunex	2020	1	NIL
13 ✓	Here There and Everywhere	Sudha Murthy		Penguin	2018	1	NIL
14 ✓	The Casual Vacancy	JK Rowling		Sphere	2018	1	NIL

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15	Siddartha	Herman Hesse		Finerprint Publishing	2017	I	NIL
16	You Never Forget Your First	Alexis Coe		Penguin	2021	I	NIL
17	The Silent Patient	Alex Michealidis		Orion	2019	I	NIL
18	Why I am an Atheist	Bhagat Singh		Sristhi Publishers	2019	I	NIL
19	The Great Gatsby	Scott Fitzgerald		Finerprint Publishing	2014	I	NIL
20	Daivattinte Charanmar	Joesph Annakutty		DC Books	2019	I	NIL
21	Cancerwardile Chiri	Innocent		Mathrubhoomi	2017	I	NIL
22	The Paris Appartment	Lucy Foley		William Morrow	2022	I	NIL
23	Someone Else's Shoes	Jojo Moyes		Pamela Dormen	2023	I	NIL
24	Atomic Habits	James Clear		Avery	2018	I	NIL
25	Verity	Colleen Hoover		Grand Central Publishing	2021	I	NIL
26	Black River	Nilanjana S Roy		Context	2022	I	NIL
27	Jezebel	KR Meera		Penguin Hamish	2022	I	NIL
28	The bell Boy	Anees Salim		Penguin Hamish	2022	I	NIL
29	The Immortal King Rao	Vauhini Vara		Fourth Estate India	2022	I	NIL
30	Gift in Green	Sarah Joseph		Harper Pernnial	2011	I	NIL
31	Aa Nellimaram Pullanu	Rajani Palampampil		Mathrubhumi	2021	I	NIL
32	Manorama Year Book	Malayala Manorama		Manorama	2023	I	NIL
33	KAS Malayalam	Mathrubhumi Books		Mathrubhumi	2023	I	NIL
34	Ambedkar: Oru Jeevitham	Shashi Tharoor		DC Books	2023	I	NIL
35	Kaioppitta Yazhikal	Divya S Iyer IAS		DC Books	2023	I	NIL

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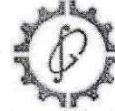


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✓ 36	Kavana	Santhosh Echikkanam	Mathrubhumi	2022	I	NIL
✓ 37	Malayali Memorial	Unni R	DC Books	2022	I	NIL
✓ 38	Manjumanushyar	Santhosh Echikkanam	DC Books	2022	I	NIL
✓ 39	Vaank	Unni R	DC Books	2022	I	NIL
✓ 40	Civil Service Pariksha Malayalam	Rajan Thiruvoth	Mathrubhumi		I	NIL
✓ 41	Chat GTPyum Nirmithabuddhiyum	Thrisha Joyce	DC Books	2023	I	NIL
✓ 42	Indian Polity	M Laxmikanth	McGraw Hill	2013	I	NIL
✓ 43	Ningalkkum IAS Nedam	S Harikishore IAS	Mathrubhumi		I	NIL
✓ 44	History of Modern India	Bipan Chandra	Orient Blackswan	2009	I	NIL
✓ 45	Geography of India	Majid Husain	McGraw Hill	2017	I	NIL
✓ 46	Indian Art & Culture	Nitin Singhania	McGraw Hill	2015	I	NIL
✓ 47	India's Struggle for Independence	Bipin Chandra	Penguin Random House	1987	I	NIL
✓ 48	Challenges to Internal security of India	Ashok Kumar IPS, Vipul	McGraw Hill	2016	I	NIL
✓ 49	India After Gandhi	Ramachandra Guha	Harper Collins	2007	I	NIL
50	Introduction to the Constitution of India	Durga Das Basu	Lexix Nexis		I	NIL

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1	A Little Book of Happiness	Ruskin Bond	Speaking Tiger	1	INR	350	25%	87.50	262.50
2	One Indian Girl	Chetan Bhagat	Rupa & Co	1	INR	195	25%	48.75	146.25
3	Ikigai: The Japanese secret to a long and happy life	Hector Garcia	Random House Uk	1	INR	550	25%	137.50	412.50
4	Men without Women	Haruki Murakami	Vintage	1	INR	499	25%	124.75	374.25
5	You are Born to Blossom	Abdul Kalam	Prabhat Ppaerbacks	1	INR	250	25%	62.50	187.50
6	The Little Coffee Shop of Kabul	Deborah Rodriguez	Sphere	1	INR	499	25%	124.75	374.25
7	Here There and Everywhere	Sudha Murthy	Penguin	1	INR	250	25%	62.50	187.50
8	The Casual Vacancy	JK Rowling	Sphere	1	INR	599	25%	149.75	449.25
9	Siddhartha	Herman Hesse	Finerprint Publishing	1	INR	125	25%	31.25	93.75
10	The Great Gatsby	Scott Fitzgerald	Finerprint Publishing	1	INR	299	25%	74.75	224.25
11	Daivattinte Charanmar	Joesph Annakutty	DC Books	1	INR	299	25%	74.75	224.25
12	Cancerwardile Chiri	Innocent	Mathrubhoomi	1	INR	180	25%	45.00	135.00
13	Someone Else's Shoes	Jojo Moyes	Pamela Dorman	1	INR	350	25%	87.50	262.50
14	Jezebel	KR Meera	Penguin Hamish	1	INR	399	25%	99.75	299.25
15	Gift in Green	Sarah Joseph	Harper Perrnial	1	INR	499	25%	124.75	374.25
16	Aa Nellimaram Pullanu	Rajani Palampampil	Mathrubhumi	1	INR	220	25%	55.00	165.00

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18	KAS Malayalam	Mathrubhumi Books	Mathrubhumi	I	INR	200	25%	50.00	150.00
19	Ambedkar: Oru Jeevitham	Shashi Tharoor	DC Books	I	INR	340	25%	85.00	255.00
20	Kaioppitta Vazhikal	Divya S Iyer IAS	DC Books	I	INR	180	25%	45.00	135.00
21	Kavana	Santhosh Echikkanam	Mathrubhumi	I	INR	160	25%	40.00	120.00
22	Malayali Memorial	Unni R	DC Books	I	INR	160	25%	40.00	120.00
23	Manjumanushyar	Santhosh Echikkanam	DC Books	I	INR	150	25%	37.50	112.50
24	Vaank	Unni R	DC Books	I	INR	150	25%	37.50	112.50
25	Civil Service Pariksha Malayalam	Rajan Thiruvoth	Mathrubhumi	I	INR	180	25%	45.00	135.00
26	Chat: GTPyum Nirmithabuddhiyum	Thrisha Joyce	DC Books	I	INR	180	25%	45.00	135.00
27	Indian Polity	M Laxmikanth	McGraw Hill	I	INR	1095	25%	273.75	821.25
28	Ningalkkum IAS Nedam	S Harikishore IAS	Mathrubhumi	I	INR	160	25%	40.00	120.00
29	History of Modern India	Bipan Chandra	Orient Blackswan	I	INR	475	25%	118.75	356.25
30	Geography of India	Majid Husain	McGraw Hill	I	INR	850	25%	212.50	637.50
31	Indian Art & Culture	Nitin Singhania	McGraw Hill	I	INR	925	25%	231.25	693.75
32	India's Struggle for Independence	Bipin Chandra	Penguin Random House	I	INR	499	25%	124.75	374.25
33	Challenges to Internal security of India	Ashok Kumar IPS, Vipul	McGraw Hill	I	INR	370	25%	92.50	277.50
34	India After Gandhi	Ramachandra Guha	Harper Collins	I	INR	595	25%	148.75	446.25
35	Introduction to the Constitution of India	Durga Das Basu	Lexis Nexis	I	INR	599	25%	149.75	449.25
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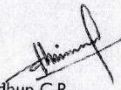
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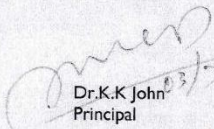


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8	K 198	17/06/2023	9490.00	2609.75	6880.00	✓
9	K 199	17/06/2023	3735.00	933.75	2801.00	✓
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1	9781612680019	ROBERT T KIYOSAKI	RICH DAD POOR DAD	PENGUIN BOOKS	4	599.00 R	2,396.00	27.50	658.90	1,737.10	
2	9780198066217	BARUN K MITRA	PERSONALITY DEVELOPMENT AND SOFT SKILLS	OXFORD UNIVERSITY	4	495.00 R	1,980.00	25.10	496.98	1,483.02	
3	978938664922	KOTHARI C.R	RESEARCH METHODOLOGY	NEW AGE	3	399.00 R	1,197.00	25.10	300.45	896.55	
							11		5,573.00	1,456.33	4,116.67
									Less Discount		0.00
									Less To Round		0.00
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1	978812032476	MISER	PSYCHOLOGY THE STUDY OF HUMAN BEHAVIOUR 07421-22	PHI	2	550.00 R	1,100.00	25.10	276.10	823.90	
2	9788176711197	MORGAN	INTRODUCTION TO PSYCHOLOGY 7ED 07423-24	EWP	2	895.00 R	1,790.00	18.10	323.99	1,466.01	
3	9788131714638	ARTHUR ARON	STATISTICS FOR PSYCHOLOGY 07425-26	PEARSON EDUCATION	2	750.00 R	1,500.00	27.50	412.50	1,087.50	
4		GUPTA S P	STATISTICAL METHODS 07427-28	SULTAN CHAND AND	2	795.00 R	1,590.00	12.50	198.75	1,391.25	
5	9789332586116	BARON	SOCIAL PSYCHOLOGY 14TH ED 07429-30	PEARSON	2	825.00 R	1,650.00	27.50	453.75	1,196.25	
6	9789388704090	SINGH	TESTS MEASUREMENTS AND RESEARCH METHODS 07431-32	BHARATI BHAWAN *	2	570.00 R	1,140.00	18.10	206.34	933.66	
7		ROBERT S	EXPERIMENTAL PSYCHOLOGY 07433-34	SURJEET	2	575.00 R	1,150.00	18.10	208.15	941.85	
8	9789353065591	JAMES BUTCHER N	ABNORMAL PSYCHOLOGY 17 ED 07435-36	PEARSON EDUCATION	2	955.00 R	1,910.00	27.50	525.25	1,384.75	
9	9788120707986	MANGAL S.K.	GENERAL PSYCHOLOGY 07437-38	STERLING PUBLISHERS	2	400.00 R	800.00	18.10	144.80	655.20	
							12,630.00		2,749.63	9,880.37	
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1	9788131516140	DONALD F KURATKO	ENTREPRENEURSHIP	CENGAGE LEARNING	2	999.00 R	1,998.00	27.50	549.45	1,448.55
2		PUNITHAVATHY	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT	VIKAS PUBLISHING	1	599.00 R	599.00	27.50	164.72	434.28
3	9788194244608	WEHRICH	MANAGEMENT A GLOBAL INNOVATIVE AND ENTREPRENEURAL	MCGRAW HILL	1	1025.00 R	1,025.00	27.50	281.88	743.12
							3,622.00		996.05	2,625.95
							Less Discount			0.00
							Less To Round			0.00
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1	9788122433807	AGARWAL B L	BASIC STATISTICS ED 7ED	NEW AGE	2	599.00 R	1,198.00	25.10	300.70	897.30	
2		HENRY F GARRETT	STATISTICS IN PSYCHOLOGY AND EDUCATION	SURJEET	2	325.00 R	650.00	18.10	117.65	532.35	
							4	1,848.00	418.35	1,429.65	
										Less Discount	0.00
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1	9789353167301	KHAN M Y	INDIAN FINANCIAL SYSTEM...	MCGRAW-HILL	1	945.00 R	945.00	27.50	259.88	685.12	
										685.12	
										Less Discount	0.00
										Less To Round	0.00
										Grand Total	685.00

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Srl	ISBN	Author	Title	Publisher	Qty	Rate	Total	Dis%	Dis Val	Value
1	9780143444343	SUDHA MURTHY	HERE THERE AND EVERYWHERE	PENGUIN BOOKS *	1	250.00 R	250.00	25.00	62.50	187.50
2	9789352827275	JOSEPH ANNAKUTTY	മെറ്റയത്തിന്റെ ചാരതരം	D C BOOKS *	1	299.00 R	299.00	25.00	74.75	224.25
3	9788182676718	INNOCENT	കുറുപ്പൻ വാർഡിലെ പീരി	MATHRUBHUMI	1	180.00 R	180.00	25.00	45.00	135.00
4	97893689869767	JYOTHINADHA	KAS MALAYALAM	MATHRUBHUMI	1	250.00 R	250.00	25.00	62.50	187.50
5	9789356434820	SASI THAROOR	AMBEDKAR ORU JEEVITHAM	DC BOOKS *	1	340.00 R	340.00	25.00	85.00	255.00
6	9789354820823	DIVYA S IYER	KAIYOPPITA VAZHICAL	DC BOOKS *	1	180.00 R	180.00	25.00	45.00	135.00
7	9789354953227	SANTHOSH	KAVANA	MATHRUBHUMI	1	180.00 R	180.00	25.00	45.00	135.00
8	9789354828966	UNNI R	MALAYALI MEMMORIAL	DC BOOKS *	1	160.00 R	160.00	25.00	40.00	120.00
9	9789354326738	SANTHOSH	MANJUMANUSHYAN	DC BOOKS *	1	150.00 R	150.00	25.00	37.50	112.50
10	9789352823055	UNNI R	വാർഡ്	DC BOOKS *	1	110.00 R	110.00	25.00	27.50	82.50
11		MATHRUBHOOMI	CIVILSERVICE PARIKSHA MALAYALAM	MATHRUBHOOMI	1	470.00 R	470.00	25.00	117.50	352.50
12	9789357320610	TRISHA JOISE	CHATGPT YUM NIRMITHA BUDDHYUM	DC BOOKS *	1	180.00 R	180.00	25.00	45.00	135.00
13	9788182648227	HARIKSHORE S I.A.S	നിങ്ങളുടെയും എന്റെയും നോട്ട് (മരണശ്വാസം വാർഡ്)	MATHRUBHUMI	1	210.00 R	210.00	25.00	52.50	157.50
						13	2,959.00		739.75	2,219.25

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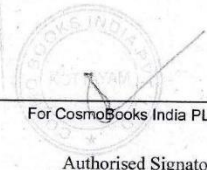
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						ORIGINAL				
Srl	ISBN	Author	Title	Publisher	Qty	Rate	Total	Dis%	Dis Val	Value
1	9789384588045	PANDEY	CASE STUDIES IN MANAGEMENT	DREAMTECH PRESS *	2	485.00 R	970.00	25.10	243.47	726.53
						2	970.00		243.47	726.53
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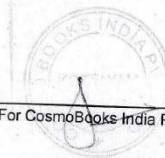
Srl	ISBN	Author	Title	Publisher	Qty	Rate	Total	Dis%	Dis Val	Value	
1	9789352718580	MAHESHWARI S N	CORPORATE ACCOUNTING	VIKAS PUBLISHING	2	925.00 R	1,850.00	27.50	508.75	1,341.25	
2	9789332511170	DAVE CHAFFEY	E BUSINESS AND E COMMERCE MANAGEMENT	PEARSON EDUCATION	2	1000.00 R	2,000.00	27.50	550.00	1,450.00	
3	9788121918015	KHANKA S S	ENTREPRENEURIAL DEVELOPMENT	S CHAND AND	2	725.00 R	1,450.00	27.50	398.75	1,051.25	
4	9789352840197	SRIKANT M DATAR	HORNGRENS COST ACCOUNTING	PEARSON EDUCATION	2	1000.00 R	2,000.00	27.50	550.00	1,450.00	
5	9789384319177	TULSIAN P C	TULSIANS CORPORATE ACCOUNTING	S CHAND AND	2	1095.00 R	2,190.00	27.50	602.25	1,587.75	
							9,490.00		2,609.75	6,880.25	
										0.00	
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Srl	ISBN	Author	Title	Publisher	Qty	Rate	Total	Dis%	Dis Val	Value
1	9789352602810	ASHOK KUMAR	CHALLENGES TO INTERNAL SECURITY OF INDIA	TMH	1	370.00 R	370.00	25.00	92.50	277.50
2	9781259000898	MAJID HUSAIN	GEOGRAPHY OF INDIA	TATA MCGRAW HILL	1	850.00 R	850.00	25.00	212.50	637.50
3	9788125036845	BIPAN CHANDRA	HISTORY OF MODERN INDIA	ORIENT BLACKSWAN	1	495.00 R	495.00	25.00	123.75	371.25
4	9789385880490	SINGHANIA	INDIAN ART AND CULTURE	TMH	1	925.00 R	925.00	25.00	231.25	693.75
5	9789352603633	LAXMIKANTH M	INDIAN POLITY	MCGRAW HILL	1	1095.00 R	1,095.00	25.00	273.75	821.25
							3,735.00		933.75	2,801.25
							Less Discount			0.00
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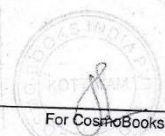
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Demna Nebu
Assistant professor
Saintgits college
Pattanamuttom.

31-07-23

To,

The principal
Saintgits college
Pattanamuttom

sub: Reference book for library
Sir,

I bought a book on Indirect Tax (Dr HC Hehrotra and prof VP Agarwal - Sahitya publications) for reference as it is not available in the library. So I request to make this book as a reference book for library and refund the amount of book.

Thanking you
Yours faithfully
Demna Nebu

Demna Nebu

Approved

Anish B. Bhaskaran
31/7/23



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Accession No. 07478

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Asst. Librarian

Midhun. C.
11/08/23

The reference text book is not available in the Department. We took the initiative to get a complementary copy also for the library reference. Kindly consider this request to purchase as a library purchase.

Anish B.
31/7/23

Asst. Prof. Anish B. Bhaskaran
Head of the Department
Department of Commerce
Saintgits College of Applied Sciences
Pattanamuttom P.O., Kottayam - 686 532, Kerala



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1 message

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Thu, Feb 16, 2023 at 12:44 PM

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Cc: ANISH BHASKARAN BCOM <anish.bhaskaran@saintgits.org>, BAIJU K SAMUEL OFFICE SCAS <baiju.samuel@saintgits.org>, TANIA THOMAS BBA <tania.thomas@saintgits.org>, RESHMI SUSAN JACOB CORPORATE ECONOMICS <reshmi.susan@saintgits.org>, DILEENA A P PSYCHOLOGY <dileena.ap@saintgits.org>

----- Forwarded message -----

From: **Punnoose George** <pg@saintgits.org>
Date: Wed, Feb 15, 2023 at 3:58 PM
Subject: Re: Book Bank Scheme
To: PRINCIPAL SCAS <principalscas@saintgits.org>
Cc: M D Mathew, Dean <dean.pg@saintgits.org>

Let's go ahead

Warm regards
Punnoose George



On 15-Feb-2023, at 3:41 PM, PRINCIPAL SCAS <principalscas@saintgits.org> wrote:

Dear Sir,
There is no cost involved in the old books. They are received from our alumni.
Please note this point.
Regards,
K. K. John

----- Forwarded message -----

From: **M D Mathew, Dean** <dean.pg@saintgits.org>
Date: Wed, Feb 15, 2023, 15:13
Subject: RE: Book Bank Scheme
To: PRINCIPAL SCAS <principalscas@saintgits.org>, Punnoose George <pg@saintgits.org>

My suggestion is that books donated to the book bank shall not be paid or may be a nominal cost, say 20% of the cost of the new book..

Mathew

From: PRINCIPAL SCAS <principalscas@saintgits.org>
Sent: 15 February 2023 14:25
To: Punnoose George <pg@saintgits.org>
Cc: M D Mathew, Dean <dean.pg@saintgits.org>
Subject: Book Bank Scheme

Dear Sir,



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SAINTGITS Mail - Fwd: Book Bank Scheme

Let me remind you of your suggestion to launch a book bank scheme in our college for the students. Accordingly, the library committee convener has made a proposal for using the old books of the former students, complimentary books from the publishers and 10 copies of one book to be purchased.

Shall we proceed with this proposal?

Thanks and regards,

K K John,

Principal

Dr. K. K. John
Principal
Saintgits College of Applied Sciences
Pathamuttom, Kottayam.

☎0481-2433787

✉john.kk@saintgits.org

Dr. K. K. John
Principal
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Reg: Purchase of Books

We are enclosing herewith a list of nine books (nine copies) for our Applied Science College.

Kindly supply the books at the earliest.

Yours faithfully,

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Purchase Manager
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1	Information Retrieval: Algorithms and Heuristics (The Information Retrieval Series)	Ophir Frieder	2nd edition/ 4 WEEAKS	Springer	1	279.99	90.4	Euro	25311.096	30.10%	7618.64	17692.45
2	Internet of Things: Converging Technologies for Smart Environments and Integrated Ecosystems	Dr. Ovidiu Vermesan, Dr. Peter Friess	4 TO 6 WEEAKS	River Publishers	1	115	104.6	Pound	12029	30.10%	3620.73	8408.27
3	An Introduction to Search Engines and Web Navigation	Mark Levene	2 ndedition, 2010./6 TO 10 WEEAKS	Wiley	1	100.75	85.5	Dollar	8614.125	15.50%	1335.19	7278.94
4	"6LoWPAN: The Wireless Embedded Internet",	1. Zach Shelby, Carsten Bormann,	1st Edition,2011/ 6 TO 10 WEEAKS	Wiley	1	100	85.5	Dollar	8550	15.50%	1325.25	722.75
5	Interconnecting Smart Objects with IP: The Next Internet	Jean-Philippe Vasseur, Adam Dunkels, Morgan Kuffmann	4 TO 6 WEEAKS		1	81.95	85.5	Dollar	7003.725	30.10%	2109.02	4897.70

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7	Mining Social Media: Finding Stories in Internet Data	Lam Thuy Vo,	No Starch Press	USD	1	29.95	82	Dollar	2455.9	30.10%	739.2259	1716.6741
8	Digital Image Processing	Rafael C. Gonzales & Richard E. Woods	4th Edition, 2017.8 WEEAKS	Pearson Education	1	985	1	INR	985	27.50%	270.88	714.13
9	Digital Image Processing	S. Sridhar	2nd Edition, 2016	Oxford University Press	1	895	1	INR	895	25.00%	223.75	671.25
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4	Search Engines: Information Retrieval in Practice,	Bruce Croft, Donald Metzler and Trevor Strohman,	2009 First edition	Addison Wesley	1	NIL
5	Building Search Applications: Lucene, LingPipe, and Gate	Manu Konchady,	First Edition,2008	Mustru	1	NIL
6	Information Retrieval:Implementing and Evaluating Search Engines	Stefan Buettcher, Charles L. A. Clarke, Gordon V. Cormack,"	2010	The MIT Press,	1	NIL
7	An Introduction to Search Engines and Web Navigation	Mark Levene	2 ndedition, 2010.	Wiley	1	NIL
8	Information Retrieval: Algorithms and Heuristics (The Information Retrieval Series)	Ophir Frieder	2nd edition	Springer	1	NIL

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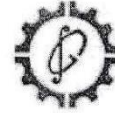


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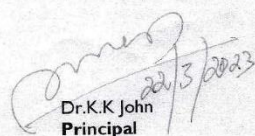
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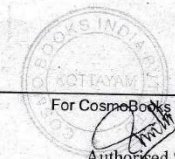
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Assistant Librarian
Saintgits College of Applied Sciences
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To,

The Principal
Saintgits College of Applied Sciences
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Sub: Entry of Textbook of Bio-physiology in Library Stock Register (Accession Register)

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Books details are as follows:

S/N	Title	Author	Publisher	Qty	Rate/Copy	Total Amount
1	Text Book of Bio-Physiology	Devi N.P	Shanlax Publication, Madurai	5	1000	5000

Kindly grant me permission to enter the details of the above-mentioned book in the Library Accession Register (Stock Register).

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Midhun C.R.
Assistant Librarian



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Department of Psychology
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Dear Sir,

This is to inform you that, we would like to purchase a book for Physiology (complimentary paper). This particular book is designed on the basis of M G university syllabus. So I request you to please make arrangements for purchasing 2 copies of the following book.

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Book costs Rs. 700/- (Total Cost Rs.1400) and can be purchased only through the author. The contact number of the author – 9847891458. Please do the needful.

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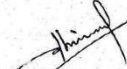
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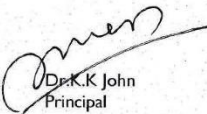
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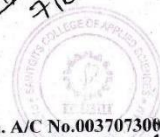
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2	9788131705841	RONALD H. BALLOU	BUSINESS LOGISTICS/ SUPPLY CHAIN MANAGEMENT 07381-83	PEARSON EDUCATION	3	1000.00 R	3,000.00	27.50	825.00	2,175.00
3	9789353066499	BRUCE R BARRINGER	ENTREPRENEURSHIP SUCCESSFULLY LAUNCHING NEW VENTURES 07382	PEARSON EDUCATION	1	810.00 R	810.00	27.50	222.75	587.25
4	9789350510254	PRAFULLA KUMAR	FUNDAMENTALS OF FINANCIAL DERIVATIVES 07385-07386	HIMALAYA	2	598.00 R	1,196.00	18.00	215.28	980.72
5	9788121912488	BHALLA V K	INVESTMENT MANAGEMENT 07387-07388	S CHAND AND	2	650.00 R	1,300.00	27.50	357.50	942.50
6	9789350248720	AVADHANI V A	INVESTMENT MANAGEMENT 07389	HIMALAYA	1	798.00 R	798.00	18.00	143.64	654.36
7	9788164880670	PREETI SINGH	INVESTMENT MANAGEMENT (SECURITY ANALYSIS) 07390	HIMALAYA	1	550.00 R	550.00	27.50	99.00	451.00
8	9789354602078	GRAY	PROJECT MANAGEMENT 07391	TMH	1	945.00 R	945.00	27.50	259.88	685.12
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10	9789353066284	DONALD E FISHER	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT 07393	PEARSON EDUCATION	1	770.00 R	770.00	27.50	211.75	558.25
						14	11,069.00		2,723.92	8,345.08
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1	978932605415	BHOLE L M AND	FINANCIAL INSTITUTIONS AND MARKETS 6TH ED	MCGRAW HILL	1	890.00 R	890.00	27.50	244.75	645.25
2	9789325982291	PANDEY I M	FINANCIAL MANAGEMENT	PEARSON EDUCATION	1	940.00 R	940.00	27.50	258.50	681.50
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4	9789353167301	KHAN M Y	INDIAN FINANCIAL SYSTEM	MCGRAW-HILL	1	945.00 R	945.00	27.50	259.88	685.12
5	9789391566166	GREGORY MANKIW N	MACROECONOMICS	CENGAGE LEARNING	2	599.00 R	1,198.00	27.50	329.45	868.55
6	9789332518322	RICHARD T FROYEN	MACROECONOMICS THEORIES AND POLICES 10ED	PEARSON EDUCATION	2	865.00 R	1,730.00	27.50	475.75	1,254.25
							7,693.00		2,115.58	5,577.42
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1		HECTOR GARCIA	KIGAI THE JAPANESE SECRET TO A LONG AND HAPPY LIFE	HUTCHINSON *	1	550.00 R	550.00	25.00	137.50	412.50
2	9780330396103	RAMACHANDRA	INDIA AFTER GANDHI	PICADOR INDIA *	1	1199.00 R	1,199.00	25.00	299.75	899.25
3	9780140107814	BIPAN CHANDRA	INDIAS STRUGGLE FOR INDEPENDENCE	PENGUIN INDIA *	1	399.00 R	399.00	25.00	99.75	299.25
4	9780670092468	MEERA K R	JEZEBEL A NOVEL	PENGUIN BOOKS *	1	599.00 R	599.00	25.00	149.75	449.25
5	9781784705374	MURAKAMI	MEN WITHOUT WOMEN	VINTAGE BOOKS *	1	599.00 R	599.00	25.00	149.75	449.25
6	9780141189574	HERMANN HESSE	SIDDHARTHA	PENGUIN BOOKS *	1	125.00 R	125.00	25.00	31.25	93.75
7	9780241341469	SCOTT FITZGERALD F	THE GREAT GATSBY	PENGUIN RANDOM	1	150.00 R	150.00	25.00	37.50	112.50
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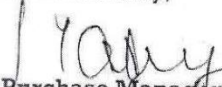
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1	Basic Statistics	Agrawal		New Age International		2	NIL
2	Statistics in Psychology & Education	Hentry E Garrett				2	NIL
3	Introduction to Probability & Statistics for Engineers and Scientists	Sheldon M Ross	3			2	NIL
5	Introduction to Operations Research	Belly E Gillet		TataMc.GrawHill		2	NIL
6	Linear Algebra	Pramod kumar Saikia	2	Pearson		2	NIL
7	Graph Theory	Balakrishnan,K Renganathan	2	Springer		2	NIL
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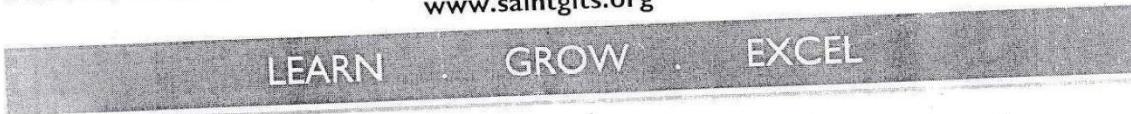
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✓1	Basic Statistics ✓	Agrawal ✓	New Age ✓	2	499	998	25.10%	250.498	747.50
2	Introduction to Operations Research	Belly E Gillet	JataMc.GrawHill	2	950	1900	27.50%	522.5	1377.50
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NEW BOOKS FOR SCAS LIBRARY – BSc. Psychology Faculty's Recommendation

S/N	Book Name	Author	Edition	Year	Publisher	No.of Copies Needed	Available in SCAS Library
1	Introduction to psychology: Exploration and application	Coon, D.		1994	Brooks/Cole Publishing Co.	2	NIL
2	Psychology: The study of human behaviour.	Mishra, B. K.		2008	Prentice Hall of India	2	2
3	Introduction to psychology	Morgan, C.T., King, R. A., Weisz, J. R., & Schopler, J.	7	1993	Tata McGraw Hill.	2	2
4	Introduction to Physiological Psychology	Levinthal, C.F.	3	1996	Prentice-Hall of India Pvt. Ltd.	2	NIL
5	Biological Psychology	Rosensweig, M.R., Breedlove, S. M., & Watson, N. V.		1996	Sinauer Associates, Inc.	2	NIL
6	Statistics for Psychology	Aron, A., Aron. R., & Coups, E. J.	4	2006	Pearson Education	2	2
7	Statistics in Psychology and Education	Mangal, S. K.	2	2002	Prentice-Hall of India Private Limited.	2	2
8	Statistical Methods	Gupta.S.P.		2002	Sulthan Chand and Sons New Delhi.	2	9
9	Social Psychology	Baron, R. A., Branscombe, N. R., Byrne, D., & Bhardwaj, G.		2010	Pearson.	2	4

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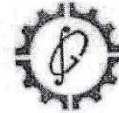


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10	Social Psychology	Singh, A. K.		2015	PHI learning Pvt. Ltd.	2	NIL
11	Social Psychology.	Baron, R.A. & Branscombe, N.R.		2015	Pearson.	2	4
12	Social Psychology	Myers, D. G.	11	2012	McGraw-Hill.	2	NIL
13	Psychological Testing	Hussain, A. (2012).		2012	Pearson Edition.	2	NIL
14	Tests, measurements and Research Methods in Behavioral Sciences.	Singh, A. K. (2010).		2010	Bharathi Bhawan.	2	NIL
15	Introducing Research Methodology	Flick, U.		2011	Sage Publications.	2	2 (2nd Ed.)
16	Experimental Psychology	Woodworth, R.S. & Scholberg, H.			Oxford & Ibh Publishing Co.	2	NIL
17	Abnormal Psychology	Butcher, J. N., Hooley, J. M., & Mineka, S.	16	2015	Pearson Education Ltd.	2	NIL
18	Kaplan and Sadock's Synopsis of Psychiatry	Sadock, B.J., Sadock, V.A. & Ruiz, P.		2015	Wolter Kluwer.	2	NIL
19	Organizational Behavior	Luthans, F.	7	1997	McGraw Hill International.	2	2 (12th Ed., 2013)
20	Organizational Behavior	Singh, K.		2013	Dorling Kindersley Pvt. Ltd.	2	NIL
21	Organizational Theory, Design and change	Jones, G. R., Mathew, M.		2013	Dorling Kindersley Pvt. Ltd.	2	NIL
22	Cultural and Organizational Behaviour	Sinha, J. B. P.		2008	Sage.	2	NIL
23	Environmental Psychology	Bell, P. A., Greene, T. C., Fisher, J. D., & Baum, A.	5	2001	Harcourt Brace College Publishers.	2	2

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24	Environmental psychology: Principles and practice	Gifford, R.	4	2007	Optimal Books.	2	NIL
25	Theory and Practice of Counseling and Therapy	Jones,R.N.(2012).	5	2012	Sage publications.	2	NIL
26	Theories of counselling and psychotherapy-systems,strategies and skills.	Seligman, L&Reichenberg, L.W.(2014).		2014	Delhi:PHI Learning.	2	NIL
27	Child Development	Berk, L. E.	8	2010	Prentice Hall.	2	NIL
28	Child Development	Hurlock, E.B.	6	2009	Tata McGraw Hill Edition	2	NIL
29	Child Development	Santrock, J.W.	13	2007	Tata McGraw Hill.	2	NIL
30	Counselling: A comprehensive profession	Gladding, S.T.	6	2009	Pearson India.	2	NIL
31	Basic counseling skills –A Helper's Manual	Jones, R.N.	3	2012	Sage south Asia ed.	2	NIL
32	Counselling and Guidance	Rao,S.N. & Sahajpal P.		2013	Tata McGraw Hill Education	2	2 (3rd.Ed.)
33	General psychology	Mangal, S. K.	1	1990	Sterling Publishers	5	NIL
34	ICD 10 Classification of Mental and Behavioural Disorders	World Health Organization	10	1993	World Health Organization	1	NIL
35	Diagnostic and Statistical Manual of Mental Disorders	American Psychiatric Association	5	2013	American Psychiatric Publishing	1	NIL

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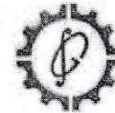


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37	ICD 11 Classification of Mental and Behavioural Disorders	World Health Organization	11	2022	World Health Organization	2	NIL
38	An Introduction to Physiological Psychology	Schneider,A.M.& Tarshis, B.	3	1986	New York : Random House,Inc	2	NIL
39	Life Coaching Skills-How to develop skilled clients.	Jones,R.N.		2007	New Delhi : Sage	1	Nil
Total						78	

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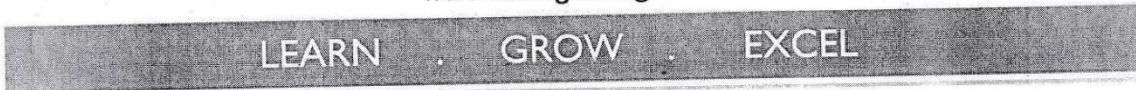
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BSc

Bsc Psychology

S/N	Book Name	Author	Publisher	Qty	Cur	Rate	G.Amount	Dis %	D.Rate	N.Amount
1	Introduction to psychology	Morgan, C.T., King, R. A., Weisz, J. R., & Schopler, J.	EWP	2	INR	895	1790	18.10%	323.99	1466.01
2	Statistics for Psychology	Aron, A., Aron, R., & Coups, E. J.	Pearson.	2	INR	750	1500	27.50%	412.5	1087.5
3	Statistical Methods	Gupta.S.P.	Sulthan Chand and Sons New Delhi.	2	INR	795	1590	12.50%	198.75	1391.25
4	Social Psychology.	Baron, R.A. & Branscombe, N.R.	Pearson.	2	INR	825	1650	27.50%	453.75	1196.25
5	Social Psychology	Myers, D. G.	MGH	2	INR	720	1440	27.50%	396	1044
6	Tests, measurements and Research Methods in Behavioral Sciences.	Singh, A. K. (2010).	Bharathi Bhawan.	2	INR	570	1140	18.10%	206.34	933.66
7	Experimental Psychology	Woodworth,R.S.& Scholsberg, H.	Oxford& lbh Publishing Co.	2	INR	750	1500	18.10%	271.5	1228.5
8	Abnormal Psychology	Butcher, J. N., Hooley, J. M., & Mineka, S.	Pearson.	2	INR	955	1910	27.50%	525.25	1384.75

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9	Kaplan and Sadock's Synopsis of Psychiatry	Sadock, B.J., Sadock, V.A, & Ruiz, P.	Wolter Kluwer.	2	INR	4799	9598	18.10%	1737.238	7860.762
10	Counselling and Guidance	Rao,S.N. & Sahajpal P.	MGH	2	INR	860	1720	27.50%	473	1247
11	General psychology	Mangal, S. K.	Sterling Publishers	5	INR	400	2000	18.10%	362	1638
12	ICD 10 Classification of Mental and Behavioural Disorders	World Health Organization	World Health Organization	1	INR	475	475	18.10%	85.975	389.025
13	Abnormal Psychology	Halgin,R.p., & Whitbourne,S.k.	MGH	2	INR	835	1670	27.50%	459.25	1210.75
				28					Total	22077.457

Dileena. A.P
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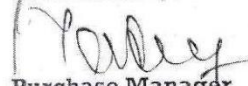
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Format for Academic Purchase Request

DEPARTMENT: BBA

DATE: 16-05-2023

Sl No.	Item to be purchased with detailed specifications	Location/Lab	EXISTING QUANTITY				NEW REQUIREMENT		Contact details of 3 probable vendors
			Total	usable	repairable	beyond repair	quantity-required	Estimated Cost (INR)	
1.	Library book & references	Library	1309	1309	—	—	32 copies 8 titles	16,000/-	COSMO

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[Empty box for classification/reason for purchase]

Rani Tom
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Signature & Date- Faculty in-charge

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Comments by HOD:

Urgency to cost NAAC visit

Signature & Date of Principal with Comments

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NEW BOOKS FOR SCAS LIBRARY – Dept. of Business Administration Faculty's Recommendation

S/N	TITLE	AUTHOR	EDITION	PUBLISHER	YEAR OF PUBLICATION	REQUIRED COPIES	COPIES IN SCAS LIBRARY
1	Organisational Behaviour	Neharika Vohra Stephen P. Robbins, Timothy A. Judge (Author)	18	Pearsons education	31 May 2022	3	NIL
2	Principles of Marketing	Philip T Kotler, Garry Armstrong, Prafulla Agnihotri	17	Pearsons education	March 2018	4	3
3	Human Resource Management	Gary Dessler & Biju Varrkey	16	Pearsons education	November 2020	5	NIL
4	Rich Dad Poor Dad	Robert T. Kiyosaki, Sharon Lechter	25e			4	NIL
5	Business Strategy essential, you always wanted to know	Callie Daum	2e	Vibrant Publishers	January 2020	3	NIL
6	Case studies in Management	Akhilesh Chandra Pandey	2e	IK International Publishing House Pvt Ltd	April 2015	4	NIL

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7	Personality development & Soft Skills	Barun K Mitra	2e	Oxford Univesity Press	April 2016	4	NIL
8	Research Mehodology, Methods & Techniques	C R Kothari, Gourav Garg	4e	New Age Intrenational Publishers	September 2019	5	NIL

Name of the HOD: *Ravi Toru*

Signature:

Ravi Toru
15/5/23



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1		Neharika Vohra Stephen P. Robbins, Timothy A. Judge (Author)	Pearsons education	3	INR	1100	3300	27.50%	907.5	2392.5
2		Philip T Kotler, Garry Armstrong, Prafulla Agnihotri	Pearsons education	4	INR	1015	4060	27.50%	1116.5	2943.5
3		Gary Dessler & Biju Varrkey	Pearsons education	5	INR	1000	5000	27.50%	1375	3625
4		Robert T. Kiyosaki, Sharon Lechter		4	INR	599	2396	27.50%	658.9	1737.1
5		Akhilesh Chandra Pandey	IK International Publishing House Pvt Ltd	4	INR	485	1940	18.10%	351.14	1588.86
6		Barun K Mitra	Oxford Univesity Press	4	INR	495	1980	25.10%	496.98	1483.02
7		C R Kothari, Gourav Garg	New Age Intrenational Publishers	5	INR	399	1995	25.10%	500.745	1494.255
				29					Total	15264.235

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From
 Asst. Prof. Ambily Merlin Kuruvilla
 Head of the Department
 P.G Department of Computer Applications & AI
 Saintgits College of Applied Sciences

To,
 The Principal
 Saintgits College of Applied Sciences

Tuesday, 27 September 2022

Sub: Permission to take printouts of e-books for M.Sc. Artificial Intelligence

Sir,

As for our M.SC Artificial Intelligence Semester 3, the following books are essential for their studies. Unfortunately, these books are not available in our college library where as they may be downloaded and printed from the online platform "DELNET and NLIST". Hence consider this letter as our humble request to grant permission to take printouts of the same from the engineering college.

S/N	Title	Author	No.of Pages	Book from
1	The Elements of Statistical Learning: Data Mining, Inference and Prediction, 2nd Ed.	Trevor Hastie, Robert Tibshirani & Jerome Friedman	757	NLIST
2	Data Mining for Social Network Data	Nasrullah Memon, Jennifer Jie Xu, David L. Hicks, Hsinchun Chen	217	NLIST
3	Statistical Data Analytics: Foundations for Data Mining, Informatics and Knowledge Discovery	Walter W Piegorsch	484	DELNET
4	Pattern Recognition	Sergio Theodoridis, Konstantinos Koutroumbas	977	DELNET

Johny Joseph
 Yours Truly,
[Signature]
 Asst. Prof. Ambily Merlin Kuruvilla

Midhun CR
[Signature]
 27/9/2022

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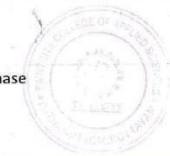
Format for Academic Purchase Request

DEPARTMENT: *Commerce*

DATE: *16/05/2023*

Sl No.	Item to be purchased with detailed specifications	Location/Lab	EXISTING QUANTITY				NEW REQUIREMENT		Contact details of 3 probable vendors
			Total	usable	repairable	beyond repair	quantity-required	Estimated Cost (INR)	
1.	<i>Library Reference Book</i>	<i>Library</i>	<i>2495</i>	<i>2495</i>	<i>—</i>	<i>—</i>	<i>96 Copies 52 titles</i>	<i>50,000</i>	<i>cessma</i>

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Devi
16/5/23
Signature & Date- Faculty in-charge

Ashish
Ashish B. Bhaskar
Signature & Date- HOD

Comments by HOD:
sufficient books is not available from
COSMO, if so purchase to be done through
other agencies.

Signature & Date of Principal with Comments
Recommended for purchase for Commerce
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Remarks/Comments:



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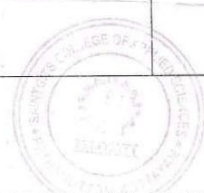
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NEW BOOKS FOR SCAS LIBRARY – Dept. of Commerce Faculty's Recommendation

S/N	Title of the book	Author	Publisher	Year of Publication	Required Copies	Available in SCAS Library
1	Fundamentals of Investments	Gordon J. Alexander, William F. Sharpe, Jeffery V. Bailey,	PHIL earning Private Limited		2	NIL
2	Beyond Greed and Fear: Understanding Behavioral Finance and the Psychology of Investing	Shefrin, Hersh, (2000)	Harvard Business School Press.		2	NIL
3	Personal Finance: Turning Money into Wealth and Student Workbook,	Arthur J	Prentice Hall	January 1, 2006	2	NIL
4	Beyond the Random Walk: A Guide to Stock Market Anomalies and Low-Risk Investing,	Singhal, Vijay,	Oxford University Press.		2	NIL
5	Logistics & Supply Chain Management: Creating Value-Adding Networks	Martin Christopher			3	NIL
6	Business Logistics and Supply Chain Management	Ballou Ronald H	Pearson Education		3	NIL
7	Commodities and Financial Derivatives	S. Kevin			2	NIL



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8	Introduction to Probability and Statistics	William Mendenhall, Robert J. Beaver, and Barbara M. Beaver.	Cengage Learning. 2016.		2	NIL
9	Statistics for Business and Economics	Paul Newbold, William L. Carlson, and Betty Thorne.	Pearson. 2018.		2	NIL
10	The Practice of Statistics	Daren S. Starnes, Dan Yates, and David S. Moore.	Freeman & Company. 2015.		2	NIL
11	Statistical Methods for the Social Sciences	Alan Agresti and Barbara Finlay.	Pearson. 2018.		2	NIL
12	The Craft of Research	Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams.	University of Chicago Press. 2016.		2	NIL
13	Research Methods for Business Students	Mark Saunders, Philip Lewis, and Adrian Thornhill.	Pearson. 2019		2	NIL
14	Research Methods for the Behavioral Sciences	Frederick J. Gravetter and Lori-Ann B. Forzano.	Cengage Learning. 2020.		2	NIL
15	Qualitative Inquiry and Research Design: Choosing Among Five Approaches	John W. Creswell and Cheryl N. Poth.	Sage Publications. 2018.		2	NIL
16	Practical Research: Planning and Design	Paul D. Leedy and Jeanne Ellis Ormrod.	Pearson. 2021		2	NIL
17	Quantitative Research Methods for Professionals in Education and Other Fields	W. Paul Vogt, Dianne C. Gardner, and Lynne M. Haeffele	Sage Publications. 2012.		2	NIL
18	Corporate Accounting (9th edition)	Tulsian and Tulsian.	Pearson Education India, 2019.		2	NIL
19	Corporate Accounting (4th edition)	Nirmal Gupta and Vandana Gupta.	Pearson Education India, 2017.		2	NIL

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20	Corporate Accounting (8th edition)	Ashok Sehgal and Deepak Sehgal.	Taxmann Publications, 2021.		2	NIL
21	Advanced Corporate Accounting (12th edition)	S.N. Maheshwari and S.K. Maheshwari.	Vikas Publishing House, 2021		2	NIL
22	Corporate Accounting (10th edition)	S.N. Maheshwari and S.K. Maheshwari.	Vikas Publishing House, 2019.		2	NIL
23	Entrepreneurship: Successfully Launching New Ventures (6th edition)	Bruce R. Barringer and R. Duane Ireland.	Pearson, 2019		2	NIL
24	Project Management: The Managerial Process (8th edition)	Erik W. Larson and Clifford F. Gray.	McGraw-Hill Education, 2019.		2	NIL
25	Entrepreneurship Development: Small Business Start-Up, Growth and Management (6th edition)	S.S. Khanka.	S. Chand & Company Ltd., 2018.		2	NIL
26	Entrepreneurship: Theory, Process, Practice (5th edition)	Donald F. Kuratko.	Cengage Learning, 2018.		2	NIL
27	Project Management: A Managerial Approach (10th edition)	Jack R. Meredith and Samuel J. Mantel Jr.	Wiley, 2019.		2	NIL
28	Project Management: A Systems Approach to Planning, Scheduling, and Controlling (13th edition)	Harold Kerzner.	Wiley, 2017.		2	NIL
29	Entrepreneurship: The Practice and Mindset (2nd edition)	Heidi M. Neck, Christopher P. Neck, and Emma L. Murray.	Sage Publications, Inc., 2019.		2	NIL
30	Management and Cost Accounting	Bhimani Alnoor and Datar Srikant	Pearson Education	2018	2	NIL

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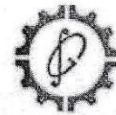
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32	Direct Tax Including Tax Planning & Management	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	44th Edition	2	NIL
33	Direct Tax Laws & International Taxation	C.A V Rahul Agarwal	Taxmann's	5th Edition	2	NIL
34	Income Tax Law and Accounts	Dr. H C Mehrotra, Dr. S P Goyal	Sahitya Bhawan Publications	64th Edition	2	NIL
35	Direct Taxes	Gaur, V P & Narang D. B	Kalyani Publishers, Newdelhi		2	NIL
36	E-Business and E-Commerce management strategy implimentation and practice.	Dave Chaffey	Pearson Education		2	NIL
37	Environment management and Human Rights	Cambridge University, Skinner, crafer	Cambridge Publisher		2	NIL
38	Innovation and Entrepreneurshuip	Peter F Drucker	Harper Collins		2	NIL
39	Business Environment	Francis Cherunilam	Himalaya Publishing house, New delhi		1	5 (22nd Ed., 2013)
40	Security Analysis and Portfolio Management	Punithavathy Pandian	Vikas Publishing House Pvt. Ltd.		1	4 (2011 & 2013)
41	Security Analysis and Portfolio Management	Preethi Singh	Himalaya Publishing House		1	4 (14th Ed. 1988)
42	Security Analysis and Investment Management	O.P. Agarwal	Himalaya Publishing House		1	3 (2019)

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43	✓ Fundamentals of Financial Derivatives	Prafulla Kumar Swain			2	3 (2019)
44	Introduction to Behavioural Finance	Sulphey, M. M.:	PHI Learning P. Ltd., New Delhi		1	3 (2014)
45	✓ Personal Finance	✓ Jack R Kapoor, Les R Dlabay, Robert J Hughes	McGraw Hill Education (India) Pvt Ltd, New Delhi		1	3 (2008)
46	✓ Security Analysis and Portfolio Management	✓ Donald E. Fischer and Ronald J. Jordan	Pearson Education		1	2 (6th Ed)
47	✗ Research Methodology: A Step-by-Step Guide for Beginners	Ranjit Kumar.	Sage Publications. 2021.		1	2 (2011)
48	✗ Financial Derivatives	SSS Kumar			2	2 (2007)
49	✓ Investment Management	V A Avadhani	Himalaya Publishing House		1	1 (2019)
50	✓ Management	✓ Harold Koontz & Heinz Weihrich	Mcgraw Hill		1	1 (2016)
51	✓ Investment Management	✓ Bhalla VK	S. Chand & Company		2	1
52	✗ Research Design: Qualitative, Quantitative, and Mixed Methods Approaches	John W. Creswell.	Sage Publications. 2018.		2	1
Total					96	

Name of the HOD: *Amish B. Bhabhakaran*

Signature:



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To: The Principal, Saint Gits College of Applied Science , Pathamuttom

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S/N	Title of the book	Author	Publisher	Qty	Rate	Dis %	G.Amount	D.Rate	N.Amount
1	Business Logistics and Supply Chain Management	Ballou Ronald H	Pearson	3	1000	27.50%	3000	825.00	2175.00
2	Research Methods for Business Students	Mark Saunders, Philip Lewis, and Adrian Thornhill.	Pearson	2	875	27.50%	1750	481.25	1268.75
3	Corporate Accounting (9th edition)	Tulsian and Tulsian.	S. Chand	2	999	27.50%	1998	549.45	1448.55
4	Corporate Accounting (10th edition)	S.N. Maheshwari and S.K. Maheshwari.	Vikas	2	779	27.50%	1558	428.45	1129.55
5	Entrepreneurship: Successfully Launching New Ventures (6th edition)	Bruce R. Barringer and R. Duane Ireland.	Pearson	2	810	27.50%	1620	445.50	1174.50
6	Project Management: The Managerial Process (8th edition)	Erik W. Larson and Clifford F. Gray.	MGH	2	945	27.50%	1890	519.75	1370.25
7	Entrepreneurship Development: Entrepreneurship: Theory, Process, Practice (5th edition)	S.S. Khanka.	S. Chand	2	725	27.50%	1450	398.75	1051.25
8	Project Management: A Managerial Approach (10th edition)	Donald F. Kuratko.	Cengage	2	999	27.50%	1998	549.45	1448.55
9	Project Management: A Managerial Approach (10th edition)	Jack R. Meredith and Samuel J. Mantel Jr.	Wiley	2	949	25.10%	1898	476.40	1421.60
10	Horngrren's Cost Accounting (17th edition)	Srikant M. Datar and Madhav V. Rajan	Pearson	2	1000	27.50%	2000	550.00	1450.00
11	E-Business and E-Commerce management:strategy implimentation and practice.	Dave Chaffey	Pearson	2	1000	27.50%	2000	550.00	1450.00
12	Business Environment	Francis Cherunilam	Himalaya	1	825	18%	825	148.50	676.50

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Date:06.05.2023

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11	E-Business and E-Commerce management: strategy implementation and practice.	Dave Chaffey	Pearson	2	1000	27.50%	2000	550.00	1450.00
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✓ 14	Security Analysis and Portfolio Management	✓ Preethi Singh	✓ Himalaya	1	450	18%	450	81.00	369.00
✓ 15	Security Analysis and Investment Management	✓ O.P. Agarwal	✓ Himalaya	1	498	18%	498	89.64	408.36
✓ 16	Fundamentals of Financial Derivatives	✓ Prafulla Kumar Swain	✓ Himalaya	2	598	18%	1196	215.28	980.72
✓ 17	Personal Finance	✓ Jack R Kapoor, Les R Dlabay, Robert J Hughes	✓ MGH	1	1099	27.50%	1099	302.23	796.78
✓ 18	Security Analysis and Portfolio Management	✓ Donald E. Fischer and Ronald J Jordan	✓ Pearson	1	850	27.50%	850	233.75	616.25
✓ 19	Investment Management	✓ V A Avadhani	✓ Himalaya	1	798	18%	798	143.64	654.36
✓ 20	Management	✓ Harold Koontz & Heinz Wehrich	✓ MGH	1	1025	27.50%	1025	281.88	743.13
✓ 21	Investment Management	✓ Bhalla VK	✓ S. Chand	2	650	27.50%	1300	357.50	942.50
				35				Total	22009.87

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Format for Academic Purchase Request

DEPARTMENT: *Corporate Economics*

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Sl No.	Item to be purchased with detailed specifications	Location/Lab	EXISTING QUANTITY				NEW REQUIREMENT		Contact details of 3 probable vendors
			Total	usable	repairable	beyond repair	quantity-required	Estimated Cost (INR)	
1.	<i>Library book and Reference</i>	<i>Library</i>	<i>526</i>	<i>526</i>	<i>—</i>	<i>—</i>	<i>14 copies 8 titles.</i>	<i>Rs. 10,000</i>	<i>Cosmo</i>

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Signature & Date- Faculty in-charge

Asst. Prof. Reshmi Susan Jacob
16/11/2023
Signature & Date- HOD

Comments by HOD:
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Signature & Date of Principal with Comments
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Remarks/Comments:



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NEW BOOKS FOR SCAS LIBRARY – BA Corporate Economics Faculty's Recommendation

S/N	Title of the Book	Author	Edition	Publisher	Year of Publication	Required Copies	Copies in SCAS Library
1	Financial Management	Prasanna Chandra	10th	Tata Mc Graw Hill	2019	2	4
2	Financial Management	I M Panday	11th	Vikas Publications	2015	1	7
3	Principles of Accountancy	Grewal, T.S	19th	S.Chand & Co	2017	2	NIL
4	Financial Institutions and Markets	L.M. Bhole	6th	Tata McGraw Hill	2017	1	3
5	Environmental Economics	Charls D. Kolstad	2nd	Oxford University Press	2011	2	NIL
6	Macro Economics	N. Gregory Mankiw	7th	Worth Publications	2010	2	NIL
7	Macro Economics	Richard T. Froyen	10th	Pearson Education	2013	2	NIL
8	Indian Financial System	M.Y. Khan	11th	Tata McGraw Hill	2019	2	NIL
Total						14	

Name of the HOD/Faculty in Charge: *Asst Prof. Rushmi Susan Jacob*

Signature: *[Handwritten Signature]*



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NO:920

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S/N	Title of the book	Author	Publisher	Qty	Rate	Dis %	G.Amount	D.Rate	N.Amount
1	Financial Management	Prasanna Chandra	MGH	2	995	27.50%	1990	547.25	1442.75
2	Financial Management	M Panday	Pearson	1	940	27.50%	940	258.5	681.5
3	Financial Institutions and Markets	L.M. Bhole	MGH	1	890	27.50%	890	244.75	645.25
4	Environmental Economics	Charls D. Kolstad	OUP	2	1250	20%	2500	500	2000
5	Macro Economics	N. Gregory Mankiw	Cengage	2	599	27.50%	1198	329.45	868.55
6	Macro Economics	Richard T. Froyen	Pearson	2	865	27.50%	1730	475.75	1254.25
7	Indian Financial System	M.Y. Khan	MGH	2	945	27.50%	1890	519.75	1370.25
				12				Total	8262.55

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Format for Academic Purchase Request

DEPARTMENT: *English*

DATE: *16/05/2023*

Sl No.	Item to be purchased with detailed specifications	Location/Lab	EXISTING QUANTITY				NEW REQUIREMENT		Contact details of 3 probable vendors
			Total	usable	repairable	beyond repair	quantity-required	Estimated Cost (INR)	
1.	<i>Library books</i>	<i>Library</i>	<i>524</i>	<i>524</i>	<i>—</i>	<i>—</i>	<i>50 copies 50 bits</i>	<i>10,500/-</i>	



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Rani, Iona
Pe. A
16/5/23
Signature & Date- Faculty in-charge

Anu
16/5/23
Signature & Date- HOD
Asst. Prof. ANU ZACHARIAH

Comments by HOD: Emergency purchase in view of NAAC visit.

Signature & Date of Principal with Comments
Recommended for purchase for
refurnu
16/5/2023

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Date of APC Meeting:

Remarks/Comments:



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NEW BOOKS FOR SCAS LIBRARY – General Books (English&Malayalam)

Faculty's Recommendation

S/N	Title and Edition	Author	Edition	Publisher	Year of publication	Required copies	Copies in SCAS Library
1 ✓	A Little Book of Happiness	Ruskin Bond		Speaking Tiger	2016	1	NIL
2	The Miracles of Your Mind	Dr. Joseph Murphy		Embassy Books	2017	1	NIL
3	The Girl With No Dreams	Deepak Gupta		Notion Books	2019	1	NIL
4 ✓	One Indian Girl	Chetan Bhagat		Rupa & Co	2016	1	NIL
5	The World as I see it	Albert Einstein		General Press	2018	1	NIL
6 ✓	Ikigai: The Japanese secret to a long and happy life	Hector Garcia		Random House UK	2017	1	NIL
7 ✓	Men without Women	Haruki Murakami		Vintage	2018	1	NIL
8 ✓	You are Born to Blossom	Abdul Kalam		Prabhat Ppaerbacks	2019	1	NIL
9	A Touch of Eternity	Durjoy Datta		Penguin	2021	1	NIL
10 ✓	The Little Coffee Shop of Kabul	Deborah Rodriguez		Sphere	2022	1	NIL
11	Still Life	Sarah Winman		The Immortal King Rao	2021	1	NIL
12	It Ends with Us	Colleen Hoover		Kunex	2020	1	NIL
13 ✓	Here There and Everywhere	Sudha Murthy		Penguin	2018	1	NIL
14 ✓	The Casual Vacancy	JK Rowling		Sphere	2018	1	NIL

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15	Siddhartha	Herman Hesse	Finerprint Publishing	2017	I	NIL
16	You Never Forget Your First	Alexis Coe	Penguin	2021	I	NIL
17	The Silent Patient	Alex Michealidis	Orion	2019	I	NIL
18	Why I am an Atheist	Bhagat Singh	Sristhi Publishers	2019	I	NIL
19	The Great Gatsby	Scott Fitzgerald	Finerprint Publishing	2014	I	NIL
20	Daivattinte Charanmar	Joeshph Annakutty	DC Books	2019	I	NIL
21	Cancerwardile Chiri	Innocent	Mathrubhoomi	2017	I	NIL
22	The Paris Appartment	Lucy Foley	William Morrow	2022	I	NIL
23	Someone Else's Shoes	Jojo Moyes	Pamela Dormen	2023	I	NIL
24	Atomic Habits	James Clear	Avery	2018	I	NIL
25	Verity	Colleen Hoover	Grand Central Publishing	2021	I	NIL
26	Black River	Nilanjana S Roy	Context	2022	I	NIL
27	Jezebel	KR Meera	Penguin Hamish	2022	I	NIL
28	The bell Boy	Anees Salim	Penguin Hamish	2022	I	NIL
29	The Immortal King Rao	Vauhini Vara	Fourth Estate India	2022	I	NIL
30	Gift in Green	Sarah Joseph	Harper Pernnial	2011	I	NIL
31	Aa Nellimaram Pullanu	Rajani Palampampil	Mathrubhumi	2021	I	NIL
32	Manorama Year Book	Malayala Manorama	Manorama	2023	I	NIL
33	KAS Malayalam	Mathrubhumi Books	Mathrubhumi	2023	I	NIL
34	Ambedkar: Oru Jeevitham	Shashi Tharoor	DC Books	2023	I	NIL
35	Kaioppitta Yazhikal	Divya S Iyer IAS	DC Books	2023	I	NIL

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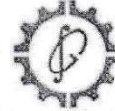


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✓ 36	Kavana	Santhosh Echikkanam	Mathrubhumi	2022	I	NIL
✓ 37	Malayali Memorial	Unni R	DC Books	2022	I	NIL
✓ 38	Manjumanushyar	Santhosh Echikkanam	DC Books	2022	I	NIL
✓ 39	Vaank	Unni R	DC Books	2022	I	NIL
✓ 40	Civil Service Pariksha Malayalam	Rajan Thiruvoth	Mathrubhumi		I	NIL
✓ 41	Chat GTPyum Nirmithabuddhiyum	Thrisha Joyce	DC Books	2023	I	NIL
✓ 42	Indian Polity	M Laxmikanth	McGraw Hill	2013	I	NIL
✓ 43	Ningalkkum IAS Nedam	S Harikishore IAS	Mathrubhumi		I	NIL
✓ 44	History of Modern India	Bipan Chandra	Orient Blackswan	2009	I	NIL
✓ 45	Geography of India	Majid Husain	McGraw Hill	2017	I	NIL
✓ 46	Indian Art & Culture	Nitin Singhania	McGraw Hill	2015	I	NIL
✓ 47	India's Struggle for Independence	Bipin Chandra	Penguin Random House	1987	I	NIL
✓ 48	Challenges to Internal security of India	Ashok Kumar IPS, Vipul	McGraw Hill	2016	I	NIL
✓ 49	India After Gandhi	Ramachandra Guha	Harper Collins	2007	I	NIL
50	Introduction to the Constitution of India	Durga Das Basu	Lexix Nexis		I	NIL

Name of the HOD/Faculty in Charge: **ANU ZACHARIA** *Anu*

Signature:



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1	A Little Book of Happiness	Ruskin Bond	Speaking Tiger	1	INR	350	25%	87.50	262.50
2	One Indian Girl	Chetan Bhagat	Rupa & Co	1	INR	195	25%	48.75	146.25
3	Ikigai: The Japanese secret to a long and happy life	Hector Garcia	Random House Uk	1	INR	550	25%	137.50	412.50
4	Men without Women	Haruki Murakami	Vintage	1	INR	499	25%	124.75	374.25
5	You are Born to Blossom	Abdul Kalam	Prabhat Ppaerbacks	1	INR	250	25%	62.50	187.50
6	The Little Coffee Shop of Kabul	Deborah Rodriguez	Sphere	1	INR	499	25%	124.75	374.25
7	Here There and Everywhere	Sudha Murthy	Penguin	1	INR	250	25%	62.50	187.50
8	The Casual Vacancy	JK Rowling	Sphere	1	INR	599	25%	149.75	449.25
9	Siddhartha	Herman Hesse	Finerprint Publishing	1	INR	125	25%	31.25	93.75
10	The Great Gatsby	Scott Fitzgerald	Finerprint Publishing	1	INR	299	25%	74.75	224.25
11	Daivattinte Charanmar	Joesph Annakutty	DC Books	1	INR	299	25%	74.75	224.25
12	Cancerwardile Chiri	Innocent	Mathrubhoomi	1	INR	180	25%	45.00	135.00
13	Someone Else's Shoes	Jojo Moyes	Pamela Dorman	1	INR	350	25%	87.50	262.50
14	Jezebel	KR Meera	Penguin Hamish	1	INR	399	25%	99.75	299.25
15	Gift in Green	Sarah Joseph	Harper Perrnial	1	INR	499	25%	124.75	374.25
16	Aa Nellimaram Pullanu	Rajani Palampampil	Mathrubhumi	1	INR	220	25%	55.00	165.00

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18	KAS Malayalam	Mathrubhumi Books	Mathrubhumi	I	INR	200	25%	50.00	150.00
19	Ambedkar: Oru Jeevitham	Shashi Tharoor	DC Books	I	INR	340	25%	85.00	255.00
20	Kaioppitta Vazhikal	Divya S Iyer IAS	DC Books	I	INR	180	25%	45.00	135.00
21	Kavana	Santhosh Echikkanam	Mathrubhumi	I	INR	160	25%	40.00	120.00
22	Malayali Memorial	Unni R	DC Books	I	INR	160	25%	40.00	120.00
23	Manjumanushyar	Santhosh Echikkanam	DC Books	I	INR	150	25%	37.50	112.50
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25	Civil Service Pariksha Malayalam	Rajan Thiruvoth	Mathrubhumi	I	INR	180	25%	45.00	135.00
26	Chat: GTPyum Nirmithabuddhiyum	Thrisha Joyce	DC Books	I	INR	180	25%	45.00	135.00
27	Indian Polity	M Laxmikanth	McGraw Hill	I	INR	1095	25%	273.75	821.25
28	Ningalkkum IAS Nedam	S Harikishore IAS	Mathrubhumi	I	INR	160	25%	40.00	120.00
29	History of Modern India	Bipan Chandra	Orient Blackswan	I	INR	475	25%	118.75	356.25
30	Geography of India	Majid Husain	McGraw Hill	I	INR	850	25%	212.50	637.50
31	Indian Art & Culture	Nitin Singhania	McGraw Hill	I	INR	925	25%	231.25	693.75
32	India's Struggle for Independence	Bipin Chandra	Penguin Random House	I	INR	499	25%	124.75	374.25
33	Challenges to Internal security of India	Ashok Kumar IPS, Vipul	McGraw Hill	I	INR	370	25%	92.50	277.50
34	India After Gandhi	Ramachandra Guha	Harper Collins	I	INR	595	25%	148.75	446.25
35	Introduction to the Constitution of India	Durga Das Basu	Lexis Nexis	I	INR	599	25%	149.75	449.25
				35				Total	9923.25

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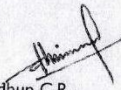
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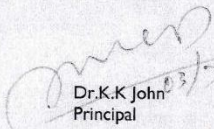


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1	9781612680019	ROBERT T KIYOSAKI	RICH DAD POOR DAD	PENGUIN BOOKS	4	599.00 R	2,396.00	27.50	658.90	1,737.10	
2	9780198066217	BARUN K MITRA	PERSONALITY DEVELOPMENT AND SOFT SKILLS	OXFORD UNIVERSITY	4	495.00 R	1,980.00	25.10	496.98	1,483.02	
3	978938664922	KOTHARI C.R	RESEARCH METHODOLOGY	NEW AGE	3	399.00 R	1,197.00	25.10	300.45	896.55	
							11		5,573.00	1,456.33	4,116.67
									Less Discount		0.00
									Less To Round		0.00
									Grand Total		4,117.00

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1	978812032476	MISER	PSYCHOLOGY THE STUDY OF HUMAN BEHAVIOUR 07421-22	PHI	2	550.00 R	1,100.00	25.10	276.10	823.90	
2	9788176711197	MORGAN	INTRODUCTION TO PSYCHOLOGY 7ED 07423-24	EWP	2	895.00 R	1,790.00	18.10	323.99	1,466.01	
3	9788131714638	ARTHUR ARON	STATISTICS FOR PSYCHOLOGY 07425-26	PEARSON EDUCATION	2	750.00 R	1,500.00	27.50	412.50	1,087.50	
4		GUPTA S P	STATISTICAL METHODS 07427-28	SULTAN CHAND AND	2	795.00 R	1,590.00	12.50	198.75	1,391.25	
5	9789332586116	BARON	SOCIAL PSYCHOLOGY 14TH ED 07429-30	PEARSON	2	825.00 R	1,650.00	27.50	453.75	1,196.25	
6	9789388704090	SINGH	TESTS MEASUREMENTS AND RESEARCH METHODS 07431-32	BHARATI BHAWAN *	2	570.00 R	1,140.00	18.10	206.34	933.66	
7		ROBERT S	EXPERIMENTAL PSYCHOLOGY 07433-34	SURJEET	2	575.00 R	1,150.00	18.10	208.15	941.85	
8	9789353065591	JAMES BUTCHER N	ABNORMAL PSYCHOLOGY 17 ED 07435-36	PEARSON EDUCATION	2	955.00 R	1,910.00	27.50	525.25	1,384.75	
9	9788120707986	MANGAL S.K.	GENERAL PSYCHOLOGY 07437-38	STERLING PUBLISHERS	2	400.00 R	800.00	18.10	144.80	655.20	
							12,630.00		2,749.63	9,880.37	
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Srl	ISBN	Author	Title	Publisher	Qty	Rate	Total	Dis%	Dis Val	Value
1	9788131516140	DONALD F KURATKO	ENTREPRENEURSHIP	CENGAGE LEARNING	2	999.00 R	1,998.00	27.50	549.45	1,448.55
2		PUNITHAVATHY	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT	VIKAS PUBLISHING	1	599.00 R	599.00	27.50	164.72	434.28
3	9788194244608	WEHRICH	MANAGEMENT A GLOBAL INNOVATIVE AND ENTREPRENEURAL	MCGRAW HILL	1	1025.00 R	1,025.00	27.50	281.88	743.12
							3,622.00		996.05	2,625.95
							Less Discount			0.00
							Less To Round			0.00
							Grand Total			2,626.00

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1	9788122433807	AGARWAL B L	BASIC STATISTICS ED 7ED	NEW AGE	2	599.00 R	1,198.00	25.10	300.70	897.30
2		HENRY F GARRETT	STATISTICS IN PSYCHOLOGY AND EDUCATION	SURJEET	2	325.00 R	650.00	18.10	117.65	532.35
							4	1,848.00	418.35	1,429.65
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1	9789353167301	KHAN M Y	INDIAN FINANCIAL SYSTEM...	MCGRAW-HILL	1	945.00 R	945.00	27.50	259.88	685.12	
										685.12	
										Less Discount	0.00
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										Grand Total	685.00

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1	9780143444343	SUDHA MURTHY	HERE THERE AND EVERYWHERE	PENGUIN BOOKS *	1	250.00 R	250.00	25.00	62.50	187.50
2	9789352827275	JOSEPH ANNAKUTTY	മെറ്റയത്തിന്റെ ചാരതരം	D C BOOKS *	1	299.00 R	299.00	25.00	74.75	224.25
3	9788182676718	INNOCENT	കുറുപ്പൻ വാർഡിലെ പീരി	MATHRUBHUMI	1	180.00 R	180.00	25.00	45.00	135.00
4	97893689869767	JYOTHINADHA	KAS MALAYALAM	MATHRUBHUMI	1	250.00 R	250.00	25.00	62.50	187.50
5	9789356434820	SASI THAROOR	AMBEDKAR ORU JEEVITHAM	DC BOOKS *	1	340.00 R	340.00	25.00	85.00	255.00
6	9789354820823	DIVYA S IYER	KAIYOPPITA VAZHICAL	DC BOOKS *	1	180.00 R	180.00	25.00	45.00	135.00
7	9789354953227	SANTHOSH	KAVANA	MATHRUBHUMI	1	180.00 R	180.00	25.00	45.00	135.00
8	9789354828966	UNNI R	MALAYALI MEMMORIAL	DC BOOKS *	1	160.00 R	160.00	25.00	40.00	120.00
9	9789354326738	SANTHOSH	MANJUMANUSHYAN	DC BOOKS *	1	150.00 R	150.00	25.00	37.50	112.50
10	9789352823055	UNNI R	വാർഡ്	DC BOOKS *	1	110.00 R	110.00	25.00	27.50	82.50
11		MATHRUBHOOMI	CIVILSERVICE PARIKSHA MALAYALAM	MATHRUBHOOMI	1	470.00 R	470.00	25.00	117.50	352.50
12	9789357320610	TRISHA JOISE	CHATGPT YUM NIRMITHA BUDDHYUM	DC BOOKS *	1	180.00 R	180.00	25.00	45.00	135.00
13	9788182648227	HARIKSHORE S I.A.S	നിങ്ങളുടെയും എന്റെയും നോട്ട് (മരണശ്വാസിയുടെ പരാമർശം)	MATHRUBHUMI	1	210.00 R	210.00	25.00	52.50	157.50
						13	2,959.00		739.75	2,219.25

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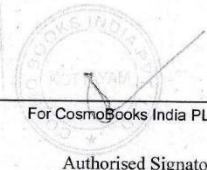
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Srl	ISBN	Author	Title	Publisher	Qty	Rate	Total	Dis%	Dis Val	Value	
1	9789384588045	PANDEY	CASE STUDIES IN MANAGEMENT	DREAMTECH PRESS *	2	485.00 R	970.00	25.10	243.47	726.53	
						2	970.00		243.47	726.53	
										Less Discount	0.00
										Less To Round	0.00
										Grand Total	727.00

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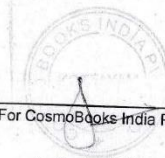
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