



CERTIFICATE OF INTERNSHIP

This is to certify that **Mr. Aaron Varghese Mathew**, the second year B.Com student of Saintgits College of Applied Sciences, Kottayam has successfully completed 15 days On the Job Training (OJT) Programme at this Firm during the period between April 01, 2024 to April 20, 2024.

He has undergone OJT training in the field of Accounts during this period. During the OJT Programme he was present for 15 working days from 9.30 am to 4.00 pm. He has performed the work allocated to him well. We also found his character and conduct to be Good.

Wishing him all the very best in future endeavours.

For ALEX PHILIP & ASSOCIATES  
Chartered Accountants (FRN-016139S)

  
ALEX PHILIP, B.Com, FCA, DISA  
Partner (Membership No. 229114)



Place: Kochi

Date: 20.04.2024



# TIRUVALLA MEDICAL MISSION

TMM24-25/HR/04/51

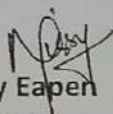
13<sup>th</sup> April 2024

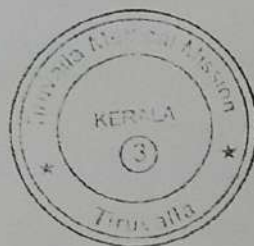
## TO WHOM IT MAY CONCERN

This is to certify that Mr. **Abel Abraham Jacob**, Bachelor of Commerce student of Saintgits College of Applied Sciences, completed his **Internship** in the **Department of Human Resources** of this hospital from **25<sup>th</sup> March 2024** to **06<sup>th</sup> April 2024**.

Tiruvalla Medical Mission, established in 1935, stands as a testament to our enduring commitment to providing exceptional healthcare services rooted in love and compassion. With 400 beds and entry-level accreditation from the NABH, TMM has consistently strived to exceed the highest standards in healthcare delivery.

Our expansive facility encompasses a wide range of specialties, ensuring comprehensive medical care for our patients, including Cardiology, Neurosciences, Gastroenterology, Endocrinology & Diabetology, Nephrology, Obstetrics & Gynaecology, Neonatology, Paediatrics, General Medicine, General Surgery, Orthopaedics, Dental Sciences & Maxillofacial Surgery, Dermatology, Ophthalmology, Behavioural Medicine, Plastic Surgery, ENT, Emergency Medicine, Urology, Pulmonary Medicine, Radiology, Anaesthesiology, and Family Medicine. Our commitment to patient-centric care, coupled with our enduring vision, has solidified our position as a trusted healthcare institution in the region.

  
Nissy Eapen  
Dy.HR Manager





*This is to certify that Abel George Cherian, 4th semester B.Com Computer Application in Saintgits College of Applied Sciences, Pathamuttom has successfully completed internship in our firm from 1 April 2024 to 19 April 2024.*

*During his practical training period he has undergone training in stock auditing, prepared projection for a company, prepared a net worth certificate and assisted in preparing financial statements.*

*I also certify that during the internship period the above said student was punctual and his performance was good and fair.*

Manganam

19.04.2024

For POONNEN & SUSAN  
CHARTERED ACCOUNTANTS

CA RANJITH GEORGE POONNEN BBA, FCA, DISA  
M.No. 236497 (Partner)  
FRN: 01B5505





Ref. \_\_\_\_\_ الإشارة

Date 08th MAY 024 التاريخ

## To Whom It May Concern

Subject: Internship Completion Letter for Mr. Abil Abraham Viji

This is to certify that Mr. Abil Abraham Viji has successfully completed his internship at **M/s AL NAKHLA BUILDING CONTRACTING CO LLC** from 08-04-2024 to 30-04-2024. He was associated with our organization as a part of his Bachelor of Commerce program at Saintgits College of Applied Sciences, Kottayam.

During his internship period, **Mr. Abil Abraham Viji** actively participated in various projects and tasks assigned to him. He exhibited a high level of dedication, professionalism, and enthusiasm towards his work. His ability to grasp new concepts quickly and his strong analytical skills were commendable.

**Mr. Abil Abraham Viji** proved to be a valuable asset to our team and demonstrated excellent teamwork and communication skills throughout his internship. He consistently met deadlines and showed a willingness to learn and take on new challenges.



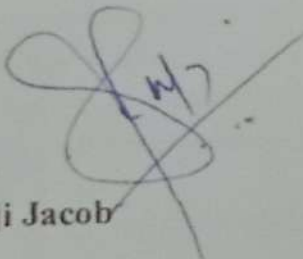
07-Apr-2024

### INTERNSHIP CERTIFICATE

This is to certify that **Mr. Abin Gregori Binu, 4<sup>th</sup> Semester B.com Computer Applications Student of Saintgits College of Applied Sciences** has done training in our office for a period of two weeks.

The work was done as a part of the curriculum and his commitment shown towards the work is satisfactory. His conduct and character during the period was good.

We wish him all success in his future endeavors.

  
Saji Jacob

Managing Director





Chartered Accountants

### INTERNSHIP CERTIFICATE

This is to certify that Achu Zachariah, Daughter of Fr. Bejoy Varghese residing at Chalil House, Pulickal Kavala PO, Vazhoor, Kottayam, Kerala, 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences has successfully completed her internship from April 1<sup>st</sup> to April 17<sup>th</sup> 2024 at MAAK & Associates, 601-604, Ratnanjali Square, Anand Nagar Road, Ahmedabad, Gujarat.

During her training period she has undergone training in workings of Tally ERP, Microsoft Excel, Vouching of Ledgers, Documentation, File management, Credit File Verification and also has been exposed to different processes. We found her to be a keen learner, punctual and her commitment shown towards the work is satisfactory.

We wish her great success in all of her future endeavors.

FOR M A A K & ASSOCIATES

(Chartered Accountants)

Reg No. :135024W

MARMIK G SHAH

Partner

M. No. : 133926

Place: Ahmedabad

Date: 18/04/2024



# M S PADMANABHAN & ASSOCIATES

CHARTERED ACCOUNTANTS

Date:- 06/07/2024

To  
The Department Head  
Department of Commerce  
Saintgits College of Applied Sciences  
Pathamuttam  
Kottayam

Sir, Madam

This is to certify that **Adarsh Saji**, Assariparampil House, Kuzhimattam P O, Kottayam, Second year B. Com student of **Saintgits College of Applied Sciences, Pathamuttom P.O, Kottayam** has done the on job training in our firm for a period starting from 01<sup>st</sup> April 2024 to 19<sup>th</sup> April 2024. The work was done as a part of his curriculum and the commitment shown towards the work is appreciable.

His conduct and character during the period was good.

We wish him all success in his future endeavors.

For M.S. Padmanabhan & Associates  
Chartered Accountants  
FRN: 010819S

CA Rajesh P  
M.No.215847 (Partner)



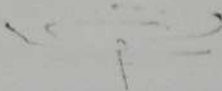


27<sup>th</sup> May, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Mr. ADARSH SHIBU** (Reg. No.220021057592),  
fourth semester B Com student of **SAINTGITS COLLEGE OF APPLIED  
SCIENCES, KOTTAYAM**, has done an internship in our organisation  
from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. This internship was in connection  
with the curriculum of Bachelor of Commerce, of Mahatma Gandhi  
University, Kottayam.

For **AKAY NATURAL INGREDIENTS PVT LTD**

  
**MANOJ MATHEW**  
GENERAL MANAGER - HR



Regd. Off. & Site 2 : Ambunad, Malaidamthuruth P.O., Ernakulam - 683 561, Kerala, India.  
Tel: +91 484 2686111/2/3

Site 3: Tadas P.O., Byadgi, Haveri - 581106, Karnataka, India. Tel: +91 80 95424111

Site 4: Akanadu, Mudakuzha P.O., Perumbavoor, Ernakulam, 683 546, Kerala, India. Tel: +91 484 2597888

Pursuant to amalgamation of the related companies and name change of the company formerly known as SpiceRich Seasonings Private Limited

16/07/2024

Website: [www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)  
Mobile/ Whatsapp: +919495998258

Tel. 0471-2738300  
Consumer Helpline Number  
1916 [24X7] [Toll Free]  
1916eckwa@gmail.com



**KERALA WATER AUTHORITY**

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala - India

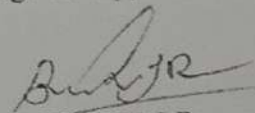
File No. KWA-JB/3126/2024-A4(ACCTS)

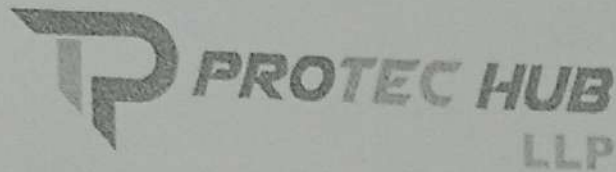
Dated: 01-06-2024

**CERTIFICATE**

Ref : Lr.No.KWA/JB/1538/2023-Ae(TC) Dt.23.4.2024 of the DY CE(GL), Kerala Water Authority

This is to certify that Ms.Adhithi A Nair, Fourth Sem Computer Application student of Saintgits College of Applied Sciences, has successfully completed her ON THE JOB TRAINING on the topic "FINANCIAL PERFORMANCE OF KERALA WATER AUTHORITY" under the guidance of Sri. Shijith V, FCA DISA, Finance Manager and Chief Accounts Officer of Kerala Water Authority. This certificate is issued exclusively for academic purposes of the student for producing before the Saintgits College of Applied Sciences.

  
BINDU J R  
AO(ACCTS) KWA i/c



2nd Floor, SJRRA-46, South Janatha Road  
Palarivattom, Kochi - 682025, Kerala, India

Phone: + 91 6238 190 864  
Email: hello@protechub.com  
Web: www.protechub.com

## Internship Certificate

Date: 19/04/2024

To Whom It May Concern,

This is to certify that Adith Soloman completed 19-days internship as an SEO & Digital Marketing Analyst at Protec Hub LLP, concluding on April 19th, 2024. During this internship, he demonstrated exceptional skills and dedication in executing various tasks related to digital marketing and SEO initiatives as assigned.

We appreciate Adith Soloman's efforts during his internship at Protec Hub LLP and wish him the best in his future professional pursuits

Authorized signatory

PROTEC HUB LLP







# MANOJ K S & ASSOCIATES

Chartered Accountants

The Head of the Department  
Department of Commerce  
The Saintgits College of Applied Sciences,  
Kottukulam Hills, Pathamuttom  
P.O Kottayam, Kerala

## CERTIFICATE

This is to certify that **Ms. Adithya Jyothy**, D/o Jyothy Jibin (Admission no: B.COM -22-3951), a student of B Com (Computer Application), Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O Kottayam Kerala - 686 532, residing at Eracheril (H), Manarcad P.O Kottayam, Kerala - 686019, has completed her 15 days of internship training with us from 09.04.2024 to 29.04.2024.

During her Internship with us she was found to be punctual, hardworking and inquisitive.

**For MANOJ K S & ASSOCIATES**

**Chartered Accountants**

  
**(CA MANOJ KUMAR S)**

**Proprietor**

**Place: Thiruvalla**

**Date: 29.04.2024**



A. TONY. C. KALLUKALAM  
B Sc, FCA  
CHARTERED ACCOUNTANT

email: catony@kalcas.com  
tonyfemy@yahoo.com  
femy@kalcas.com



www.kalcas.com

M/s KALLUKALAM & Co.  
Chartered Accountants  
Kallukalam Chambers  
Beet No. 5, Changanacherry, Kerala - 686101  
Phone (O) : 0481-2426881, 2956881  
2420761, 2425022  
Mob : 98463-70022, 98471-19881  
9495270024

Date .....

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Adwaith Rajendra, Uppanmuriyil (H), Kottamuri, Thrilkodithanam, Pin -686105 has been with us as an "Intern" from 1<sup>st</sup> April 2024 to 15th April 2024 for on-the-job training as part of his doing Bachelor of Commerce in Saintgits College Of Applied Sciences, Kottayam

During this tenure, he was found to be Honest, Knowledgeable, Hardworking, Enthusiastic, Willing to learn and adapt.

We wish him all the very best in his career and all endeavors.

This certificate is issued based on his request.

Place: Changanacherry

Date: 30-04-2024

For M/s Kallukalam & Co.  
Chartered Accountants

CATONY.C.KALLUKALAM B.Sc.FCA  
Chartered Accountant  
ICAI M.No: 206006  
PRN : 0112488  
Proprietor





19/04/2024  
Kottayam, Kerala

### INTERNSHIP CERTIFICATE

This is to certify that Aida Maria Johnson, Daughter of Mr. Johnson P George residing at Pulickaparambil House, Irratunada, Manarcad PO, Kottayam, Kerala, 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences has successfully completed her internship from April 1<sup>st</sup> to April 19<sup>th</sup> 2024 at Vikas Rubbers.

During her training period she has undergone training in workings of Microsoft Excel, Documentation, File management and also has been exposed to different processes. We found her to be a keen learner, punctual and her commitment shown towards the work is satisfactory.

We wish her great success in all of her future endeavors.



For Vikas Rubbers,

Anu Nobin  
(HR Manager)





**P.K.RAJU & COMPANY,**  
**CHARTERED ACCOUNTANTS**  
**Mamoottil Buildings,**  
**Cross Junction**  
**Thiruvalla**  
**Email - [pkrajuca@gmail.com](mailto:pkrajuca@gmail.com)**  
**Ph : 0469 2630355 Fax : 0469 2735355**

Ref:

Date: 30-04-2024

**CERTIFICATE.**

This is to certify that Mr. Ajaise Saji George, Kurikkileth Ajaise Bhavan Karakkad P.O., Chengannur, Alappuzha (Dist), Kerala, India doing Second year B.Com - Computer Application at Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has undergone one month training programme in accounts and audit under my guidance from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.,

During his training, I found that he is punctual and hard working. All in all, his performance was quite satisfactory.

Yours faithfully,  
For P.K.RAJU & COMPANY  
Chartered Accountants  
FRN:003484S



CA P.K.RAJU B.Sc., F.C.A  
(M.No: 030766) Managing Partner

**INTERNSHIP CERTIFICATE**

This is to certify that **Miss. Akina Ann Philip** d/o Madhu M Philip residing at Malikal, Puramattom PO, Thiruvalla, Pathanamthitta, 4<sup>th</sup> Semester B.Com Student of Saintgits College of Applied Sciences Kottayam has successfully completed 1 month internship from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024 at our office.

During the internship she has been undergone training in computerized accounting, MS Office, vouching and verification of books of accounts, documentation and file management. The internship was done as part of curriculum and her commitment towards the work was satisfactory.

Her conduct and character during the period were good.

We wish her all success in her future endeavors.

**For Shalu John & Associates,  
Chartered Accountants**



*Shalu John*

**CA Shalu John  
M. No. 238102**



إيه بي كيه صقر للتدقيق الحسابات  
ABK Saqer Auditing

P.O. Box 19524, Dubai, U.A.E  
T: +971 4 2511 585  
F: +971 4 2511 586  
E: info@abkauditing.com  
W: www.abkauditing.com

Ref: ABK/L/1063/24

## EXPERIENCE CERTIFICATE

### TO WHOM-SO-EVER IT MAY CONCERN

This is to certify that Mr. Alan Biju George, holding Indian passport no. S8779784, was doing internship with us from March 25, 2024 to April 25, 2024. During this period, he has undertaken accounting and audit assignment of various clients and gained exposure in the areas of accounting, finalization of accounts and other related matters.

Mr. Alan Biju George was reporting to me during this tenure of his service. He has good interpersonal skills. His conduct on duty was fine and he bears a good moral character.

We wish him great success in the future.

For ABK Saqer Auditing,

Bigy Scariah  
Managing Partner

May 01, 2024





Date: 15-05-2024

### INTERNSHIP CERTIFICATE

This is to certify that ALAN CHACKO RENI has successfully completed 30 Days of internship at OPAR TR. L.L.C, from 15-04-2024 to 14-05-2024.

During their tenure with us, ALAN CHACKO RENI has demonstrated exceptional dedication, professionalism, and enthusiasm towards their assigned tasks. They have exhibited a strong work ethic, a willingness to learn, and have consistently contributed positively to our team.

We commend ALAN CHACKO RENI for his excellent performance and wish him success in his future endeavors.

Best Regards,

FOR OPAR TR L L C

HASEENA HASHIM  
HR DEPARTMENT



Ref.No: JJR-IDK/APR24/001

Date: 30.04.2024

**CERTIFICATE OF INTERNSHIP**

This is to certify that **Mr. ALAN THOMAS** (Aadhar No: 849727021076) has successfully completed an internship with our firm JJR Associates from 1st April 2024 to 30th April 2024.

His major responsibilities included GSTR Filings, Income tax registration and Data entry. His exposure to these areas is very good. During his tenure with us, he ably handled major responsibilities and was found to be hard working and very productive. We have found him to be a self-starter who is motivated, duty bound and a highly committed team player with strong conceptual knowledge.

We wish him all the success in his future endeavors.

**For J J R Associates**  
Chartered Accountants



**CA Justin Scaria, B. Com**  
Partner, M No:269831



# THAMPY & ASSOCIATES

GST PRACTITIONERS & TAX CONSULTANTS

Near YMCA, T. K. Road, Thiruvalla

Abraham K. Lukose (Thampy)

📍 Kunnukandathil  
Kuttoor P. O. Thiruvalla

📞 Mob: 9496912568, 9447013543

✉ Email: thampyassociate@gmail.com

## INTERNSHIP CERTIFICATE

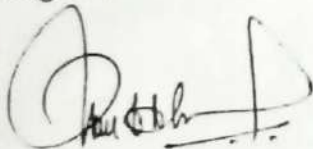
This is to certify that ALISHA LIJIKUMAR has completed her On the Job training in our firm for the period of 1 month from 2<sup>nd</sup> April 2024 to 01<sup>st</sup> May 2024 as part of the B Com curriculum at Saintgits College of Applied Sciences, Pathamuttom.

During the training she was given opportunity to handle GST invoices, bank statements and use Tally Prime (Accounting Software).

We wish her all the success for her future endeavors.

Thanking you.

Regards,



Tonu K Abraham

Authorized Signatory

01/05/2024







**Akay Natural Ingredients Private Limited**  
(formerly known as SpiceRich Seasonings Private Limited)  
Site 1 : Nallanikunnu, Elavumthitta P.O.  
Pathanamthitta - 689 625, Kerala, India  
Tel : +91 468 2257487, 2257971, 2257531  
Email : info@akay-group.com  
www.akay-group.com

CIN U15400KL2010PTC025510

27<sup>th</sup> May, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Mr. ANANDAKRISHNAN M.U (Reg. No.220021057610)**, fourth semester B Com student of **SAINTGITS COLLEGE OF APPLIED SCIENCES, KOTTAYAM**, has done an internship in our organisation from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. This internship was in connection with the curriculum of Bachelor of Commerce, of Mahatma Gandhi University, Kottayam .

**For AKAY NATURAL INGREDIENTS PVT LTD**

**MANOJ MATHEW**  
**GENERAL MANAGER - HR**



Regd. Off. & Site 2 : Ambunad, Malaidamthuruth P.O., Emakulam - 683 561, Kerala, India.  
Tel: +91 484 2686111/2/3

Site 3: Tadas P.O., Byadgi, Haveri - 581106, Karnataka, India. Tel: +91 80 95424111

Site 4: Akanadu, Mudakuzha P.O., Perumbavoor, Emakulam, 683 546, Kerala, India. Tel: +91 484 2597888

pursuant to amalgamation of the related companies and name change of the company formerly known as SpiceRich Seasonings Private Limited



PHILIP MATHEW, F.C.A.  
M/S PHILIP MATHEW & ASSOCIATES  
CHARTERED ACCOUNTANTS  
Membership No. 238395  
Firm Reg. No. 016420S

G-18, "AKSHAYA",  
RUGMINI AMMA ROAD, VELLAYAMBALAM,  
THIRUVANANTHAPURAM.  
PIN- 695003 Ph: 9400969999  
philipmathewassociates@gmail.com

### INTERNSHIP CERTIFICATE

This is to certify that **Ms. ANJANA RAJ DHANYA**, Daughter of Mr. Rajeshkumar Vasudevan residing at Purakkampurathupadeettathil, Eruva, Kayamkulam, Alappuzha, Kerala, Pin: 690572, 4<sup>th</sup> Semester **B.COM CA** student of **Saintgits College of Applied Sciences** has done training in our office for the period from **April 1<sup>st</sup> to April 12<sup>th</sup> 2024**.

During the period of her training she has reasonably gained knowledge in **basic accounting, Tally, PAN, TAN, TDS, GST, Income Tax Software "WINMAN" and accounting vouchers**.

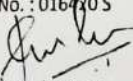
Her conduct and character was good during the training period and she was having interest in learning various aspects in Finance and Accounts.

We wish her all success in her future endeavors.

Place : Thiruvananthapuram

Date : 12 April 2024

For Philip Mathew & Associates  
Chartered Accountants  
FRN No. : 016420S

  
Philip Mathew, FCA  
Proprietor  
Membership No : 238395



30<sup>TH</sup> April 2024

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr Anoop Job, Son of Mr. Job James residing at Kadavil House, 1st floor Kadavil residency, south of Kottarapalam, Alappuzha, Kerala, Pin-688011, 4th Semester B.com Student of Saintgits College of Applied Sciences has done training in our office for the period from April 1st to April 30th, 2024.

During his practical training period, he has undergone training in Tally Prime, vouching of ledgers, documentation, and file management. The work was done as a part of the curriculum and his commitment shown towards the work is satisfactory. His conduct and character during the period were good.

We wish him all success in his future endeavors.

Thanking you.

Yours sincerely

For GKS Infotech Pvt Ltd



Shiju K Balan

Managing Director







**P.K.RAJU & COMPANY,  
CHARTERED ACCOUNTANTS**  
Mamoottil Buildings,  
Cross Junction  
Thiruvalla  
Email [-pkrajuca@gmail.com](mailto:pkrajuca@gmail.com)  
Ph : 0469 2630355 Fax : 0469 2735355

Ref:

Date: 30-04-2024

**CERTIFICATE.**

This is to certify that Mr.Aravind P, Manimandiram House, Thrickodithanam P.O., Changanacherry, Kottayam (Dist), Kerala, India doing Second year B.Com - Computer Application at Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has undergone one month training programme in accounts and audit under my guidance from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.,

During his training, I found that he is punctual and hard working. All in all, his performance was quite satisfactory.

Yours faithfully,  
For P.K.RAJU & COMPANY  
Chartered Accountants  
FRN:003484S



CA P.K.RAJU B.Sc., F.C.A  
(M.No: 030766) Managing Partner



2nd Floor, SJRRA-46, South Janatha Road  
Palarivattom, Kochi - 682025, Kerala, India

Phone: + 91 6238 190 864  
Email: hello@protechub.com  
Web: www.protechub.com

## Internship Certificate

Date: 19/04/2024

To Whom It May Concern,

This is to certify that Arnold Issac Sebastian completed 19-days internship as an SEO & Digital Marketing Analyst at Protec Hub LLP, concluding on April 19th, 2024. During this internship, he demonstrated exceptional skills and dedication in executing various tasks related to digital marketing and SEO initiatives as assigned.

We appreciate Arnold Issac Sebastian's efforts during his internship at Protec Hub LLP and wish him the best in his future professional pursuits

Authorized signatory

PROTEC HUB LLP



*This is to certify that Ashwin Issac John C , 4th semester B.Com Computer Application in Saintgits College of Applied Sciences, Pathamuttom has successfully completed internship in our firm from 1 April 2024 to 19 April 2024.*

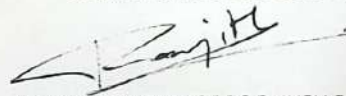
*During his practical training period he has undergone training in stock auditing, prepared projection for a company, prepared a net worth certificate and assisted in preparing financial statements..*

*I also certify that during the internship period the above said student was punctual and his performance was good and fair.*

**Manganam**

**19.04.2024**

For POONNEN & SUSAN  
CHARTERED ACCOUNTANTS



CA RANJITH GEORGE POONNEN BBA, FCA, DISA  
M.No. 236497 (Partner)  
FRN: 0185505



Penta City Tower (II Floor), Opp. PRS Hospital, Killippalam, Thiruvananthapuram-695 002  
Phone : (O) 2349051, 9947138186, E-mail: scpillaico@yahoo.co.sg Partner : S.C.Pillai

Branch : VPS Complex, No. 97, PV Vaithialingam Road, New No. 59, Near IOB, Zameen Pallavaram, Chennai-600117  
Mobile : 8056108860, E-mail : carekhanmashiv@gmail.com Partner : Rekha Uma Shiv B.Tech. ACA

INTERNSHIP CERTIFICATE

This is to certify that Mr. Ayush S Pillai, Son of Mr. Santhosh Kumar residing at Thyparambil House, Elampally P O, Kottayam, Kerala, Pin-686503, 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Science has done training in our office for the period from April 2<sup>nd</sup> to April 20<sup>th</sup> 2024.

During the period of his training he has reasonably gained knowledge in basic Accounting ( up to finalization) , handling income tax software "WINMAN" and preparation of various certificates including certificate of VISA to various foreign embassies

His conduct and character was good during the training period and he was having interest in learning various aspects in Finance and Accounts

We wish him all success in his future endeavors

Place : Thiruvananthapuram

Date : 20<sup>th</sup> April 2024



For S.C. PILLAI & Co.  
Chartered Accountants

S.C. Pillai, B.Com., FCA  
Partner  
M.No. 21659  
FRN: 02659 S

20/4/2024

29/4/24

To

*The Principal  
Saintgits College of Applied Science  
Pathamuttam*

Dear Sir,

**Sub: Certificate of Internship for IV th Semester Bcom with Computer Application**

*This is to Certify that Ms .Bijo Baker Fenn Glass House Thoppil Vazhoor Kottayam , have  
Successfully Completed her internship with our firm from 1st April 2024 to 23<sup>rd</sup> April 2024*

Thanking You ,

Yours Faithfully

For SAJU & JOSE  
Chartered Accountants



CA SAJU C. KURUVILLA  
Proprietor (M.No 282601)  
FRN: 010860S



شركة سما للخدمات الطبية ذ.م.م. Sama Medical Services CO. W.L.L.  
P.O.Box: 179, Hawally, Kuwait 32002 - Telephone: (+965) 2536 0000 - Fax: (+965) 2536 0027 - Paid Capital: (K.D.) 3,000,000  
ص.ب: 179، حولي، الكويت 32002 - تلفون: (+965) 2536 0000 - فاكس: (+965) 2536 0027 - رأس المال المدفوع (د.ك.): 3,000,000

HRD/I/MAR24/03

March 24<sup>th</sup>, 2024

TO WHOM IT MAY CONCERN

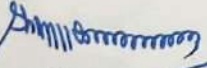
This is to certify that **Mr. Brayan Thomas Mathew** of Kuwaiti nationality holding Civil ID number 304100601949 has successfully completed his orientation at Royale Hayat Hospital from 25/03/2024 until 15/04/2024.

During this time, Brayan has demonstrated a strong work ethic and dedication to his tasks. He has consistently shown willingness to learn and improve, taking on new challenges with enthusiasm and professionalism.

Throughout his orientation, **Brayan** has gained valuable experience in various departments (Finance, Human Resources, Marketing & Material) observing the procedures. He has shown exceptional growth and development in these areas.

We are confident that **Brayan** has a bright future ahead and wish all the best in his future endeavors.

Best regards,  
For Royale Hayat Hospital

  
Shibu Mathew  
Chief Financial Officer and  
Director Human Resources Capital

15/4/24



مستشفى رويال هايات  
ROYALE HAYAT HOSPITAL

  
**Shibu Thomas Mathew**  
Chief Financial Officer,  
Director - Human Resources Capital  
**ROYALE HAYAT HOSPITAL**  
P.O.Box 179, Hawally, Kuwait







CR No. 407997

مبني عام - كهرباء - حفر - ديكور  
النقل والبحرية - المرافق المؤقتة - مكتب المباني  
والمستودعات ومعسكر البناء  
رأس المال المدفوع: ٢٠٠٠٠٠.٠٠٠ دينار كويتي

1. Bldg - Electrical - Drilling - Decor - A/c & Ref.,  
Transportation, Marine, Temporary Facilities - Office  
Buildings, Warehouse and Camp Building  
Paid up Capital: 200000.000 K.D

## INTERNSHIP CERTIFICATE

April 20, 2024

To whom it may concern,

This is to certify that **Ms. Christina Ann George** (Passport No:V7426014), daughter of Mr. George Parayil Cherian residing at Parayil Puthuppally, Rubber Board PO, Kottayam, Kerala Pin-686009, 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences Pathamuttom, Kottayam has done training in our office for the period from April 2<sup>nd</sup> to April 20<sup>th</sup> 2024.

During her practical training period she has undergone training in Tally ERP9, Workings in Microsoft Excel, vouching of ledgers, company monthly statement of Accounts, documentation and file management. The work has done as a part of the curriculum and her commitment shown towards the work is satisfactory.

Her conduct and character during the period was good.

We wish her all success in her future endeavours.

Suresh Chandran

Managing Director,

Karthik International Gen. Cont. of Bldg. Co. W.L.L

Kuwait

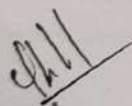




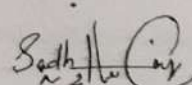
# CERTIFICATE OF INTERNSHIP

This Certificate Certifies That:

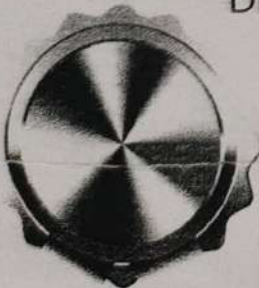
For his outstanding completion of the internship program  
at  
**SETTEROX 3D PRINTING PRODUCTS PRODUCTION EST.**  
from April 4th 2024 - April 27th 2024

  
Abraham M.

Director

  
Sadiya Sainudheen

Head of Department



May 6, 2024

**To Whom It May Concern:**

This is to certify that Mr. Fazal Najeeb, 4<sup>th</sup> Semester B.Com student of Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttam P.O Kottayam has during the month of April 2024, successfully conducted and completed his academic requirement of On-the-job training in our Finance and Accounts Department, as part of his course.

During the period of study we found Mr. Fazal, to be diligent and hardworking, taking keen interest in his assignments and we wish him all success.

For Midas Precured Treads Pvt Ltd.

  
Authorised Signatory







PHILIP MATHEW, F.C.A.  
M/S PHILIP MATHEW & ASSOCIATES  
CHARTERED ACCOUNTANTS  
Membership No. 238395  
Firm Reg. No. 016420S

G-18, "AKSHAYA",  
RUGMINI AMMA ROAD, VELLAYAMBALAM,  
THIRUVANANTHAPURAM.  
PIN- 695003 Ph: 9400969999  
philipmathewassociates@gmail.com

### INTERNSHIP CERTIFICATE

This is to certify that **Ms. GADHA GIRISH**, Daughter of Mr. **Mr. GIRISH KS** residing at Sankaramangalam House, Channanikadu P O, Kottayam, Kerala – 686533, 4th Semester **B.COM Computer Application** student of **SAINTGITS COLLEGE OF APPLIED SCIENCES** has done training in our office for the period from **April 1<sup>st</sup> to April 29<sup>th</sup> 2024**.

During the period of her training she has reasonably gained knowledge in **basic accounting, Tally, PAN, TAN, TDS, GST, Income Tax Software "WINMAN" and accounting vouchers**.

Her conduct and character was good during the training period and she was having interest in learning various aspects in Finance and Accounts.

We wish her all success in her future endeavors.

Place : Thiruvananthapuram  
Date : 29 April 2024

For,  
Philip Mathew & Associates

For Philip Mathew & Associates  
Chartered Accountants  
FRN No. : 016420 S

  
Philip Mathew, FCA  
Proprietor  
Membership No : 238395

Philip Mathew (Proprietor)

Website: [www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)  
Mobile/ Whatsapp: +919495998258

Tel. 0471-2738300  
Consumer Helpline Number  
1916 [24X7] [Toll Free]  
1916cckwa@gmail.com



## KERALA WATER AUTHORITY

**Jalabhavan**  
**Thiruvananthapuram – 695033**  
**Kerala - India**

File No. KWA-JB/3126/2024-A4(ACCTS)

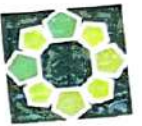
Dated:01-06-2024

### CERTIFICATE

Ref : Lr.No.KWA/JB/1538/2023-Ae(TC) Dt.23.4.2024 of the DY CE(GL), Kerala Water Authority-

This is to certify that Ms.Gayathri Manoj, Fourth Sem Computer Application student of Saintgits College of Applied Sciences, has successfully completed her ON THE JOB TRAINING on the topic "FINANCIAL PERFORMANCE OF KERALA WATER AUTHORITY" under the guidance of Sri. Shijith V, FCA DISA, Finance Manager and Chief Accounts officer of Kerala Water Authority. This certificate is issued exclusively for academic purposes of the student for producing before the Saintgits College of Applied Sciences.

  
BINDU J R  
AO(ACCTS) KWA i/c  
Thiruvananthapuram  
01.06.2024



# Internship Certificate

This is to certify that **Mr. Gigin Jacob Geevarghese**, has successfully completed **1 Month** (From 01<sup>st</sup> April, 2024 to 30<sup>th</sup> April, 2024) internship program at Al Mulla International Finance in Finance Department. During the period of his internship program with us he was found punctual, hardworking and inquisitive.

We wish all the best in his future endeavors

Head of Finance and Accounting

Head of Support Services





To,  
The Principal  
Saintgits College of Applied Sciences  
Kottukulam Hills,  
Pathamuttom P.O.  
Kottayam  
Kerala 686 532

**Subject : Certificate of attendance and work performance**

Dear Sir,

This is to certify that your Fourth Semester B Com Computer Applications student, **HANSEL SAJAN** has accomplished his OJT program starting from 17/03/2024 till 04/04/2024.

He had On-the-Job training in Property Insurance, and during his training period, he was found understanding and eager to acquire proficiency.

Wishing him the best in his future endeavors.

Best regards,

A handwritten signature in black ink, appearing to read "Jerry Babu", with a horizontal line drawn underneath.

JERRY BABU  
Managing Director  
Savoy Insurance Brokers





**K.T. MADHUSUDANAN & Co.**  
Chartered Accountants

S-6, Adam Tower, Star Junction  
M.C. Road, Kottayam 686 001  
Ph: 0481-258 0048 (O), 238 0779 (R)  
Mob: 949 551 9928  
e-mail: madhucaktm@gmail.com

### INTERNSHIP CERTIFICATE

This is to certify that Mr. Harikrishnan.K.B., Son of Mr. Baiju.K.S, residing at Makkilchira, Karapuzha.P.O, Kottayam District-686003, Kerala, 4<sup>th</sup> Semester B.com student of Saintgits College of Applied Sciences has undergone training in our office for the period from 15.04.2024 to 10.05.2024.

During the tenure of his training period he has undergone training in Tally.ERP9, Workings in Microsoft Excel, Vouching of ledgers, documentation and file management.

During the period of his service with us he was found to be diligent and hardworking. He bears a very good character.

Place : Kottayam  
Date : 11.06.2024.



For K.T. MADHUSUDANAN & CO.  
Chartered Accountants

K.T. Madhusudan FCA No: 200832  
FRN 006083S Proprietor

# **midas**

## **PRECURED TREADS (P) LTD.**

*Registered Office:*

MIDAS MARKETING BUILDING  
VARISSERY JN., MARIATHURUTHU P.O.  
KOTTAYAM - 686 017, KERALA, INDIA  
PHONE : 91 - 481 - 2561215  
E-mail : sales@midastreads.com  
Website : www.midas.co.in  
CIN: U25119KL1985PTC004269

May 6, 2024

**To Whom It May Concern:**

This is to certify that Mr. Harikrishnan V.A. 4<sup>th</sup> Semester B.Com student of Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttam P.O Kottayam has during the month of April 2024, successfully conducted and completed his academic requirement of On-the-job training in our Finance and Accounts Department, as part of his course.

During the period of study we found Mr. Harikrishnan V.A, to be diligent and hardworking, taking keen interest in his assignments and we wish him all success.

For Midas Precured Treads Pvt Ltd.

  
Authorised Signatory





**KOLLAD SERVICE CO-OPERATIVE BANK LTD No : 1830**  
**KOLLAD P.O , KOTTAYAM -686 004**  
**PHONE : 2341841**

**Br.Kollad**  
**Ph: 2341840**

**Br.Poovanthuruthu**  
**Ph:2341843**

**Br.Moolavattom**  
**Ph:2341842**

**Br.Boat Jetty**  
**Ph: 2342800**



**NO: HO 87/24-25**

**Date :01/05/2024**

**TO WHOM SO EVER IT MAY CONCERN**

**This is to Certify that , Hemanth Suresh, student of SAINTGITS COLLEGE OF APPLIED SCIENCE, Pathamuttom, Kottayam has done his On the Job Training for Second year Model III B.Com Computer Application has been successfully completed in this firm from 01/04/2024 to 30/04/2024**

**During this period of one month on the job training we have found him sincere to the assigned duties and responsibilities**

**For Kollad Service Co-operative  
Bank Ltd. No: 1830**

  
**Secretary**



**To: Dr. Mathew Jacob**

**Principal**

**Saintgits College of Applied Sciences**

**Kottukulam Hills, Pathamuttom,**

**Kottayam, Kerala – India 686532**

**Subject: Internship Completion Letter - Mr. Afnan Tajuddin**

Dear Dr. Mathew,

We are pleased to extend this letter to certify that Mr. Afnan has successfully completed his internship with **Four Winds SA Ltd.** in the **Finance & Accounting** department. The internship commenced on **01<sup>st</sup> April 2024** and concluded on **30<sup>th</sup> April 2024**.

During Mr. Afnan's tenure with us, he demonstrated exemplary dedication, enthusiasm, and a strong work ethic. His contribution has been invaluable to our team, and he exhibited a keen interest in learning and adapting to new challenges within the field of finance and accounting.

Throughout the internship, Mr. Afnan actively participated in various tasks, including but not limited to:

- Assisting with financial data analysis and reporting.
- Supporting the finance team in day-to-day operations.
- Support to AR, AP, and Treasury & compliance functions.

We believe that Mr. Afnan has gained valuable insights and experiences during his time with us, which will undoubtedly contribute to his personal and professional development in the field of finance and accounting.

We would like to take this opportunity to express our gratitude to Mr. Afnan for his hard work, dedication, and contributions to our team during the internship period. We wish him continued success in his academic and professional pursuits.

Sincerely,

**Mujadil Shabn Mir**

Director of Finance

Email : [mujadil@fourwinds-ksa.com](mailto:mujadil@fourwinds-ksa.com)



**Shemal Mathew – Mentor to Intern**

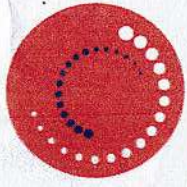
Team Lead-Treasury, Compliance & Control

Email : [actruh@fourwinds-ksa.com](mailto:actruh@fourwinds-ksa.com)

DAMMAM	RIYADH	YANBU	JUBAIL	MAKKAH	مكة المكرمة	الجبيل	يتبع	الرياض	الدمام
P.O.Box 5921	P.O.Box 8654	P.O.Box 30285	P.O.Box 687	Tel 532 3905	هاتف ٥٢٣٢٩٠٠	ص.ب ٦٨٧	ص.ب ٣٠٢٨٥	ص.ب ٨٦٥٤	ص.ب ٥٩٢١
Tel 857 4434	Tel 454 4080	Tel 322 8429	Tel 362 3202	Fax 532 3905	فاكس ٥٢٣٢٩٠٠	هاتف ٣١٣٣٢٠٢	هاتف ٢٢٢٨٤٢٩	هاتف ٨٥٤٤٠٨٠	هاتف ٨٥٧٤٤٣٤
Fax 857 4841	Fax 454 6656	Fax 322 2433	Fax 361 1246			فاكس ٣١١١٢٤٦	فاكس ٢٢٢٢٤٢٣	فاكس ٤٥٤٦٦٥٦	فاكس ٨٥٧٤٤٤١

ACTIVE MEMBERSHIP





**Accura**  
Freight LLC  
Passion, Precision and Accuracy.

**اكيورا**  
للشحن ش.ذ.م.م

12

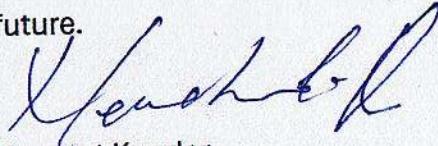
### CERTIFICATE OF INTERNSHIP

This internship program certificate is proudly awarded to Mr ADITHYA PREMKUMAR

For him / her outstanding completion of the internship program at firm

ACCURA FREIGHT LLC for the role of operations executive under the guidance of Ms  
Febin Abdul Nazar from date 22<sup>nd</sup> April to 07<sup>th</sup> May 2024.

He/She is found to be hardworking, sincere and diligent. We wish him/her all the best  
for future.

  
Mr Hemant Kunder

Managing Director



Ms Febin Abdul Nazar

Operations Manager



Tel.: +971 4 2999089, P.O. Box 182306

1210, Old Agent's Building "A", Dubai Cargo Village, Dubai, U.A.E

info@accurafreight.com, www.accurafreight.com





**SAJEEV & AJITH**  
CHARTERED ACCOUNTANTS

### **INTERNSHIP CERTIFICATE**

This is to certify that Ms. Alka Mariam Jays, daughter of Mr. Jays P Thomas residing at Paravanethu House, Puthusserimala PO, Ranny, Pathanamthitta , Kerala, PIN-689672, who is 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences had done training in our office for the period from April 1<sup>st</sup> to April 22<sup>nd</sup> 2024.

During her period of internship programme, Ms. Alka Mariam Jays had been exposed to different segments of fundamentals of accounting and was found diligent, hardworking and inquisitive.

We wish her success in her future endeavours.

For Sajeiv and Ajith

Chartered Accountants (FRN 014219S)

CA. Susan Mathew, FCA.

Partner (M No 218077)



Place: Ernakulam

Date: 22.04.2024



# GG associates

## Tax Consultants & Practitioners

Salim Complex  
Changanacherry, Kerala - 686 101  
Ph: 0481 - 2411814, Mob: 9447602538  
Email: ggassociateschry@gmail.com

Ref:

Date: .....

23/04/2024

### CERTIFICATE OF INTERNSHIP

This is to certify that Mr.ALLEN SABU, the second year B.Com student of Saintgits College of Applied Science, Kottayam Dist has successfully completed his internship at this institution during the period between 01/04/2024 to 22/04/2024.

During the internship, Mr. ALLEN SABU actively participated in various projects and tasks assigned to him. His dedication, diligence, and professional conduct have made a positive impact on our organization

We wish Mr. ALLEN SABU continued success in him academic and professional pursuits. It is our belief that the skills and knowledge gained during him internship will serve as a solid foundation for his future endeavors

We further certify that his character and conduct are good.



For GG associates  
Tax Practitioners

*Paul Thomas*  
Manager



27<sup>th</sup> May, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Mr. ALWIN VARGHESE (Reg. No.220021057608)**,  
fourth semester B Com student of **SAINTGITS COLLEGE OF APPLIED  
SCIENCES, KOTTAYAM**, has done an internship in our organisation  
from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. This internship was in connection  
with the curriculum of Bachelor of Commerce, of Mahatma Gandhi  
University, Kottayam .

**For AKAY NATURAL INGREDIENTS PVT LTD**



**MANOJ MATHEW**  
**GENERAL MANAGER - HR**



**Regd. Off. & Site 2 :** Ambunad, Malaidamthuruth P.O., Emakulam - 683 561, Kerala, India.  
Tel: +91 484 2686111/2/3

**Site 3:** Tadas P.O., Byadgi, Haveri - 581106, Karnataka, India. Tel: +91 80 95424111

**Site 4:** Akanadu, Mudakuzha P.O., Perumbavoor, Emakulam, 683 546, Kerala, India. Tel: +91 484 2597888

\*Pursuant to amalgamation of the related companies and name change of the company formerly known as SpiceRich Seasonings Private Limited



**KOLLAD SERVICE CO-OPERATIVE BANK LTD No : 1830**

**KOLLAD P.O , KOTTAYAM -686 004**

**PHONE : 2341841**

**Br.Kollad  
Ph: 2341840**

**Br.Poovanthuruthu  
Ph:2341843**

**Br.Moolavattom  
Ph:2341842**

**Br.Boat Jetty  
Ph: 2342800**

**NO: HO 88/24-25**



**Date :01/05/2024**

**TO WHOM SO EVER IT MAY CONCERN**

**This is to Certify that , Amruthesh Vengoody, student of SAINTGITS COLLEGE OF APPLIED SCIENCE, Pathamuttom, Kottayam has done his On the Job Training for Second year Model III B.Com Computer Application has been successfully completed in this firm from 01/04/2024 to 30/04/2024**

**During this period of one month on the job training we have found him sincere to the assigned duties and responsibilities**

**For Kollad Service Co-operative  
Bank Ltd. No: 1830**

  
**Secretary**



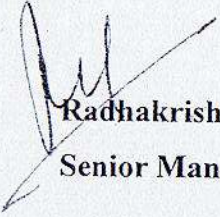
No.: KOMC/IC24/010

Date: 30 April 2024

**To whomsoever it may concern**

*This is to certify that Mr. Darin Mathew Jai, Fourth Semester B.Com Computer Applications student from Saintgits College of Applied Sciences, Pathamuttom, Kerla, India has successfully completed his project entitled "On the Job Training (OJT)", from 01<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024, under the guidance of Mr. Aju P Alias, HR & Admin Officer in this company. During the period of his project with us, who was found punctual, hardworking and inquisitive.*

*We wish him every success in his life and career.*



Radhakrishnan M.P

Senior Manager (Operations)





**CA. TONY. C. KALLUKALAM**

B.Sc, FCA

**CHARTERED ACCOUNTANT**

email : catony@kalcas.com  
tonyfemy@yahoo.com  
femy@kalcas.com



**M/s KALLUKALAM & Co.**

Chartered Accountants

Kallukalam Chambers

Beet No. 5, Changanacherry, Kerala - 686101

Phone (O) : 0481-2426881, 2956881

2420761, 2425022

Mob : 98463-70022, 98471-19881

9495270024

**www.kalcas.com**

Date .....

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that **Mr. Dijo Joseph, Changankerry (H), Puzhavathu, Changanacherry, Pin -686101** has been with us as an "Intern" from 1<sup>st</sup> April 2024 to 15<sup>th</sup> April 2024 for on-the-job training as part of his doing Bachelor of Commerce in Sainikya College Of Applied Sciences, Kottayam

During this tenure, he was found to be Honest, Knowledgeable, Hardworking, Enthusiastic, Willing to learn and adapt.

We wish him all the very best in his career and all endeavors.

This certificate is issued based on his request.

**Place: Changanacherry**

**Date: 30-04-2024**

For M/s Kallukalam & Co.  
Chartered Accountants

CATONY.C.KALLUKALAM B.Sc.,FCA  
Chartered Accountant  
ICAI M.No: 205096  
FRN : 011248S  
Proprietor







# FANCY BLESSON & Co.

## Chartered Accountants

### INTERNSHIP CERTIFICATE

This is to certify that **Ms. Emilin Susan Abraham**, Daughter of Mr. Abraham Mathew residing at Varambackal House Karikulam P.O, Ranni, Pathanamthitta, Kerala Pin-689673 , 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences has done training in our office for the period from April 3<sup>rd</sup> to April 19<sup>th</sup> 2024.

During her practical training period she has undergone training in Tally, Workings in Microsoft Excel, Vouching of ledgers, Preparation of Receipts and Payment Account, documentation and file management. The work was done as a part of the curriculum and her commitment shown towards the work is satisfactory.

Her conduct and character during the period was good.

We wish her all success in her future endeavours.

Place Tiruvalla

Date 19/04/2024

For FANCY BLESSON & Co.  
CHARTERED ACCOUNTANTS

CA. FANCY BLESSON M.Com., FCA, DISA  
M. No: 223192



1<sup>st</sup> Floor, Erattaplamoottil Bldg.  
Cross Jn. Thiruvalla, Kerala, India, Pin : 689101  
Ph +91469 2600651, Mob: +91 8281262990  
Email : fancy.blessonco@gmail.com





# TIRUVALLA MEDICAL MISSION

TMM24-25/HR/04/52

22<sup>nd</sup> April 2024

## TO WHOM IT MAY CONCERN

This is to certify that Mr. **Evan Jacob** , Bachelor of Commerce student of Saintgits College of Applied Sciences, completed his **Internship** in the **Department of Marketing** of this hospital from **01<sup>st</sup> April 2024 to 20<sup>th</sup> April 2024**.

Tiruvalla Medical Mission, established in 1935, stands as a testament to our enduring commitment to providing exceptional healthcare services rooted in love and compassion. With 400 beds and entry-level accreditation from the NABH, TMM has consistently strived to exceed the highest standards in healthcare delivery.

Our expansive facility encompasses a wide range of specialties, ensuring comprehensive medical care for our patients, including Cardiology, Neurosciences, Gastroenterology, Endocrinology & Diabetology, Nephrology, Obstetrics & Gynaecology, Neonatology, Paediatrics, General Medicine, General Surgery, Orthopaedics, Dental Sciences & Maxillofacial Surgery, Dermatology, Ophthalmology, Behavioural Medicine, Plastic Surgery, ENT, Emergency Medicine, Urology, Pulmonary Medicine, Radiology, Anaesthesiology, and Family Medicine. Our commitment to patient-centric care, coupled with our enduring vision, has solidified our position as a trusted healthcare institution in the region.

**Nissy Eapen**  
Dy.HR Manager





Ref: HL / 2024-25-04-001

22-04-2024

### INTERNSHIP CERTIFICATE

This is to certify that Mr. EVIN K THOMAS, 4<sup>th</sup> Semester B.Com Computer Application, student of SAINTGITS College of applied Sciences, has undergone an internship from 1<sup>st</sup> April 2024 to 22<sup>nd</sup> April 2024 at our firm.


He was trained for the following during the period mentioned.

- 1) Export Documentation and the basics of the related Logistics part
- 2) GST related matters
- 3) TDS related activities
- 4) Basics of book keeping & Accounts related activities
- 5) Basics of TALLY ERP 9

He found very pleasant, active and enthusiastic during the period he worked with us.  
We **HOTELAID** wish him all the success in all his future ventures.

Yours Faithfully  
For **HOTELAID**



  
**ANIL K MATHEW**  
MANAGING PARTNER



Website: [www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)  
Mobile/ Whatsapp: +919495998258

Tel. 0471-2738300  
Consumer Helpline Number  
1916 [24X7] [Toll Free]  
1916cckwa@gmail.com



**KERALA WATER AUTHORITY**

**Jalabhavan  
Thiruvananthapuram – 695033  
Kerala - India**

File No. KWA-JB/3126/2024-A4(ACCTS)

Dated: 01-06-2024

**CERTIFICATE**

**Ref : Lr.No.KWA/JB/1538/2023-Ae(TC) Dt.23.4.2024 of the DY CE(GL), Kerala Water Authority**

This is to certify that Ms.Farsana Siyadu, Fourth Sem Computer Application student of Saintgits College of Applied Sciences, has successfully completed her ON THE JOB TRAINING on the topic "FINANCIAL PERFORMANCE OF KERALA WATER AUTHORITY" under the guidance of Sri. Shijith V, FCA DISA, Finance Manager and Chief Accounts Officer of Kerala Water Authority. This certificate is issued exclusively for academic purposes of the student for producing before the Saintgits College of Applied Sciences.

**BINDU J R**

**AO(ACCTS) KWA i/c**

ACCOUNTS OFFICER (ACCTS)  
Finance Wing  
Jala Abhavan  
Kerala Water Authority  
Thiruvananthapuram



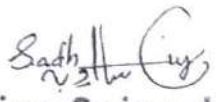


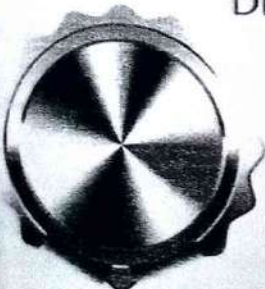
# CERTIFICATE OF INTERNSHIP

This Certificate Certifies That:

For his outstanding completion of the internship program  
at  
**SETTEROX 3D PRINTING PRODUCTS PRODUCTION EST.**  
from April 4th 2024 - April 27th 2024

  
**Abraham M.**  
Director

  
**Sadiya Sainudheen**  
Head of Department



# SAINTGITS

COLLEGE OF APPLIED SCIENCES



## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

GetVarsity Assessment PVT LTD  
Near Mistubushi Service center  
Palarivattom, Kochi  
Kerala, 682025

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Jake P Vincent**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686 532, Kerala

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam - 686 002, Kerala | Tel: +91 481 2584330, 2300365 | mail@saintgits.org

www.saintgits.org

Partnering Institution's Name:

Signature with Name and Seal:



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No: GV/INT24/HR-0042

Date: 02-05-2024

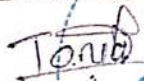
**TO WHOMSOEVER IT MAY CONCERN****Subject:** Internship completion letter/Internship certificate.

This is to certify that **Mr. Jake P Vincent**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The GetVarsity Assessment Pvt, Ltd, Kochi** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,



Tania Rodrigues,

HR Manager, GetVarsity Assessment Pvt Ltd-Kochi

[www.getvarsity.org](http://www.getvarsity.org)[getvarsity@gmail.com](mailto:getvarsity@gmail.com)

+91 884-8798298



**INSTITUTION OF INDUSTRIAL RESEARCH AND DEVELOPMENT  
CONFEDERATION**

इंस्टीट्यूशन ऑफ इंडस्ट्रीयल रीसर्च आंड डेवलपमेंट कंफेडरेशन

ISO/IEC 17024:2012, ISO 21001:2018, ISO 9001:2015, ISO 29993:2017

CIN No : U85190KL2021NPL072598, Sec-8 Licence No: 130844



No: IIRDC/INT24/HR-0070

Date: 02-05-2024

**TO WHOMSOEVER IT MAY CONCERN**

**Subject:** Internship completion letter/Internship certificate.

**Greetings From IIRDC,**

This is to certify that **Mr. Jelin T James**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The Institution of Industrial Research and Development Confederation** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,

*Tania*

Tania Rodrigues,

HR & Admin Manager, IIRDC-Kochi





## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

IIRDC SATELLITE CENTER

62/772, Brigade plaza

Opp: Lotus club

Warriam road, Cochin

Kerala – 682016

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

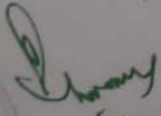
We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Jelin T James**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

  
Dr. Mathew Jacob

Principal

CAMPUS

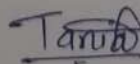
Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:



Signature with Name and Seal:



## Proposal for Linkage in On-the-Job Training Program

20/03/2024

To,

Season International Trading  
and Industries Co. W.L.L.  
P.O. Box 886, Bahrain

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.


We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Jesvin Thomas Johnson**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

  
Dr. Mathew Jacob  
Principal

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

### CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

### CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:



Signature with Name and Seal:



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**SiTCO**  
TOTAL PACKAGING SOLUTIONS

شركة الفصول للتجارة والصناعة الدولية  
SEASON INTERNATIONAL TRADING & INDUSTRIES CO. W.L.L.

02<sup>nd</sup> May'2024

**TO WHOM IT MAY CONCERN**

This is to certify that **Mr. Jesvin Thomas Johnson**, Indian Nationality holding CPR No. 031003656 has undergone for In-site training in our organization from 04<sup>th</sup> April'2024 till 02<sup>nd</sup> May'2024.

**Mr. Jesvin** has been trained in our Sales / Finance Department, He has been a keen learner and has shown his commitment during the training period.

We wish him all success in his future assignments.

**Ali Hasan Salman Abdulla**  
Group General Manager HR & Administration





## Proposal for Linkage in On-the-Job Training Program

20/03/2024

To,

The Diplomat Radisson Blu Hotel Residence & Spa  
Manama  
Kingdom of Bahrain

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, Jeswin Kandathil Reji, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

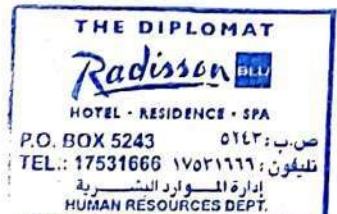
Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name: Maryam AlMaskali  
HR Manager

Signature with Name and Seal:



Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)

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16<sup>th</sup> May 2024

The Diplomat Radisson Blu  
Hotel, Residence & Spa  
P.O. Box 5243, Manama  
Kingdom of Bahrain  
Tel : +973 17 531 666  
Fax : +973 17 530 843  
reservations.bahrain@radissonblu.com  
radissonblu.com/diplomathotel-bahrain

Mr. Jeswin Kandathil Reji  
Saintgits College of Applied sciences  
Kingdom of Bahrain - Manama

Dear Jeswin,

As your Internship period comes to its end, I would like to take the opportunity to thank you on behalf of the entire Management Team for your commitment and hard work during the past one & half month " 01<sup>st</sup> April to 14<sup>th</sup> May 2024".

The Hospitality Industry is a rewarding but challenging career and I am confident that you will use both your educational studies and practical experience gained to ensure that you become a successful hotelier in the future.

Your warm and friendly approach and the skills and dedication you have shown to your duties, colleagues and guests during your time in the Information Technology Department has won the admiration of all. I hope you will return to your studies with fond memories of The Diplomat Radisson Blu Hotel, Residence & Spa Bahrain.

Thank you once more and I wish you a thriving and successful future!

Warm regards,



Maryam Al Maskati  
Human Resources Manager





**Knackup Education Private Limited**

CIN: U80221KL2022PTC078331



NSDC Training Center ID: TC208282



IIRDC Skill Center ID: TC208282

No: KNACKUP/INT24/HR-0050

Date: 02-05-2024

**TO WHOMSOEVER IT MAY CONCERN**

**Subject:** Internship completion letter/Internship certificate.

This is to certify that **Mr. Joel Cyriac George**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The Knackup Education Pvt, Ltd, Kochi** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

Internship Details:

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,

*Tania*

Tania Rodrigues,

HR Manager, Knackup Education Pvt Ltd-Kochi



[www.Knackup.com](http://www.Knackup.com)



[knackupglobal@gmail.com](mailto:knackupglobal@gmail.com)



+91 9778726179



Mangalath Tower, North Janatha Road,  
Near Kaloor JNL Stadium Metro,  
Palarivattom, Kochi, Kerala 682025



**Proposal for Linkage in On-the-Job Training Program**

22/03/2024

To,

Knackup Education PVT LTD  
Mangalath Tower, North Janatha Road  
Near Kaloor JNL Stadium Metro  
Palarivattom, Kochi, Kerala

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

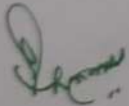
We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Joel Cyriac George**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

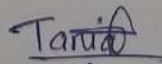
Yours sincerely,



Dr. Mathew Jacob

Principal

Partnering Institution's Name:



Signature with Name and Seal:



Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org  
Kottayam, PIN: 686 532, Kerala

CORPORATE OFFICE

III Floor, Unity Building, K. K. Road, Kottayam - 686 002, Kerala | Tel: +91 481 2584330, 2300365 | mail@saintgits.org

[www.saintgits.org](http://www.saintgits.org)



# TIRUVALLA MEDICAL MISSION

TMM24-25/HR/04/62

4<sup>th</sup> May 2024

## TO WHOM IT MAY CONCERN

This is to certify that Mr. **Joshua Samuel Ranjan, B.Com** student of Saintgits College of Engineering completed his Internship in the **Department of Marketing** of this hospital from **01<sup>st</sup> April 2024 to 20<sup>th</sup> April 2024**.

Tiruvalla Medical Mission, established in 1935, stands as a testament to our enduring commitment to providing exceptional healthcare services rooted in love and compassion. With 400 beds and entry-level accreditation from the NABH, TMM has consistently strived to exceed the highest standards in healthcare delivery.

Our expansive facility encompasses a wide range of specialties, ensuring comprehensive medical care for our patients, including Cardiology, Neurosciences, Gastroenterology, Endocrinology & Diabetology, Nephrology, Obstetrics & Gynaecology, Neonatology, Paediatrics, General Medicine, General Surgery, Orthopaedics, Dental Sciences & Maxillofacial Surgery, Dermatology, Ophthalmology, Behavioural Medicine, Plastic Surgery, ENT, Emergency Medicine, Urology, Pulmonary Medicine, Radiology, Anaesthesiology, and Family Medicine. Our commitment to patient-centric care, coupled with our enduring vision, has solidified our position as a trusted healthcare institution in the region.

  
**Nissy Eapen**  
Dy.HR Manager





# SAINTGITS

COLLEGE OF APPLIED SCIENCES



**SAINTGITS**

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## Proposal for Linkage in On-the-Job Training Program

25/03/2024

To,

Thiruvalla Medical Mission Hospital

TMM Nagar, Thiruvalla - Mallappally Rd .

Thiruvalla, Kerala 689101

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Joshua Samuel Ranjan** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name: **TMM**

Signature with Name and Seal:

Ms. NISSY EAPEN

Deputy Manager - HR

Thiruvalla Medical Mission Hospital

**CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

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[www.saintgits.org](http://www.saintgits.org)

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**THE TRAVANCORE CEMENTS LIMITED**  
(A GOVT. OF KERALA UNDERTAKING)



PD/ 28

24.05.2024

**TO WHOMSOEVER IT MAY CONCERN**

*This is to certify that Mr. JOYAL JOY, B.Com Computer Applications student, Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam - 686 532 had undergone an 'INTERNSHIP TRAINING' in the Accounts Section of our Company during the period from 01.04.2024 to 30.04.2024 as part of his curriculum.*

*During this period he had shown keen interest in learning various aspects connected with his academic requirement and was found obedient as well as industrious.*

FOR THE TRAVANCORE CEMENTS LTD.,

DY. GENERAL MANAGER (P&A)





**Proposal for Linkage in On-the-Job Training Program**

25/03/2024

To,

Travancore cements Limited  
Rd to Kottayam Port  
Moolavattom, Nattakom  
Kerala  
686013

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

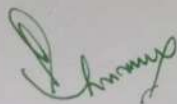
We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Joyal Joy**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.


Yours sincerely,




Dr. Mathew Jacob  
Principal

Partnering Institution's Name:



 Saintgits College of Applied Sciences  
Kottayam CAMPUS, Pathamuttom P. O.

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

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III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)

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No: GV/INT24/HR-0040

Date: 02-05-2024

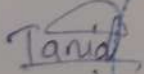
TO WHOMSOEVER IT MAY CONCERN**Subject:** Internship completion letter/Internship certificate.

This is to certify that **Mr. Karan Anil**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The GetVarsity Assessment Pvt, Ltd, Kochi** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,



Tania Rodrigues,

HR Manager, GetVarsity Assessment Pvt Ltd-Kochi





22/03/2024

## Proposal for Linkage in On-the-Job Training Program

To,

Getvarsity Assessment PVT LTD  
Near Mistubushi Service center  
Palarivattom, Kochi, Kerala, 682025

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.


We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Karan Anil**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Principal



CAMPUS

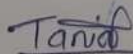
Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:



Signature with Name and Seal:



# SAINTGITS

COLLEGE OF APPLIED SCIENCES



25/03/2024

## Proposal for Linkage in On-the-Job Training Program

To,

k. Venkatachalam Iyer and company  
Kottayam

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Jeerthy santhosh** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam PIN- 686 532, Kerala

Partnering Institution's Name:

Signature with Name and Seal:



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**K. VENKATACHALAM AIYER & Co.**  
**CHARTERED ACCOUNTANTS**

No. XVI/ 118K, Second Floor,  
ADITHYA COMMERCIAL ARCADE  
Near Axis Bank, Nagampadom,  
KOTTAYAM, Kerala - 686 001

Tel • (0481) 2564794, 2301127 & 2561457  
Email • kvalyer@gmail.com  
Kottayam@kvalyer.com

Date : 30-05-2024

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Keerthi Santhosh, Thottathil House, Sachivothamapuram P.O., Chelachira, Kurichy, Kottayam PIN 686532 4<sup>th</sup> Semester of B.Com with Computer Application Student of Saintgits College of Applied Sciences, Pathamuttom P.O., Kottayam 686532 has worked in this office in connection with 'on the job training' as part of her curriculum from 15-04-2024 to 03-05-2024. During her training in our office, she was very punctual and hardworking.

We wish her all the success and a bright future.

For K. Venkatachalam Aiyer & Co  
Chartered Accountants  
Firm Reg.No. 004610S

CA. M.G. Suresh Kumar FCA DISA (ICA)  
Partner





**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr. KEVIN ABRAHAM P ROBIN, a bonafide student of 4<sup>th</sup> semester B.Com Computer Application, Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttam P.O, Kottayam 686 532, Kerala, India has undergone 10 days internship placement in Accounts department of S.H Medical Centre, Kottayam from 11-04-2024 to 22-04-2024 as a part of his curriculum.

During the period of training, we have found him professionally sound, hard working and efficient. He has a good rapport with patient and his colleagues. He is observed to be responsible and sincere. His character and conduct are good.

S.H Medical Centre is a 250 bedded multispecialty hospital with sophisticated medical equipments and state-of-the-art-facilities

Kottayam

23-04-2024



*Sr. Catherine*

Director

SR. CATHERINE THEODORPULACKAL  
DIRECTOR  
S.H. MEDICAL CENTRE  
NAGAMPADAM, KOTTAYAM  
KERALA, INDIA - 686001

**DEPARTMENTS**

› GASTROENTEROLOGY › UROLOGY › HEART INSTITUTE › ORTHOPAEDICS › ENT › OBSTETRICS & GYNAECOLOGY › NEONATOLOGY & PAEDIATRICS › OPHTHALMOLOGY  
› NEUROLOGY › NEPHROLOGY & DIALYSIS UNIT › ENDOCRINOLOGY › DERMATOLOGY › PULMONARY MEDICINE › GENERAL › DIABETOLOGY



# SAINTGITS

COLLEGE OF APPLIED SCIENCES



**SAINTGITS**  
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## Proposal for Linkage in On-the-Job Training Program

26/03/2024

To,

Rijesh Chirathilattu & Associates

Sameeksha Cathedral Road

Chalukunnu, Kottayam

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Krupa Mariam Varghese** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala  
Principal



Partnering Institution's Name:

For Rijesh Chirathilattu & Associates  
Chartered Accountants

Signature with Name and Seal:



CA. Rijesh Chirathilattu B.Sc., FCA, DISA (ICAI)  
M. No. 209912 (Proprietor), FRN 008941S

### CAMPUS

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**RIJESH CHIRATHILATTU & ASSOCIATES**  
CHARTERED ACCOUNTANTS

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Miss. Krupa Mariam Varghese, bonafide student of 4<sup>th</sup> semester B Com Computer Applications, Saintgits College of Applied Sciences, Pathamuttom, Kottayam, Kerala-686532 underwent internship in our firm from 01/04/2024 to 17/04/2024.

During this period she was engaged in various audits and accounting works and was found to be efficient and hard working.

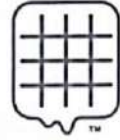
Dated this the 13th day of May 2024.

For Rijesh Chirathilattu & Associates  
Chartered Accountants

CA. Rijesh Chirathilattu B.Sc, FCA, DISA (ICAI)  
M. No. 209912 (Proprietor), FRN 008941S







**CHOCOMELT**  
SENSATIONAL MIX OF CHOCOLATES

Date: 14/04/24

To: The Principal – Mr. Mathew Jacob  
Saintgits College of Applied Sciences

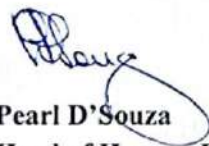
**Internship Experience Certificate**

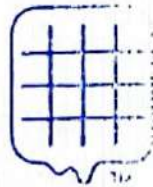
This is to confirm that **Mr. Lenn Geo Rajan** interned with **Chocomelt Restaurants Company, Kuwait**. Find below his internship information:

Position:	Finance Intern
Date of Joining:	1-Apr-2024
Last working Date:	14-Apr-2024
Passport No:	V5164457

During his internship with us, he was introduced to the basics of accounting fundamentals. He also assisted our finance team with data entry and maintenance of financial records. His work was characterized by attention to detail, strong analytical skills, and a proactive attitude. We wish him success in his future endeavours.

For Chocomelt Restaurants Company

  
Pearl D'Souza  
Head of Human Resources



شركة مطاعم شوكولات  
Chocomelt Restaurants

Chocomelt Restaurants Company - Hawally, Block 3, Abdullah Al Othman Street, Promenade Mall, 1st Floor  
Tel.: +965 222 500 86 Fax.: +965 222 500 87 • info@chocomelt.com.kw • www.chocomelt.com.kw

**CHOCOMELT**

**Proposal for Linkage in On-the-Job Training Program**

20/03/2024

To,

*Abdel Rahman Hassan*  
*Asst. Finance Manager*

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Lenn Geo Rajan**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Principal

Partnering Institution's Name:

Signature with Name and Seal:



*8-Apr-24*

*Dr. Mathew Jacob*  
Principal  
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

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Dated 29<sup>th</sup> April 2024.

The Principal-Mr. Mathew Jacob  
Saintgits College of Applied Science.

### Internship Experience Certificate

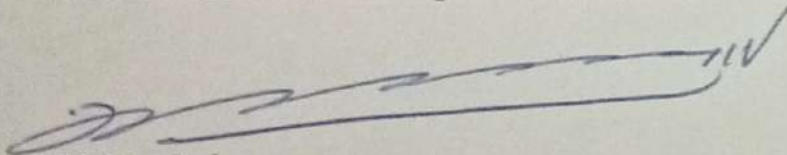
This is to confirm that **Mr. Lijo Sojan** interned with Americana Computer Systems LLC, Abu Dhabi, UAE and find below his internship information:

Position:	Finance Intern
Date of Joining:	4-04-2024
Last Working Date:	26-04-2024
Passport No:	T3982057

During his internship with us, he was introduced to the basics of accounting and our newly introduced Odoo software. He also assisted our Finance team with data entry and maintenance of financial records. His work was characterized by attention to detail and strong analytical skills.

We wish him all success in his future endeavors.

For Americana Computer Systems LLC



**K.V. John**

**Admin and Accounts Manager**



**AMERICANA**  
COMPUTER SYSTEMS LLC  
أمريكانا لأنظمة الكمبيوتر ذ.م.م.





## Proposal for Linkage in On-the-Job Training Program

20/03/2024

To, Americana Computer Systems LLC

Abu Dhabi P O Box 29212

United Arab Emirates

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Lijo Sojan Jose**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name:  
Americana Computer Systems LLC

Signature with Name and Seal:

K.V. John

Admin & Accounts Manager



AMERICANA  
COMPUTER SYSTEMS LLC  
أمريكانا لأنظمة الكمبيوتر

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532

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[www.saintgits.org](http://www.saintgits.org)





## CERTIFICATE OF INTERNSHIP

This is to certify that **M.Dharani**, 4<sup>th</sup> Semester B.Com Computer Application Student, Saingits College of Applied Sciences has completed her Internship at Kottayam Co-Operative Urban Bank Ltd. No. 421 during the period from 2<sup>nd</sup> April 2024 to 30<sup>th</sup> April 2024.

She attained the knowledge in Banking from Head Office Branch under the guidance of Chief Account. She is meticulous and impressive interpersonal skills. We hope her time spent at Kottayam Co-operative Urban Bank was fruitful. We wish her all the success in her future.

For Kottayam Co-operative Urban Bank Ltd. No. 421

Managing Director



Kottayam  
30-04-2024

### BRANCHES

YAM	PAONKUNNAM	PAIKA	ETTUMANOR	MANIPPUZHA	KANJIKUZH
AMPADY	AYARKUNNAM	CHINGAVANAM	GANDHI NAGAR	PUTHUPALLY	



**Rangamani Associates**  
Chartered Accountants

Phone : +914812562728, 9388762728

Email : info@brangamani.com

Website : www.brangamani.com

Date: 23/04/2024

Ref.No: RASHO/2024-25/108

## Internship Certificate

This is to certify that **Mr.Martin Kurian**, a student of 2<sup>nd</sup> year B Com Computer Application, Saintgits College of Applied Sciences has undergone internship program with our firm Rangamani Associates from 24<sup>th</sup> March 2024 to 24<sup>th</sup> April 2024.

He was part of our team that did Transaction Process Audit of Kerala Bank and assisted in Computerized Accounting in Tally ERP.

His exposure in these areas is very good. During his tenure with us, he ably handled major responsibilities and we found him to be hard working and very productive.

We have found him to be the self-starter who is motivated, duty bound and a highly committed team player with strong conceptual knowledge.

We wish him all the success in his future endeavours.

For  
Rangamani Associates  
Chartered Accountants

BALAJI  
KRISHNAN

Digitally signed by  
BALAJI KRISHNAN  
Date: 2024.04.24  
10:54:00 +05'30'

CA K Balaji,  
Managing Partner.





## Proposal for Linkage in On-the-Job Training Program

25/03/2024

To,

Rangamani Associates  
Chartered Accountants  
Kacheripadi  
Kottayam

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Martin Kurian**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Dr. Mathew Jacob

Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name:

Signature with Name and Seal:



### CAMPUS

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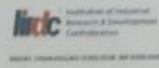
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**Knackup Education Private Limited**

CIN: U80221KL2022PTC078331



NSDC Training Center ID: TC208282

IIRDC Skill Center ID: TC208282

No: KNACKUP/INT24/HR-0052

Date: 02-05-2024

**TO WHOMSOEVER IT MAY CONCERN**

**Subject:** Internship completion letter/Internship certificate.

This is to certify that **Mr. Mathews K Ajay**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The Knackup Education Pvt, Ltd, Kochi** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,

*Tania*

Tania Rodrigues,

HR Manager, Knackup Education Pvt Ltd-Kochi



**KnackUP**



www.Knackup.com



knackupglobal@gmail.com



+91 9778726179



Mangalath Tower, North Janatha Road,  
Near Kaloor JNL Stadium Metro,  
Palarivattom, Kochi, Kerala 682025





## Proposal for Linkage in On-the-Job Training Program

22/03/2024

To,

Knackup Education PVT LTD  
Mangalath Tower, North Janatha Road  
Near Kaloor JNL Stadium Metro  
Palarivattom, Kochi, Kerala

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Mathews K Ajay**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name:

Signature with Name and Seal



Dr. Mathew Jacob  
Principal

CAMPUS College of Applied Sciences

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

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[www.saintgits.org](http://www.saintgits.org)

No: GV/INT24/HR-0041

Date: 02-05-2024


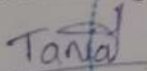
TO WHOMSOEVER IT MAY CONCERN**Subject:** Internship completion letter/Internship certificate.

This is to certify that **Mr. Matthew Bobby**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The GetVarsity Assessment Pvt, Ltd, Kochi** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,



Tania Rodrigues,

HR Manager, GetVarsity Assessment Pvt Ltd-Kochi







## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

Getvarsity Assessment PVT LTD  
Near Mistubushi Service center  
Palarivattom, Kochi  
Kerala, 682025

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Matthew Bobby**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name:

Signature with Name and Seal:



Dr. Mathew Jacob  
Principal

CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org

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**Proposal for Linkage in On-the-Job Training Program**

05/04/2024

To,  
PRO Tyres  
TK Road  
Pullad, Thiruvalla, Pathanamthitta

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Meevel Eapen John** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.  
Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name: PROTYRES

Signature with Name and Seal:

Libin Abraham Jacob

**FOR PROTYRES**  
Service beyond expectation  
Proprietor

**CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

**CORPORATE OFFICE**

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**PROTYRES**

*Service beyond expectation...*

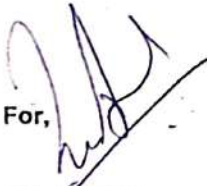
GST NO: 32ADBPL4360N1ZK

23 JUL 2024

## CERTIFICATE

This is to certify that Mr Meeval Eapen John Reg No 22002105765509 B.com student of Saintgits College of Applied Sciences, Pathamuttom, Kottayam District, was permitted to conduct an Internship at PROTYRES, Multi Brand Tyre Shop and Wheel Care Centre, Pullad from 9th April 2024 till 7th May 2024. He was regular in his attendance during the above period and took keen interest in the training assigned to him.

His character and conduct during the period was excellent.

For, 

PROTYRES  
PROPRIETOR  
LIBIN ABRAHAM JACOB

For **PROTYRES**  
*Service beyond expectation...*

**Proprietor**

---

### **PROTYRES**

*Multi Brand Tyre Shop & Wheel Care Centre.*

Branches 1) TK Road, Pullad, Kozhencherry, Pathanamthitta - 689548 | 2) Mulakuzha, Chengannur, Allepey - 689122

Mob: 8899988998 | Email: info@protyres.in

GST NO: 32ADBPL4360N1ZK



**TO WHOMEVER IT MAY CONCERN**

This is to certify that Ms.Merlin Riya Mathew, student of Bachelor of Commerce (BCOM)-Computer Application of Saintgts College of Applied Sciences has successfully completed Internship at ULD Trading Company W.L.L from 07th April 2024 to 25th April 2024 under the guidance of Mr. Roshan Tellis (Senior Accountant)

During this period of her internship program with us, she had been exposed to different process and was found hardworking, punctual, well focused and inquisitive in her field of internship. We were lucky to have Ms. Merlin Riya Mathew as our intern.

In consideration of her performance, with great pleasure that we recommend Ms.Merlin Riya Mathew. With this we would take this opportunity to wish Ms.Merlin Riya Mathew, all luck with her future endeavours and hope she have a bright future ahead.

Regards,

Rohan Tellis  
(Senior Accountant)

ULD Trading Company W.L.L





**Proposal for Linkage in On-the-Job Training Program**

25/03/2024

To,

ULD Trading Company W.LL  
.....  
.....

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

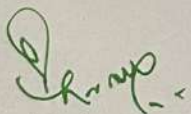
We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Merlin Riya Mathew**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Partnering Institution's Name: ULD Trading Company W.LL

Principal

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

**CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | scas@saintgits.org

**CORPORATE OFFICE**

III Floor, Unity Building, K. K. Road, Kottayam – 686 002, Kerala | Tel: +91 481 2584330, 2300365 | mail@saintgits.org

[www.saintgits.org](http://www.saintgits.org)

Signature with Name and Seal:

Roshan Tellis





INSTITUTION OF INDUSTRIAL RESEARCH AND DEVELOPMENT  
CONFEDERATION

इंस्टीट्यूशन ऑफ इंडस्ट्रीयल रीसर्च आंड डेवलपमेंट कंफेडरेशन  
ISO/IEC 17024:2012, ISO 21001:2018, ISO 9001:2015, ISO 29993:2017  
CIN No : U85190KL2021NPL072598, Sec-8 Licence No: 130844



No: IIRDC/INT24/HR-0072

Date: 02-05-2024

TO WHOMSOEVER IT MAY CONCERN

**Subject:** Internship completion letter/Internship certificate.

**Greetings From IIRDC,**

This is to certify that **Mr. Milan K Aji**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The Institution of Industrial Research and Development Confederation** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,

*Tania*

Tania Rodrigues,

HR & Admin Manager, IIRDC-Kochi



**IIRDC™ SATELLITE CENTER**

62/772, Brigade plaza, Opp: Lotus club,  
Warriam road, Cochin, Kerala - 682016  
Ph: +91 9778 72 6179

[www.iirdc.com](http://www.iirdc.com)

[info@iirdc.com](mailto:info@iirdc.com)





# SAINTGITS

COLLEGE OF APPLIED SCIENCES



SAINTGITS  
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## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

IIRDC SATELLITE CENTER

62/772, Brigade plaza

Opp: Lotus club

Warriam road, Cochin

Kerala - 682016

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Milan K Aji**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

CAMPUS

Kottukulam Hills, Pathamuttom P. O., Kottayam - 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

CORPORATE OFFICE

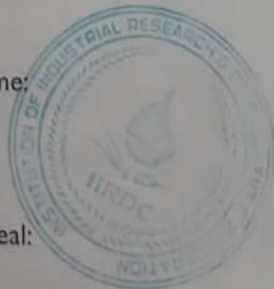
III Floor, Unity Building, K. K. Road, Kottayam - 686 002, Kerala | Tel: +91 481 2584330, 2300365 | [mail@saintgits.org](mailto:mail@saintgits.org)

[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

*Tanish*

Signature with Name and Seal:



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**Proposal for Linkage in On-the-Job Training Program**

20/03/2024

To,

*The Manager - Finance & HR  
Petroleum Equipment Technology  
Co. W.L.L*

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, Miriyam Saloma Georgi, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

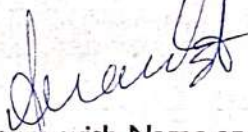
Thank you for considering our proposal.

Yours sincerely,

  
Dr. Mathew Jacob

Principal

Partnering Institution's Name:

  
Signature with Name and Seal:



*Dr. Mathew Jacob*  
Principal  
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.,  
Kottayam, PIN: 686 532, Kerala

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Date: 21<sup>st</sup> April, 2024

REF: INT/TEMP/01-04-24

TO WHOM IT MAY CONCERN

This is to certify that Ms. Miriyam Saloma Georgi, Indian National, holding Passport No. V5166195, a fourth semester Bachelor of Commerce Computer Applications student at Saint Gits College of Applied Sciences, Kottayam, India, has successfully completed a three week internship (Period : 1<sup>st</sup> April, 2024 to 19<sup>th</sup> April, 2024) at our Company. During the period of internship, she was found to be punctual, hard working and very dedicated.

The following areas were covered during this period;

1. Request for Quotations
2. Evaluation of quotations
3. Purchase Orders
4. Bank Reconciliation
5. Internal Audit
6. Receivables Management and follow-up
7. Basic transaction & Accounting
8. Fixed Assets & Inventory management

We wish her all the best in future endeavors

For

Petroleum Equipment Technology Co. W.L.L

Anand Gangadharan  
Manager - Finance & HR



# **AMIN PLASTIC**

**23/220, ME, Shed No. 2&6, Adoor, Kottamkal,  
Pathanamthitta - 691523  
(H.O.: A.J. Scrap Traders, Kadathoormuri, Thazhava)**

## **CERTIFICATE OF INTERNSHIP**


This is to affirm that Mr. Mohammed Amin J, residing at Pathanamthitta, Amin Plastic Traders, Kadathoormuri, Thazhava, and currently a 2nd-year BCom student specializing in Computer Application at Saintgits College of Applied Sciences, Pathamuttom PO, completed an internship at our organization, Amin Plastic Scrap Traders Company.

Mr. Mohammed Amin J successfully fulfilled a 60-day internship with us, during which he showed a strong eagerness and enthusiasm for gaining new knowledge. He engaged actively in a variety of tasks under the supervision of our Assistant CEO, demonstrating a solid grasp of essential principles and practices within the industry.

We commend Mr. Mohammed Amin J for his dedication, hard work, and proactive contributions to our team during his internship period. We extend our best wishes for his future academic and professional pursuits.

**Jamaludheen A**

**CEO**

**For AMIN PLASTIC**  


**Proprietor.**

23/220, ME Shed No. 2&6, Adoor Kottamukal – Tel.: 9495872386, +917012268025

E-mail : Aminplastics@gmail.com





# THE TRAVANCORE CEMENTS LIMITED

(A GOVT. OF KERALA UNDERTAKING)



PD/29

25.05.2024

**TO WHOMSOEVER IT MAY CONCERN**

***This is to certify that Mr. MOHAMMED SHUHAIB P. NAVAS, B.Com Computer student, Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam – 686 532 had undergone an 'INTERNSHIP TRAINING' in the Personnel Section of our Company during the period from 01.04.2024 to 30.04.2024 as part of his curriculum.***

***During this period he had shown keen interest in learning various aspects connected with his academic requirement and was found obedient as well as industrious.***

**FOR THE TRAVANCORE CEMENTS LTD.,**

**DY. GENERAL MANAGER (P&A)**



**Proposal for Linkage in On-the-Job Training Program**

25/03/2024

To,

Travancore Cements Ltd  
Rd to Kottayam Port, Moolavattom  
Nattakom  
Kerala 686013

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

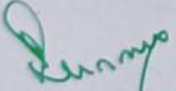
We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Mohammed Shuhaib P Navas** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

  
Dr. Mathew Jacob

Principal



Partnering Institution's Name:

Signature with Name and Seal:

**CAMPUS**

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[www.saintgits.org](http://www.saintgits.org)

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## Proposal for Linkage in On-the-Job Training Program

25/03/2024

To,

Travancore Cements Ltd  
Rd to Kottayam Port, Moolavattom  
Nattakom  
Kerala 686013

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Navaneeth Joshi** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal  
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.,  
Kottayam, PIN: 686 532, Kerala

**CAMPUS**

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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

Signature with Name and Seal:

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# THE TRAVANCORE CEMENTS LIMITED

(A GOVT. OF KERALA UNDERTAKING)



24.05.2024

PD/27

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. NAVANEETH JOSHI, B.Com Computer Applications student, Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam - 686 532 had undergone an 'INTERSHIP TRAINING' in the Accounts Section of our Company during the period from 01.04.2024 to 30.04.2024 as part of his curriculum.

During this period he had shown keen interest in learning various aspects connected with his academic requirement and was found obedient as well as industrious.

FOR THE TRAVANCORE CEMENTS LTD.,

DY. GENERAL MANAGER (P&A)





## Proposal for Linkage in On-the-Job Training Program

27/03/2024

To,

Rijesh Chirathilattu & Associates  
Sameeksha Cathedral Road  
Chalukunnu, Kottayam  
Kerala, 686001

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Nehal Jacob Kuruvilla** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Principal  
**Dr. Mathew Jacob**  
Principal  
**Saintgits College of Applied Sciences**  
Kottukulam Hills, Pathamuttom P. O.  
CAMPUS PIN: 686 532, Kerala

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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

For Rijesh Chirathilattu & Associates  
Chartered Accountants

Signature with Name and Seal:

CA. Rijesh Chirathilattu B.Sc, FCA, DISA (ICAI)  
M. No. 009912 (Proprietor), FRN 0089415



**RIJESH CHIRATHILATTU & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr. Nehal Jacob Kuruvilla, bonafide student of 4<sup>th</sup> semester B Com Computer Applications, Saintgits College of Applied Sciences, Pathamuttom, Kottayam, Kerala- 686532 underwent internship in our firm from 01/04/2024 to 17/04/2024.

During this period he was engaged in various audits and accounting works and was found to be efficient and hard working.

Dated this the 13th day of May 2024.



For Rijesh Chirathilattu & Associates  
Chartered Accountants

CA. Rijesh Chirathilattu B.Sc, FCA, DISA (ICAI)  
M. No. 209912 (Proprietor), FRN 008941S







**QRS Retail Limited**

GSTIN: 32AAACQ1665J1ZJ

XXI / 651 A, West Temple Road  
Kottayam - 686 001, Kerala  
Telephone : (0481) 2586070  
Mobile : 91 88 00 11 11  
Email : helpdesk@qrs.in

Date: 16-04-2024

**TO WHOM IT MAY CONCERN**

This is to certify that Nishanthi E, bonafide student of 4<sup>th</sup> semester B Com Computer Applications, Saintgits College of Applied Sciences, Pathamuttom, Kerala has successfully completed her internship at QRS Retail Limited, Kottayam from 1<sup>st</sup> April, 2024 to 17<sup>th</sup> April, 2024 as a part of her academic curriculum.

We wish her good luck in her future endeavors.

**S Muralidharan**  
Director



## Proposal for Linkage in On-the-Job Training Program

22/03/2024

To,

QRS Retail Ltd,  
Visalatha West, Temple Rd,  
Kottayam Kerala 686001.  
ph: 9188001111 , 9961990654

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Nishanthi E**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Principal

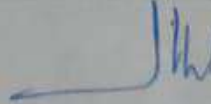
Dr. Mathew Jacob

Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name: QRS Retail Ltd

Signature with Name and Seal:



### CAMPUS

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[www.saintgits.org](http://www.saintgits.org)

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**Proposal for Linkage in On-the-Job Training Program**

05/04/2024

To,

Authentic Accounting and Bookkeeping LLC

4TH Floor Office 6, Mai Tower , Al Nadha, Dubai-UAE

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Nobin Biju Varghese** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name:

**Authentic Accounting and Bookkeeping LLC**

Signature with Name and Seal:



Jinu Govindan  
Managing Director



**CAMPUS**

Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

**CORPORATE OFFICE**

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**[www.saintgits.org](http://www.saintgits.org)**



أونثيك انظيم السبل والدفاتر المحاسبية ومساكنا ش.م.م.  
**AUTHENTIC ACCOUNTING AND BOOKKEEPING L.L.C**

Date: 30/04/2024

To:

Mr. Mathew Jacob

The Principal

Saintgits College of Applied Sciences

### Internship Certificate

This is to certify that Mr. **Nobin Biju Varghese** interned with Authentic Accounting and Bookkeeping LLC, Dubai –UAE.

Find below his internship information:

Position	:	Finance Intern
Date of Joining	:	15 Apr 2024
Last working Date	:	30 Apr 2024
Nationality	:	Indian
Passport No	:	T2447892

During his internship with us, he was introduced to the basics of accounting fundamentals. He demonstrated exceptional skills and dedication in executing various tasks related to data entry and maintenance of financial records. His work was characterized by attention to detail, strong analytical skills. We wish him success in his future endeavors.

**For Authentic Accounting and Bookkeeping LLC**

  
Jinu Govindan  
Managing Director





15.05.2024

**INTERNSHIP COMPLETION CERTIFICATE**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Noel John Joseph** has completed his internship in our Company as a **HR (Intern)** from **15-04-2024 to 14-05-2024**. During his period of internship we found him to be sincere, inquisitive and result oriented.

We wish him all success in his future endeavor.

Note : For any reference contact : +91 7558825266

Thanking you,

Yours truly,  
For Codedesign Technologies Pvt. Ltd.



Dhanya Gopalan  
Customer Operations Manager



MANUFACTURERS OF M.C. RUBBER SHEETS & BANKERS  
**KANNAMTHANAM**  
R U B B E R S

FACTORY MINI INDUSTRIAL ESTATE MANIMALA P.O. KOTTAYAM DT. PHONE 04628 - 247869 247104  
E-mail kanrub@bsnl.in kanrubbers@gmail.com

31.05.2024

**TO WHOMSOEVER IT MAY CONCERN**

*This is to certify that Mr. Nohin Binu Mathew, B.Com Computer Applications Student, Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom PO, Kottayam-686 532 had undergone an 'Internship Training' in the accounts Section of our company during the period from 01.04.24 to 12/04/2024 as part of his Curriculum.*

*During this period he had shown keen interest in learning various aspects Connected with his academic requirement and was found obedient as well as industrious*



For Kannamthanam Rubbers

Authorized Signatory



KRS / MCT / 034 / 2024

Date: 29 / 04 / 2024

## INTERNSHIP CERTIFICATE

This is to certify that **Nyla Mariam Stanley** ( Reg No. 220021057669 ), B.Com Computer Application student of Saintgits College Of Applied Science has successfully completed the internship program at Khimji Ramdas Shipping LLC from 1<sup>st</sup> April to 20<sup>th</sup> April 2024.


Throughout the internship, she demonstrated exceptional dedication, enthusiasm and professionalism.

During her tenure with us, Nyla Mariam Stanley exhibited exceptional communication skills, problem-solving abilities and teamwork. She also showed a strong willingness to learn and adapt to new challenges, contributing positively to our team dynamics.

This certificate is awarded in recognition of Nyla Mariam Stanley's valuable contributions to Khimji Ramdas Shipping LLC.

We hereby acknowledge Nyla Mariam Stanley for her outstanding performance and dedication during the internship period.

Sincerely,

  
**Rajesh Vaidyanathan Iyer**  
General Manager



April 29, 2024

## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

Khimji Ramdas  
Muscat  
Oman

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the Industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, Nyla Mariam Stanley, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Principal

Principal

Saintgits College of Applied Sciences  
Kottayam Hills, Puthamattom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name:

Khimji Ramdas Shipping LLC

Signature with Name and Seal:



Rajesh Vaidyanathan Iyer  
General Manager



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INSTITUTION OF INDUSTRIAL RESEARCH AND DEVELOPMENT  
CONFEDERATION

इंस्टीट्यूशन ऑफ इंडस्ट्रीयल रीसर्च आंड डेवलपमेंट कंफेडरेशन  
ISO/IEC 17024:2012, ISO 21001:2018, ISO 9001:2015, ISO 29993:2017  
CIN No : U85190KL2021NPL072598, Sec-8 Licence No: 130844



No: IIRDC/INT24/HR-0071

Date: 02-05-2024

TO WHOMSOEVER IT MAY CONCERN

**Subject:** Internship completion letter/Internship certificate.

**Greetings From IIRDC,**

This is to certify that **Mr. Pranav Premod**, 4<sup>th</sup> semester B.com computer Applications student of **Saintgits College of Applied Sciences, Kottayam**, has successfully completed an internship at **The Institution of Industrial Research and Development Confederation** from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. During the period of his internship program with us, he had been exposed to different processes and was found punctual and inquisitive.

**Internship Details:**

- Internship Title: Internship/On the job training
- Department: Human Resource
- Guide/Mentor: Tania Rodrigues
- Total Days (including calendar holidays): 30 days

With warm regards,

*Tania*

Tania Rodrigues,

HR & Admin Manager, IIRDC-Kochi



## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

IIRDC SATELLITE CENTER

62/772, Brigade plaza

Opp: Lotus club

Warriam road, Cochin

Kerala – 682016

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Pranav Pramod**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

*Tanvi*

Signature with Name and Seal:





# MANGANAM SERVICE CO-OPERATIVE BANK LTD. No. 1920

(Established in 1930)

E-mail: manganamscb1920@gmail.com

Website: www.manganamscb.com

## PHONE

Head Office : 2572209, 7592067345  
Main Branch : 2578148, 7592087345  
Vadavathoor Branch : 2578149, 7592017345  
Kanjikuzhy Branch : 2570424, 7592097345  
Nattassery Branch : 9645870150



MANGANAM P. O.  
KOTTAYAM - 686 018  
KERALA

No.....



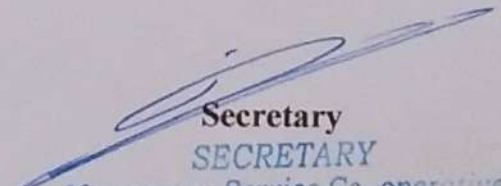
## CERTIFICATE

This is to certify that **Miss.R.Navya, 4<sup>th</sup> semester B.Com computer Application student** from **Saintgits College of Applied Science** successfully completed on job training during the period of 01/04/2024 to 23/04/2024 with Manganam Cooperative Bank Ltd.No.1920.

She completed the training period with sincerity and dedication, her performance during training period was found to be good. We wish her all the success in life and career.

**Place: Manganam**

**Date: 23/4/2024**

  
**Secretary**  
**SECRETARY**  
Manganam Service Co-operative  
Bank Ltd. No. 1920, Manganam



## Proposal for Linkage in On-the-Job Training Program

25/03/2024

To,

Manganam Service Co-operative Bank

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **R. Navya** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name: **MANGANAM SERVICE  
CO-OPERATIVE BANK LTD No. 1920**

Signature with Name and Seal:



**SECRETARY**  
Manganam Service Co-operative  
Bank Ltd. No. 1920, Manganam

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# Thomas Mathew & Associates

## Chartered Accountants

Thomas Mathew, B.Sc., FCA  
Membership No. 014670

57/24/1502

31-05-2024

### **TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Rince Mathew Paul**, Mavelithra House, Kavumbhagom P O, Thiruvalla, Kerala, India – 689 102, has been apprenticing in this firm as an “Accountant cum Audit Assistant” from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024. All the assignments entrusted with him had been completed satisfactorily. He has been found trust-worthy and hardworking. He has pleasing manners and polite behaviour.

This certificate is being issued on his own request for On the Job Training Programme completion. We have no hesitation in recommending him for any responsible job in the field of Accounts, as well as Audit.

We wish him all success.



For THOMAS MATHEW & ASSOCIATES  
CHARTERED ACCOUNTANTS.

  
Thomas Mathew, B.Sc., F.C.A.,  
Membership No. 014670  
Chartered Accountant



## Proposal for Linkage in On-the-Job Training Program

25/03/2024

To,  
Thomas Mathew & Associates  
CVP City Tower, Thiruvalla

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.


We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Rince Mathew Paul** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

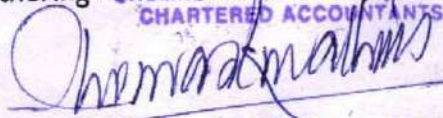


Dr. Mathew Jacob

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name:



Thomas Mathew, B.Sc., F.C.A.,  
Signature with Name and Seal: 014670



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COLLEGE OF APPLIED SCIENCES



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## Proposal for Linkage in On-the-Job Training Program

22/03/2024

To,

The Secretary  
Ambalapuzha SCS No. 105  
Kakkazham, Alappuzha.

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Riya Joseph**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kulam Hills, Pathamuttom P. O.  
Kottayam - 686 532, Kerala

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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

Signature with Name and Seal:

For **Ambalapuzha Service Co-op Society Ltd. No. 105**



**Secretary**

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**AMBALAPUZHA  
SERVICE Co-OPERATIVE SOCIETY Ltd; No:105**



Kakkazham P.O., Ambalapuzha North, Alappuzha-688 005  
E-mail:knsccs105@gmail.com

Ref.No: 38/24.25.

Date: 07/05/2024.

**CERTIFICATE OF INTERNSHIP**

This is to certify that **Miss.Riya Joseph**, Student of B.com Computer Application course at Saintgits College of Applied Sciences, Kottayam , Kerala has successfully completed internship programme from **01/04/2024 to 22/04/2024** in our Co-operative Society , **Ambalappuzha Service Co-operative Society Ltd.No.105.**

**Kakkazham**



**For Ambalapuzha Service Co-op  
Society Ltd. No.105**

**(Signature)**

**Chief Executive Officer**

**Secretary**





Date.....

### **C E R T I F I C A T E**

This is to certify that **Mr. ROHAN JOHN CHELAMATTAM**, the second year B.com student of Saintgits College of Applied Sciences, Kotayam, has successfully completed 15 days on the Job Training (OJT) Programme at this firm during the period between April 01, 2024 to April 20, 2024.

He has undergone OJT training in the field of Accounts during this period. During the OJT Programme he was present for 15 working days from 9.30 am to 4.00 pm. He has performed the work allocated to him well. We also found his character and conduct to be Good.

Wishing him all the very best in future endeavours.

This certificate is issued to produce before the Saintgits College of Applied Sciences, Kotayam.

Place: Kannur

Date : 20.04.2024

*[Signature]* 06/05/2024

**CHARTERED ACCOUNTANT**

Membership No.026765

T.O. GANGADHARAN, FCA

CHARTERED ACCOUNTANT

KANNUR - 670 002

MM. No. 026765

Phone: 0497 - 2766324



# SAINTGITS

COLLEGE OF APPLIED SCIENCES



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## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

Mr.T O Gangadharan  
Chartered Accountant  
Thavakkara  
Kannur

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Rohan John Chelamattam**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob



Principal **Dr. Mathew Jacob**  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala  
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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

Signature with Name and Seal:  
**T.O. GANGADHARAN, FCA**  
**CHARTERED ACCOUNTANT**  
**KANNUR - 670 002**  
**MM. No. 026765**  
**Phone: 0497 - 2766324**

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15.05.2024

**INTERNSHIP COMPLETION CERTIFICATE**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Rohan Mathew** has completed his internship in our Company as a **HR (Intern)** from **15-04-2024 to 14-05-2024**. During his period of internship we found him to be sincere, inquisitive and result oriented.

We wish him all success in his future endeavor.

Note : For any reference contact : +91 7558825266

Thanking you,

Yours truly,  
For Codedesign Technologies Pvt. Ltd.



Dhanya Gopalan  
Customer Operations Manager



Phone: 0481-2504191

# PAMPADY SERVICE CO-OPERATIVE BANK

Ltd.No. 831

HEAD OFFICE: SOUTH PAMPADY  
SOUTH PAMPADY P.O., KOTTAYAM

30/04/2024

Ref.No.

Date.....

## INTERNSHIP CERTIFICATE

This is to certify that **Kumari. Roja Rechel Robit**, 2nd year B.Com course student of Saintgits College of Applied Sciences, Pathamuttam, Kottayam, has successfully completed 1 month internship at *Pampady Service Co-operative bank, Kuttickal, South Pampady* from 02-04-2024 to 30-04-2024.

During her internship period, she actively participated in Bank proceedings and provided assistance in various banking and administrative tasks. The intern was supervised by the Branch Manager of the institution during this period. We wish her all the best in completing her education and in her future endeavours.



For Pampady service Co-operative  
Bank Ltd. No. 831

*[Signature]*  
Secretary



## Proposal for Linkage in On-the-Job Training Program

22/03/2024

To,

Pampady Service Cooperative Bank  
Pampady - Karukachal Rd  
South Pampady, Kerala 686521  
ph.0481 250 4191

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Roja Rechel Robit**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Principal

Partnering Institution's Name:

For Pampady service Co-operative  
Bank Ltd. No. 831

Signature with Name and Seal:

Secretary

K. S. Ramesh

Dr. Mathew Jacob  
Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

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[www.saintgits.org](http://www.saintgits.org)

07-Apr-2024

**INTERNSHIP CERTIFICATE**

This is to certify that **Mr. Ryon Joseph Mathew, 4<sup>th</sup> Semester B.com Computer Applications Student of SaintGits College of Applied Sciences** has done training in our office for a period of two weeks.

The work was done as a part of the curriculum and his commitment shown towards the work is satisfactory. His conduct and character during the period were good.

We wish him all success in his future endeavors.

  
**Saji Jacob**  
**Managing Director**





## Proposal for Linkage in On-the-Job Training Program

20/03/2024

To,  
*APACHIA INSTITUTE FOR PRIVATE TRAINING,  
BLOCK-10, BUILDING #66, AL MUGHIERA BIN,  
SHOBHA STREET, SALMIYA, ALSALMIYA 20010 KUWAIT.*

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Ryon Joseph**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

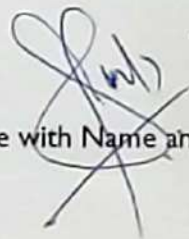
Yours sincerely,



Dr. Mathew Jacob

Principal

Partnering Institution's Name:



Signature with Name and Seal:



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Kottukulam Hills, Pathamuttom P. O., Kottayam – 686 532, Kerala | Tel: +91 481 2433787 | [scas@saintgits.org](mailto:scas@saintgits.org)

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QRS Retail Limited

GSTIN: 32AAACQ1665J1ZJ

XXI / 651 A, West Temple Road  
Kottayam - 686 001, Kerala  
Telephone : (0481) 2586070  
Mobile : 91 88 00 11 11  
Email : helpdesk@qrs.in

Date: 16-04-2024

TO WHOM IT MAY CONCERN

This is to certify that S Monika Saroh, bonafide student of 4<sup>th</sup> semester B Com Computer Applications, Saintgits College of Applied Sciences, Pathamuttom, Kerala has successfully completed her internship at QRS Retail Limited, Kottayam from 1<sup>st</sup> April, 2024 to 17<sup>th</sup> April, 2024 as a part of her academic curriculum.

We wish her good luck in her future endeavors.

S Muralidharan  
Director





## Proposal for Linkage in On-the-Job Training Program

22/03/2024

To,

QRS Retail Ltd, mankoottathil bldgs.  
opp. vandimala temple M.C road, chengannur  
ph.no: 9847013108

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

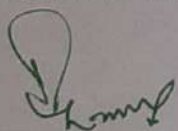
We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **S Monika Saroh**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



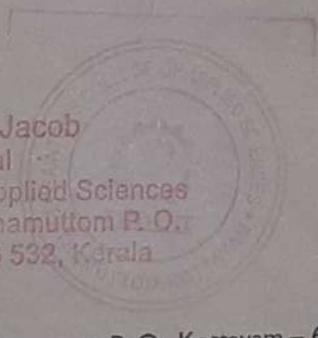
Dr. Mathew Jacob

Principal

Partnering Institution's Name:

Signature with Name and Seal:

Dr. Mathew Jacob  
Principal

  
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.,  
Kottayam, PIN: 686 532, Kerala

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Date: \_\_\_\_\_

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Sai Swaroop M, Sai Kailas (H), Puzhavathu, Changanacherry, Pin -686101 has been with us as an "Intern" from 1<sup>st</sup> April 2024 to 15<sup>th</sup> April 2024 for on-the-job training as part of his doing Bachelor of Commerce in Saintgits College Of Applied Sciences, Kottayam

During this tenure, he was found to be Honest, Knowledgeable, Hardworking, Enthusiastic, Willing to learn and adapt.

We wish him all the very best in his career and all endeavors.

This certificate is issued based on his request.

Place: Changanacherry

Date: 30-04-2024

For M/s Kallukalam & Co.  
Chartered Accountants

CA TONY C KALLUKALAM B.Sc, FCA  
Chartered Accountant  
ICAI M No: 205096  
PIN: 0112485  
Proprietor



CITY OFFICE: 1<sup>st</sup> FLOOR, KARACKATTU BUILDING, PAZHAVANGADI P.O., RANM, PATHANAMTHITTA DT., KERALA - 689673, Mob: 9291871590  
email : ranni@kalcas.com

**SAINTGITS**  
COLLEGE OF APPLIED SCIENCES



**SAINTGITS**  
LEARN GROW EXCEL

Proposal for Linkage in On-the-Job Training Program

26/03/2024

To,

M/s.Kallukalam & Co Chartered Accountants  
Kallukalam Chambers, Changanacherry

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Sai Swaroop M** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Partnering Institution's Name:

For M/s Kallukalam & Co.  
Chartered Accountants

Signature with Name and Stamp

CA TONY C KALLUKALAM B.Sc, FCA  
Chartered Accountant  
ICAI M No: 205096  
PIN: 0112485  
Proprietor



CAMPUS

Kottukulam Hills, Pathanmottam P. O., Kottayam - 686 532, Kerala | Tel: +91 481 2433787 | email: info@saintgits.org

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**ELOOR SERVICE CO-OPERATIVE BANK LTD. NO. E-103**

**UDYOGAMANDAL. P.o. Ernakulam (Dist.) Pin 683501**

Branches : Manjummel, Eloor North

Email : [eloorscb103@gmail.com](mailto:eloorscb103@gmail.com) Ph.No. 0484-2546666



**CERTIFICATE OF INTERNSHIP**

This is to certify that Sethu Lakshmi.O, 4<sup>th</sup> Semester B.Com Computer Application student of Saintgits College of Applied Sciences, Kottayam has successfully completed On the Job training programme with our bank from 12.04.2024 to 02.05.2024. During the period of her training with us she was found punctual & hardworking. We wish her very success in future.

Eloor

29.05.2024

For ELOOR SERVICE CO-OP. BANK LTD. No: E-103

  
Secretary

# SAINTGITS

COLLEGE OF APPLIED SCIENCES



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## Proposal for Linkage in On-the-Job Training Program

26/03/2024

To,

*The Secretary*  
*Eloor Service Society*

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **Sethu Lakshmi .O** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal

Principal

Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.,  
Kottayam, PIN: 686 532, Kerala



Partnering Institution's Name:



Signature with Name and Seal of ELOOR SERVICE CO-OP. BANK LTD. No: E-103

*[Signature]*  
Secretary

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# ALMOROOJ

## INTERNSHIP CERTIFICATE

1 May 2024

To whom it may concern,

This is to certify that **Mr. Shaun George**, a student of **Saintgits College of Applied Sciences**, Pathamuttom, Kottayam, has successfully completed his Summer Internship in the field of **Finance and Accounting** at our organization from April 1 to April 30, 2024.

During his internship, Mr. George was provided the opportunity to practice managing daily accounting tasks including recording journal entries in the accounting system in a timely and accurate manner, preparing invoices, recording receipts, maintaining accounts receivables and payables, preparing bank reconciliation statement etc. He also got trained in software's such as QuickBooks accounting software, Zoho Books (online accounting software) and Fishbowl (advanced inventory management software).

Mr. George demonstrated a keen interest in learning and completed his assignments to the desired level. We found him to be hardworking, punctual, sincere, and diligent. His behavior and conduct were exemplary.

We wish him all the best in his future endeavors.

Yours Sincerely,

For Almorooj General Trading Est.



Anna Mathew

Finance Manager

# SAINTGITS

COLLEGE OF APPLIED SCIENCES



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## Proposal for Linkage in On-the-Job Training Program

20/03/2024

To, *Almorooj General Trading Est.*  
*P.O. Box 38296, Doha*  
*72253, Kuwait*

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Shaun George**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob Dr. Mathew Jacob  
Principal

Principal Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name:

*Almorooj General Trading Est.*

Signature with Name and Seal:

*Anna Mathew*  
Finance Manager



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2<sup>nd</sup> Floor, Santhi Emerald  
Cheruparambathu Road  
Kadavanthra, Kochi-682020  
Ph: 0484-4064084  
Email: cbtechdigital@gmail.com

27<sup>th</sup> April, 2024

Kadavanthra

### INTERNSHIP CERTIFICATE

This is to certify that Mr. SHIHAN N S [Reg. No: CB34602024] has done his HR **INTERNSHIP** at CB Tech, Kochi for a period of **one month**. During the period of internship, he has participated in "An in-hand experience in day to day functioning of Human Resource Department".

We wish him all the best for his future endeavours.

With Regards,

A handwritten signature in black ink, appearing to be 'SHIHAN'.

Manager

CB Tech





2<sup>nd</sup> Floor, Santhi Emerald  
Cheruparambathu Road  
Kadavanthra, Kochi-682020  
Ph: 0484-4064084  
Email: cbtechdigital@gmail.com

27<sup>th</sup> April, 2024

Kadavanthra

**INTERNSHIP CERTIFICATE**

This is to certify that **Mr. SHON SAM REJI [Reg. No: CB34592024]** has done his **HR INTERNSHIP** at **CB Tech, Kochi** for a period of **one month**. During the period of internship, he has participated in "An in-hand experience in day to day functioning of Human Resource Department".

We wish him all the best for his future endeavours.

With Regards,

A handwritten signature in black ink, appearing to be 'M. S. Reji'.

Manager

CB Tech







CR No. 407997

**INTERNSHIP CERTIFICATE**

April 20, 2024

To whom it may concern,

This is to certify that **Ms. Smitty Ann Sabu** (Passport No:V7421350), daughter of Mr. Sabu Theradiyil Varughese residing at Theradiyil House, Nedungadappally PO Mukkoor, Pathanamthitta, Kerala Pin-686545, 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences Pathamuttom, Kottayam has done training in our office for the period from April 2<sup>nd</sup> to April 20<sup>th</sup> 2024.

During her practical training period she has undergone training in Tally ERP9, Workings in Microsoft Excel, vouching of ledgers, company monthly statement of Accounts, documentation and file management. The work has done as a part of the curriculum and her commitment shown towards the work is satisfactory.

Her conduct and character during the period was good.

We wish her all success in her future endeavours.

Suresh Chandran

Managing Director,

Karthik International Gen. Cont. of Bldg. Co. W.L.L

Kuwait





# SAINTGITS

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## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

Karthik International Gen. Contracting of Building Co. W.L.L.  
Kunait.....

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Smitty Ann Sabu**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal Dr. Mathew Jacob  
Principal

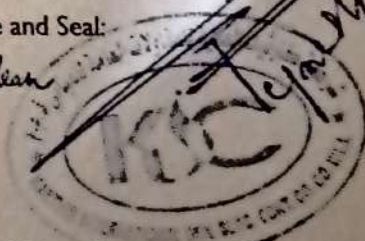
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name:

Karthik International Gen. Cont.  
of Bldg. Co- W.L.L.

Signature with Name and Seal:

Suresh chandran



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**INTERNSHIP CERTIFICATE**

This is to certify that Mr. Sonu Varughese, son of Mr. Varughese Thomas Abraham residing at Ebenezer Cottage Anthariathu Chetheckal P.O., Ranni, Pathanamthitta, Kerala, Pin-689677 who is 4<sup>th</sup> Semester B. Com Student of Saintgits College of Applied Sciences had done training in our office for the period from April 1<sup>st</sup> to April 22<sup>nd</sup> 2024.

During his period of internship programme, Mr. Sonu Varghese had been exposed to different segments of fundamentals of accounting and was found diligent, hardworking and inquisitive.

We wish him success in his future endeavours.

For Sajeiv and Ajith

Chartered Accountants (FRN 014219S)

CA. Susan Mathew, FCA.

Partner (M No 218077)



Place: Ernakulam

Date: 22.04.2024



## Proposal for Linkage in On-the-Job Training Program

25/03/2024

To,

Sajeev & Ajith, Chartered Accountants

Manakkattu Building

Changampuzha Nagar P.O.

S. Kalamassery

Kochi, Kerala 682033

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Sonu Varughese** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Dr. Mathew Jacob  
Principal

Principal College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

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[www.saintgits.org](http://www.saintgits.org)

Partnering Institution's Name:

Signature with Name and Seal:

CA. SUSAN MATHEW, FCA

Partner (M No 218077)

SAJEEV & AJITH (FRN 014219S)

CHARTERED ACCOUNTANTS

2nd Floor, Manakkattu Building

Changampuzha Nagar (P.O)

S.Kalamassery, Kochi - 682 033





**Proposal for Linkage in On-the-Job Training Program**

25/03/2024

To,  
k. Venkatachalam Iyer and company  
Kottayam

Dear Sir/Madam,

We at **Saintgits College of Applied Sciences** are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student **swathy santhosh** during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,



Dr. Mathew Jacob

Partnering Institution's Name:

Principal **Dr. Mathew Jacob**  
Principal  
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Signature with Name and Seal:



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[www.saintgits.org](http://www.saintgits.org)

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**K. VENKATACHALAM AIYER & Co.**  
**CHARTERED ACCOUNTANTS**

No. XVI/ 118K, Second Floor,  
ADITHYA COMMERCIAL ARCADE  
Near Axis Bank, Nagampadam,  
KOTTAYAM, Kerala - 686 001

Tel • (0481) 2564794, 2301127 & 2561457  
Email • kvalyer@gmail.com  
kottayam@kvalyer.com

Date : 30-05-2024

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms.Swathy Santhosh, Kooliyattu Kallamparambil House, Pathamuttom P O, Kottayam PIN 686532 4<sup>th</sup> Semester of B.Com with Computer Application Student of Saintgits College of Applied Sciences, Pathamuttom P.O., Kottayam 686532 has worked in this office in connection with 'on the job training' as part of her curriculum from 15-04-2024 to 03-05-2024. During her training in our office, she was very punctual and hardworking.

We wish her all the success and a bright future.

For K.Venkatachalam Aiyer & Co  
Chartered Accountants  
Firm Reg.No. 004610S

CA. M.G. Suresh Kumar FCA DISA (ICA)  
Partner







CR No. 407997

**INTERNSHIP CERTIFICATE**

April 20, 2024

To whom it may concern,

This is to certify that **Ms. Smitty Ann Sabu** (Passport No:V7421350), daughter of Mr. Sabu Theradiyil Varughese residing at Theradiyil House, Nedungadappally PO Mukkoor, Pathanamthitta, Kerala Pin-686545, 4<sup>th</sup> Semester B.com Student of Saintgits College of Applied Sciences Pathamuttom, Kottayam has done training in our office for the period from April 2<sup>nd</sup> to April 20<sup>th</sup> 2024.

During her practical training period she has undergone training in Tally ERP9, Workings in Microsoft Excel, vouching of ledgers, company monthly statement of Accounts, documentation and file management. The work has done as a part of the curriculum and her commitment shown towards the work is satisfactory.

Her conduct and character during the period was good.

We wish her all success in her future endeavours.

Suresh Chandran

Managing Director,

Karthik International Gen. Cont. of Bldg. Co. W.L.L

Kuwait





# SAINTGITS

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## Proposal for Linkage in On-the-Job Training Program

21/03/2024

To,

Karthik International Gen. Contracting of Building Co. W.L.L.  
Kunait.....

Dear Sir/Madam,

We at Saintgits College of Applied Sciences are seeking opportunities to establish partnerships with esteemed organizations such as yours to enable our students to gain hands-on experience in their field of study.

We propose a partnership between our organizations for the purpose of enabling our students to undergo On the Job Training (OJT) in your organization. We believe this partnership will provide our students with practical exposure to the industry/firm while allowing your organization access to talented young minds.

We request that you provide guidance and support to our Fourth Semester B Com Computer Applications student, **Smitty Ann Sabu**, during the OJT program. We assure you that our students will comply with your organization's rules and regulations. Upon successful completion of the program, we request a certificate of attendance and work performance for the student.

We would be honored if your organization could sign and seal this letter in the space provided below, indicating your agreement to provide our students with a safe and conducive learning environment during their OJT program.

Thank you for considering our proposal.

Yours sincerely,

Dr. Mathew Jacob

Principal Dr. Mathew Jacob  
Principal

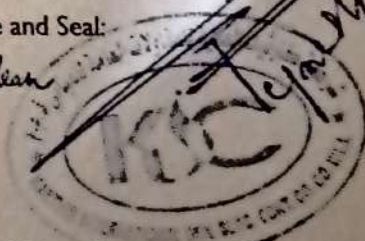
Saintgits College of Applied Sciences  
Kottukulam Hills, Pathamuttom P. O.  
Kottayam, PIN: 686 532, Kerala

Partnering Institution's Name:

Karthik International Gen. Cont.  
of Bldg. Co- W.L.L.

Signature with Name and Seal:

Suresh chandran



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# A.J SCRAP TRADERS

PP/IX/402 ,Athikkattukulangara,

Palamel Alapuzha, Pin :690504

Phn :9495872386

## Experience certificate

This is to certify that Mr. Yackob joseph residing at kadaketh house, satellite township, kakkanad,Ernakulam, was an intern in our firm, A.J SCRAP TRADERS

Mr. Yackob completed a 6 week internship participating in tasks relating to our accounting and auditing processes

**For AJSCRAP TRADERS**



**Proprietor**



# ADHIDI CONSTRUCTION

Mayila In. Kudassanad  
Ph: 8157873424

Date: 06/05/24

## INTERNSHIP CERTIFICATE

This is to certify that **Miss. Arathi S**, Student of **Bachelor of Commerce (B.Com Taxation)** of Saint Gits College of Applied Science has successfully completed a Summer internship as a **Documentary and Accountant** from **3rd April 2024 to 30th April 2024**.

During the period of her internship programme with us she had been exposed to different process was found punctual hardworking and inquisitive.

We wish every success in her life and career.

**Sureshkumar**







P.K.RAJU & COMPANY,  
CHARTERED ACCOUNTANTS  
Mamoottil Buildings,  
Cross Junction  
Thiruvalla  
Email [\\_pkrajuca@gmail.com](mailto:pkrajuca@gmail.com)  
Ph : 0469 2630355 Fax : 0469 2735355

Ref:

Date: 30-04-2024

CERTIFICATE.

This is to certify that Mr. Aaron Joseph Shaji, Aruvickal House, Velliyara P.O., Ayroor, Pathanamthitta (Dist), Kerala, India doing Second year B.Com - Taxation at Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has undergone one month training programme in accounts and audit under my guidance from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.

During his training, I found that he is punctual and hard working. All in all, his performance was quite satisfactory.

Yours faithfully,  
For P.K.RAJU & COMPANY  
Chartered Accountants  
FRN:003484S



CA P.K.RAJU B.Sc., F.C.A  
(M.No: 030766) Managing Partner

**J D S S & Co**  
CHARTERED ACCOUNTANTS

# CERTIFICATE OF INTERNSHIP

This is to Certify that Mr./Ms. AARDN SHAJI VARGHESE student of  
SAINTGITS COLLEGE OF APPLIED SCIENCES, PATHAMUTTOM P.O  
(Registration No. 220021056846 ) has successfully completed his/her internship  
at J D S S & Co Chartered Accountants, Kochi, Kerala gaining knowledge in the  
field of accounting and taxation from 05.04.2024 to 29.04.2024

Date: 29.04.2024



For J D S S & Co

PARTNER








CERTIFICATE OF INTERNSHIP

This is to certify that Mr. Abel Reji George, the second year B.Com student of Saintgits College of Applied Sciences, Kottayam has successfully completed 15 days On the Job Training (OJT) Programme at this Firm during the period between April 01, 2024 to April 20, 2024.

He has undergone OJT training in the field of Accounts during this period. During the OJT Programme he was present for 15 working days from 9.30 am to 4.00 pm. He has performed the work allocated to him well. We also found his character and conduct to be Good.

Wishing him all the very best in future endeavours.

For ALEX PHILIP & ASSOCIATES  
Chartered Accountants (FRN-0161386)

  
ALEX PHILIP, B.Com, FCA, DISA  
Partner (Membership No. 229114)



Place: Kochi

Date: 20.04.2024



# TIRUVALLA MEDICAL MISSION

TMM24-25/HR/04/50


13<sup>th</sup> April 2024

## TO WHOM IT MAY CONCERN

This is to certify that Mr. Abel Saji George, Bachelor of Commerce student of Saintgits College of Applied Sciences, completed his **Internship** in the **Department of Finance** of this hospital from **25<sup>th</sup> March 2024 to 13<sup>th</sup> April 2024**.

Tiruvalla Medical Mission, established in 1935, stands as a testament to our enduring commitment to providing exceptional healthcare services rooted in love and compassion. With 400 beds and entry-level accreditation from the NABH, TMM has consistently strived to exceed the highest standards in healthcare delivery.

Our expansive facility encompasses a wide range of specialties, ensuring comprehensive medical care for our patients, including Cardiology, Neurosciences, Gastroenterology, Endocrinology & Diabetology, Nephrology, Obstetrics & Gynaecology, Neonatology, Paediatrics, General Medicine, General Surgery, Orthopaedics, Dental Sciences & Maxillofacial Surgery, Dermatology, Ophthalmology, Behavioural Medicine, Plastic Surgery, ENT, Emergency Medicine, Urology, Pulmonary Medicine, Radiology, Anaesthesiology, and Family Medicine. Our commitment to patient-centric care, coupled with our enduring vision, has solidified our position as a trusted healthcare institution in the region.

  
Nissy Eapen  
Dy.HR Manager

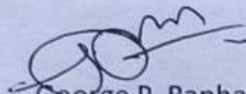




08<sup>th</sup> May, 2024

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that Mr. **Abhinand N.**, a **B.Com. Taxation**, student from **Saintgits College of Applied Sciences**, Kottayam, has successfully completed an internship at our **Changanacherry (CG) Branch**, from **01<sup>th</sup> April, 2024 to 30<sup>th</sup> April, 2024**. We wish success to the intern in all future endeavours.



George P. Raphael  
Deputy General Manager - Human Resources

# R U VARMA & ASSOCIATES

Chartered Accountants



Ref No: ruvassociates/047/2024-25

## CERTIFICATE OF INTERNSHIP

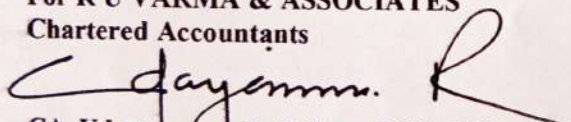
### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. ALAIN GEEVARGHESE, the second year B. Com student of Saintgits College of Applied Sciences has successfully completed 27 days of internship at this institution during the period between 1<sup>st</sup> April, 2024 to 27<sup>th</sup> April, 2024.

He has undergone GST return filing during this period. During the internship, we found his character and conduct to be excellent.

Wishing him all the very best in future endeavors.

For R U VARMA & ASSOCIATES  
Chartered Accountants

  
CA. Udayayarma R. B.Com, FCA, DISA,  
Partner (Membership No: 214110)  
27/04/2024







## Internship Certificate

*This is to certify that **Mr. Alen Geo Santhosh**, has successfully completed **1 Month** (From 01<sup>st</sup> April, 2024 to 30<sup>th</sup> April, 2024) internship program at Al Mulla International Finance in Finance Department. During the period of his internship program with us he was found punctual, hardworking and inquisitive.*

*We wish all the best in his future endeavors*

**Head of Finance and Accounting**

**Head of Support Services**







**M. ISAAC & ASSOCIATES**  
**Chartered Accountants**

**Office:**

S-20, Adam Tower  
Star Junction  
Kottayam - 686 001  
Phone: +914812301451  
E-mail: misaac\_09@yahoo.co.in

**Residence:**

Manchayil House  
Olassa P.O  
Kottayam - 686 014  
Mobile: +919847033216  
Phone: +914812517394

11<sup>th</sup> May 2024

**TO WHOMSOEVER THIS MAY CONCERN**

This is to certify that Alex Abraham Vadakedathu, Vadakedathu Hill View, Paivalli Bhagom, Omalloor, Pathanamthitta - 689647, Fourth Semester, B. Com Taxation student of Saintgits College of Applied Sciences, Kottukulm Hills, Pathamuttom P.O, Kottayam - 686532 had undergone his On-the-Job Training (OJT) in our establishment from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.

This certificate is issued to produce before the Teacher-In-Charge, Saintgits College of Applied Sciences, at his request.

For M. ISAAC & ASSOCIATES  
Chartered Accountants

CA. M. ISAAC, BSc., FCA  
M.No.026460 (Proprietor)  
FRN -001152S



UDIN: 24026460BKCWMH4184



# THE THIRUVALLA SERVICE CO-OPERATIVE BANK LTD. NO.1307

H.O. KAVUMBHAGOM, THIRUVALLA - 2, Ph:0469-2601812  
Email : thiruvallascb@gmail.com

Mob: 807 812 1 812

No : 12/24-25

Date: 30/04/2024


## CERTIFICATE OF EXPERIENCE

This is to certify that **Ms. Anita Elsa John** - B.com Taxation Student from Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttam PO successfully completed her One month Internship from 1<sup>st</sup> of April 2024 to 30<sup>th</sup> of April 2024 in our bank. She almost experienced all of the Banking activities and gone through the given Documents by our Bank with full attendance. She is very Punctual and Efficient in her work..Her dedication and Grasping ability to the work is appreciable.

We wish her all the best for a bright Future



For Thiruvalla Service  
Co-operative Bank Ltd. No: 1307

  
Secretary

-----Branch-----

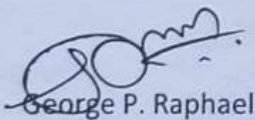
Azhiyidathuchira Ph:2633184

Thukalassery Ph:2605034

08<sup>th</sup> May, 2024

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that Mr. **Arjun Santhosh**, a B.Com. Taxation, student from **Saintgits College of Applied Sciences**, Kottayam, has successfully completed an internship at our **Changanacherry (CG) Branch**, from **01<sup>th</sup> April, 2024 to 30<sup>th</sup> April, 2024**. We wish success to the intern in all future endeavours.



George P. Raphael  
Deputy General Manager - Human Resources



14<sup>th</sup> May 2024

### TRAINING CERTIFICATE

To whomsoever it may concern

This is to confirm that **Mr. Ben Varghese Paul**, holder of Indian Passport No. T8247702 has undergone one month internship at Project Accounts Department, Al Reem Hospico Co. LLC, at its Shiekh Tahnoun Medical City (STMC) Project from **1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024**.

During the training period he has worked with the Accounts team.


He has shown interest in learning and understanding the key concepts and has gained awareness into the operation of our company with respect to accounts department.

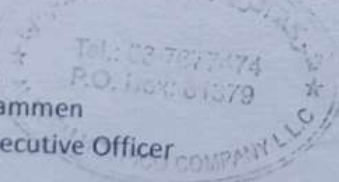
During his tenure he has shown to have a good understanding capacity.

We wish him the best in the completion of his degree and future job prospects.

This certificate is issued upon his request and without any obligation on the part of Al Reem Hospico Company.

For Al Reem Hospico Company LCC

  
Shaji Mammen  
Chief Executive Officer

  
TEL: 03 7877474  
P.O. BOX 81379  
COMPANY LCC



ISO 9001:2015  
CERTIFIED  
BY TUV RHEINLAND  
DATE: 01/01/2023  
SCOPE: HOSPITALITY  
AND SERVICES

Al Reem Hospico Co. LLC, P.O. Box 81379, Al Ain, U.A.E (H.O)  
Tel: +971 3 757 7474 | Fax: +971 3 767 7391 | Email: info@arh.ae | Website: www.arh.ae

Al Ain

Abu Dhabi

Dubai

Umm Al Quwain

14<sup>th</sup> May 2024

### TRAINING CERTIFICATE

To whomsoever it may concern

This is to confirm that **Mr. Ben Varghese Paul**, holder of Indian Passport No. T8247702 has undergone one month internship at Project Accounts Department, Al Reem Hospico Co. LLC, at its Shiekh Tahnoun Medical City (STMC) Project from **1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024**.

During the training period he has worked with the Accounts team.


He has shown interest in learning and understanding the key concepts and has gained awareness into the operation of our company with respect to accounts department.

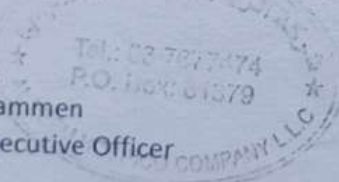
During his tenure he has shown to have a good understanding capacity.

We wish him the best in the completion of his degree and future job prospects.

This certificate is issued upon his request and without any obligation on the part of Al Reem Hospico Company.

For Al Reem Hospico Company LCC

  
Shaji Mammen  
Chief Executive Officer

  
TEL: 03 7877474  
P.O. BOX 81379  
COMPANY LLC



ISO 9001:2015  
CERTIFIED  
BY TUV RHEINLAND  
2023-2025

Al Reem Hospico Co. LLC, P.O. Box 81379, Al Ain, U.A.E (H.O)  
Tel: +971 3 757 7474 | Fax: +971 3 767 7391 | Email: info@arh.ae | Website: www.arh.ae

Al Ain

Abu Dhabi

Dubai

Umm Al Quwain





# LIBIN MATHEW & ASSOCIATES

CA. LIBIN MATHEW B.Com, ACA

Chartered Accountant

- Head Office: Room No -19, Cellar Floor, Revenue Tower, Tiruvalla 689 101
- Branch: 1st Floor, Kannattu Building, Opp. Federal Bank, Nandavanam Jn. Chengannur -689 121
- +91 9645757949, +91 8089198949
- calibinmathew@gmail.com

Ref No:- 02/2024-25

## CERTIFICATE

This is to certify that **Ms. Christa Mary Byju**, the student of Saintgits College of Applied Sciences, Kottayam has undergone an Internship Programme in our Firm as part of curriculum under the Mahatma Gandhi University from April 01, 2024 to April 30, 2024.

For,

Libin Mathew & Associates  
Chartered Accountants  
FRN-021806S

CA Libin Mathew  
Proprietor  
Mem No-252596



Place-Chengannur  
Date-30/04/2024

**MATHEW PHILIP, F.C.A.**  
**M/S MATHEW PHILIP & CO**  
**CHARTERED ACCOUNTANTS**  
Membership No. 22603  
Firm Reg No. 012755S

TC: 15/30, AKSHAYA,  
RUGMINI AMMA LANE,  
VELLAYAMBALAM,  
THIRUVANANTHAPURAM.  
PIN- 695010

### INTERNSHIP CERTIFICATE


This is to certify that Ms. CHRISTINA MERRIN THOMAS, Daughter of Mr. THOMAS MATHEW residing at Kalathikattil House, Kolabhagom P O, Thelliyoor, Pathanamthitta, Kerala, 689545, 4<sup>th</sup> Semester B.COM Taxation student of Saintgits College of Applied Sciences has done training in our office for the period from April 1<sup>st</sup> to April 13<sup>th</sup> 2024.

During the period of her training she has reasonably gained knowledge in basic accounting, Tally, PAN, TAN, TDS, GST, Income Tax Software "WINMAN" and accounting vouchers.

Her conduct and character was good during the training period and she was having interest in learning various aspects in Finance and Accounts.

We wish her all success in her future endeavors.

For M/s MATHEW PHILIP & Co.  
CHARTERED ACCOUNTANTS  
(FRN : 012755S)



MATHEW PHILIP F.C.A.  
PROPRIETOR  
MEMBERSHIP No. : 22603

Place: Thiruvananthapuram

Date: 13 April 2024



# THE THIRUVALLA SERVICE CO-OPERATIVE BANK LTD. NO.1307

H.O. KAVUMBHAGOM, THIRUVALLA - 2, Ph:0469-2601812

Email : thiruvallascb@gmail.com

Mob: 807 812 1 812

No :11/24-25

Date:30 /04/2024

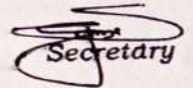
## CERTIFICATE OF EXPERIENCE

This is to certify that **Ms. Deana Maria Varghese** - B.com Taxation Student from Saintgits College of Applied Sciences , Kottukulam Hills, Pathamuttam PO successfully completed her One month Internship from 1<sup>st</sup> of April 2024 to 30<sup>th</sup> of April 2024 in our bank. She almost experienced all of the Banking activities and gone through the given Documents by our Bank with full attendance . She is very Punctual and Efficient in her work..Her dedication and Grasping ability to the work is appreciable.

We wish her all the best for a bright Future.



For Thiruvalla Service  
Co-operative Bank Ltd. No: 1307

  
Secretary

Azhidiyathuchira Ph:2633184

Branch

Thukalassery Ph:2605034

DATE :20<sup>TH</sup> APRIL 2024

**TO WHOMSOEVER IT MAY CONCERN**

THIS IS TO CERTIFY THAT MS.ELSABA ALETTA JOHN, 2<sup>ND</sup> YEAR BCOM STUDENT, BATCH 2022 -2025 SAINTS GITS COLLEGE OF APPLIED SCIENCE PATHAMUTTOM P.O, KOTTAYAM HAD UNDERTAKEN INTERNSHIP WITH M/S SIBEX VENTURES PVT LTD FROM 3<sup>RD</sup> APRIL 2024 TO 19<sup>TH</sup> APRIL 2024, SHE HAD BEEN ENTRUSTED ON VARIOUS ASSIGNMENTS AND GAINED VALUABLE HANDS-ON EXPERIENCE IN SALES REGISTER MAINTENANCE, PROCESSING SALES AND PURCHASE BILLS PROCESSING, STOCK AUDITING, MRP PRICE MONITORING, FINANCIAL RECORD KEEPING ETC.

WE WISH ALL THE SUCCESS !

**FOR SIBEX VENTURES PVT LTD,**



**SINOY JOSEPH  
MANAGING DIRECTOR**







**Rangamani Associates**  
Chartered Accountants

Phone: 914868-294295, 9072592728  
Email: kattappana@brangamani.com  
Website: www.brangamani.com

Ref.No: RAS KTPNA APR 24/001

Date: 30.04.2024

## **EXPERIENCE CERTIFICATE**

This is to certify that **Mr. Erwin Jacob Jose (Aadhar No: 7036 3821 3852)** have successfully completed an internship with our firm **Rangamani Associates** from 1<sup>st</sup> April 2024 to 25<sup>th</sup> April 2024.

His major responsibilities included, Preparation of Financial Statements, GSTR Filings, TDS Return Filings, PF Filings and Computerized Accounting in Tally Prime.

His exposure in these areas is very good. During his tenure with us, he ably handled major responsibilities and found to be hard working and very productive.

We have found him to be the self-starter who is motivated, duty bound and a highly committed team player with strong conceptual knowledge.

We wish him all the success in his future endeavours.

**For Rangamani Associates**

Chartered Accountants

**JUBIN**

**JOY**



**CA Jubin Joy**

Partner. M. No.: 247366

Head Office: Sree Krishna Gardens, Vayaskara Hills, Near Old Boat Jetty, Kottayam 686001, Kerala, 0481-2562728, 9388762728  
Branch: 2nd Floor, Kunjettan's Chennattumattom Building, Chennattumattom Junction, Kattappana, Idukki-685508, Ph: 9072592728, 04868-294295  
Branches also at: Pala, Changanacherry, Thiruvalla, Kanjappally and Karunagappally





**M. ISAAC & ASSOCIATES**  
Chartered Accountants

S-20, Adam Tower  
Star Junction  
Kottayam - 686 001  
Phone: +914812301451  
E-mail: misaac\_09@yahoo.co.in

Manchayil House  
Olassa P.O  
Kottayam - 686 014  
Mobile: +919847033216  
Phone: +914812517394

11<sup>th</sup> May 2024

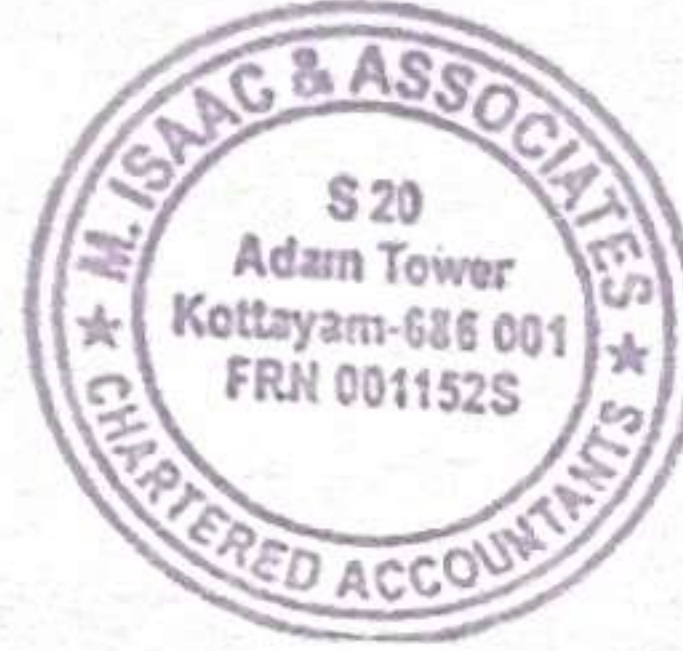
**TO WHOMSOEVER THIS MAY CONCERN**

This is to certify that **Gautam V Sethu**, Kaniyamparambil, Meenadom P.O, Kottayam - 686516, Fourth Semester, B. Com Taxation student of Saintgits College of Applied Sciences, Kottukulm Hills, Pathamuttom P.O, Kottayam - 686532 had undergone his On-the-Job Training (OJT) in our establishment from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.

This certificate is issued to produce before the Teacher-In-Charge, Saintgits College of Applied Sciences, at his request.

For M. ISAAC & ASSOCIATES  
Chartered Accountants

CA. M. ISAAC, BSc., FCA  
M.No.026460 (Proprietor)  
FRN -001152S



UDIN: 24026460BKCWMG77





**P.K.RAJU & COMPANY,  
CHARTERED ACCOUNTANTS**  
Mamoottil Buildings,  
Cross Junction  
Thiruvalla  
Email [-pkrajuca@gmail.com](mailto:-pkrajuca@gmail.com)  
Ph : 0469 2630355 Fax : 0469 2735355

Ref:

Date: 30-04-2024

**CERTIFICATE.**

This is to certify that Ms. Grace Mariam Thomas, Chirayil House, Shibu Villa Thuruthicadu P.O., Mallappally, Pathanamthitta (Dist) , Kerala, India doing Second year B.Com - Taxation at Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has undergone one month training programme in accounts and audit under my guidance from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.,

During her training, I found that she is punctual and hard working. All in all, her performance was quite satisfactory.

Yours faithfully,  
For P.K.RAJU & COMPANY  
Chartered Accountants  
FRN:003484S



*[Signature]*  
CA P.K.RAJU B.Sc., F.C.A  
(M.No: 030766) Managing Partner



Date: 16-05-2024

## TO WHOMSOEVER IT MAY CONCERN

This certificate is presented to **Iryna K Varghese** in association with **Saintgits College of Applied Science, Kottayam** the successful completion of the **On the Job Training** conducted from **1<sup>st</sup> April 2024** to **30<sup>th</sup> April 2024** at **Reliance Fashion and Lifestyle store, Pathanamthitta** in Kerala as part of Fourth Semester **B.com Taxation** curriculum.

The topic assigned was **Retail Store Management** and she found to be sincere and enthusiastic in collecting various information for completing the work.

We wish her all success in future endeavors.

For Reliance Retail Limited.

  
Authorized Signatory.







29/4/24

To

The Principal  
Saintgits College of Applied Science  
Pathamuttam

Dear Sir,

Sub: Certificate of Internship for IV th Semester Bcom with Taxation

This is to Certify that Ms .Jeslin Tessa Joseph Nedumparambil Jathikkattu Pallom po, Kottayam  
, have Successfully Completed her internship with our firm from 1st April 2024 to 23<sup>rd</sup> April  
2024

Thanking You ,

Yours Faithfully

**For SAJU & JOSE**  
Chartered Accountants

**CA SAJU C. KURUVILLA**  
Proprietor (M.No. 202601)  
FRN: 0108603



# THE NALUNNAKKAL SERVICE CO-OPERATIVE BANK LTD. NO. 296

Nalunnakkal P. O., Vakathanam,  
**Kottayam (Dist), Kerala- 686538**

Email: [nalunnakkalbank@gmail.com](mailto:nalunnakkalbank@gmail.com)

Web: [www.nalunnakkalbank.com](http://www.nalunnakkalbank.com)



- ① H. O. Nalunnakkal 0481 2462273, 2461173, 2460073
- ① Br. Nalunnakkal 0481 2465573
- ① Br. Pongamthanam 0481 2463097
- ① Br. Thengana 0481 2474473

Ref:

Date.....

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Jewel Jacob Dooby** an Bcom Degree II Year student **Saintgits College of Applied Science** has done on the job training on various types of Loan schemes with Special Reference to **Nalunnakkal Service Co-operative Bank Ltd. No.296**, Nalunnakkal and internal Audit as well

We take this opportunity to wish all success in his career

For The Nalunnakkal Service  
co-operative Bank Ltd. No: 296

Nalunnakkal

01/07/2024

*Binnu*  
Secretary



**GEOJIT**  
PEOPLE YOU PROSPER WITH

08<sup>th</sup> May, 2024

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that Mr. **Joel Abraham Vinoo**, a **B.Com. Taxation**, student from **Saintgits College of Applied Sciences**, Kottayam, has successfully completed an internship at our **Changanacherry (CG) Branch**, from **01<sup>th</sup> April, 2024** to **30<sup>th</sup> April, 2024**. We wish success to the intern in all future endeavours.

George P. Raphael  
Deputy General Manager - Human Resources



# THAMPY & ASSOCIATES

GST PRACTITIONERS & TAX CONSULTANTS

Near YMCA, T. K. Road, Thiruvalla

Abraham K. Lukose (Thampy)

📍 Kunnukandathil  
Kuttoor P. O. Thiruvalla

📞 Mob: 9496912568, 9447013543

✉ Email: thampyassociate@gmail.com

## INTERNSHIP CERTIFICATE

This is to certify that JOEL CHERIN K VARGHESE has completed his On the Job training in our firm for the period of 1 month from 2<sup>nd</sup> April 2024 to 01<sup>st</sup> May 2024 as part of the B Com curriculum at Saintgits College of Applied Sciences, Pathamuttom.

During the training he was given opportunity to handle GST invoices, bank statements and use Tally Prime (Accounting Software).

We wish him all the success for his future endeavors.

Thanking you.

Regards,



Tonu K Abraham

Authorized Signatory

01/05/2024





**ADHYAPAKA URBAN**  
**CO-OPERATIVE BANK** LTD No. 794

H.O. PUTHUPALLY, KOTTAYAM - 686 011, KERALA.

Ph: 0481 2352014, 2351792

Fax No. 91 481 2352014

email: headoffice@adhyapakabank.com

website: www.adhyapakabank.com

No.Ho/6/8/2024-25

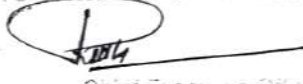
30.04.2024

## CERTIFICATE

This is to certify that Sri.Joseph Issac Sherry, Fourth Semester B.Com Taxation student in SaintGits College of Applied Sciences has successfully completed internship in our bank during the period from 03.04.2024 to 17.04.2024 as per the request from the Principal, SaintGits College of Applied Sciences, Pathamuttam, Kottayam.

It is also certified that during the internship period the above said student was very punctual and his performance was good and fair.

For ADHYAPAKA URBAN CO-OPERATIVE  
BANK LTD. NO. 794, PUTHUPALLY

  
Chief Executive Officer

### Branches :

Puthuppally	Pampady	Vakathanam	Manarcadu	Kalathipady	(M & E) Puthuppally	Chingavanam	Meenadam
①2352427	①2505343	①2462353	①2372227	①2573521	①2351720	①2434225	①2555343





**AST MOTORS PRIVATE LIMITED**

4/430, Vellool Plaza, Near MSM College  
Kayamkulam - 690 502, Kerala, India  
Phone: 0479 2447362, 9447 36 5650  
CIN No: U50404KL2021PTC068017  
E-mail: astmotorspvtltd@gmail.com

## **Certificate of Internship Completion**


This is to certify that **Mr. Justin B Samuel**, a student of **Saingits College of Applied Sciences, Pathamuttom, Kottayam** has successfully completed his internship with **AST MOTORS PVT. LTD.** under the **Accounts Division**.

Duration of the internship was from **1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024**.

30.04.2024



**For A. S. T. MOTORS PVT. LTD.**

  
**Thomas Kutty P. Y**  
(Managing Director)



# THAMPY & ASSOCIATES

GST PRACTITIONERS & TAX CONSULTANTS

Near YMCA, T. K. Road, Thiruvalla

Abraham K. Lukose (Thampy)

📍 Kunnukandathil  
Kuttoor P. O. Thiruvalla

☎ Mob: 9496912568, 9447013543

✉ Email: thampyassociate@gmail.com

## INTERNSHIP CERTIFICATE

This is to certify that LIBSA THOMAS has completed her On the Job training in our firm for the period of 1 month from 2<sup>nd</sup> April 2024 to 01<sup>st</sup> May 2024 as part of the B Com curriculum at Saintgits College of Applied Sciences, Pathamuttom.

During the training she was given opportunity to handle GST invoices, bank statements and use Tally Prime (Accounting Software).

We wish her all the success for her future endeavors.

Thanking you.

Regards,



Tonu K Abraham

Authorized Signatory

01/05/2024








**CERTIFICATE OF INTERNSHIP**

This is to certify that **Mr. MAHITH SHAJI VARGHESE** has successfully completed one month On the Job Training (OJT) Program in our Organization.

During his association with us we found that he is very hard working and dedicated to his work and bears a good moral character.

We wish him all the best for his future endeavors.

for M/s. MAXIMS AUDITORS AND CONSULTANTS

  
Authorized Signatory



Date: April 29, 2024.



s is to certify that Smt.Megha Mariam Paul studying for B.Com Taxation in ntgits College of Applied Sciences, Pathamuttom has successfully completed ernship in our firm from 1 April 2024 to 19 April 2024.

ring the course of internship, she assisted in stock auditing and completion of jection for a company.

lso certify that during the internship period the above said student was nctual and her performance was good and fair.

nganam

04.2024

For POONNEN & SUSAN  
CHARTERED ACCOUNTANTS

A handwritten signature in black ink, likely belonging to a Chartered Accountant, is written over the printed name of the firm.

CARANITH GEORGE POONNEN BBA, FCA, DISA  
M.No. 236497 (P.111111)  
IRN: 0185505





s is to certify that Smt.Megha Mariam Paul studying for B.Com Taxation in ntgits College of Applied Sciences, Pathamuttom has successfully completed ernship in our firm from 1 April 2024 to 19 April 2024.

ring the course of internship, she assisted in stock auditing and completion of jection for a company.

lso certify that during the internship period the above said student was nctual and her performance was good and fair.

nganam

04.2024

For POONNEN & SUSAN  
CHARTERED ACCOUNTANTS

G. RANITH GEORGE POONNEN BBA, FCA, DISA  
M.No. 236497 (P. 11/11/17)  
IRN: 0185505

**J D S S & Co**  
CHARTERED ACCOUNTANTS

# CERTIFICATE OF INTERNSHIP

This is to Certify that Mr./Ms. MUHAMMAD ANZIL student of  
SAINTGITS COLLEGE OF APPLIED SCIENCES, PATHAMUTTOM P.O  
(Registration No. 220021056880) has successfully completed his/her internship  
at J D S S & Co Chartered Accountants, Kochi, Kerala gaining knowledge in the  
field of accounting and taxation from 05.04.2024 to 29.04.2024

Date: 29.04.2024



For J D S S & Co

PARTNER







# LIBIN MATHEW & ASSOCIATES

CA. LIBIN MATHEW B.Com. ACA

Chartered Accountant

Head Office: Room No -19, Cellar Floor, Revenue Tower, Tiruvalla 689 101

Branch: 1st Floor, Kannattu Building, Opp. Federal Bank, Nandavanam Jn. Chengannur -689 121

+91 9645757949, +91 8089198949

calibinmathew@gmail.com

Ref No:- 01/2024-25

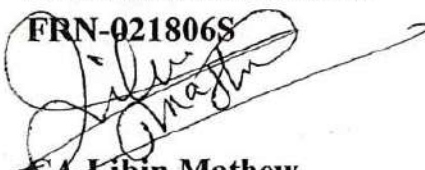
## CERTIFICATE

This is to certify that **Ms. Nandana S**, the student of Saintgits College of Applied Sciences, Kottayam has undergone an Internship Programme in our Firm as part of curriculum under the Mahatma Gandhi University from April 01, 2024 to April 30, 2024.

For,

**Libin Mathew & Associates**  
**Chartered Accountants**

FRN-021806S

  
**CA Libin Mathew**  
**Proprietor**  
**Mem No-252596**



Place-Chengannur  
Date-30/04/2024



**P.K.RAJU & COMPANY,  
CHARTERED ACCOUNTANTS**  
Mamoottil Buildings,  
Cross Junction  
Thiruvalla  
Email [-pkrajuca@gmail.com](mailto:pkrajuca@gmail.com)  
Ph : 0469 2630355 Fax : 0469 2735355

Ref:

Date: 30-04-2024

**CERTIFICATE.**

This is to certify that Mr. Rijo Jacob Mathew, Manakuzhiyil House, Puthenpurackal, Thelliyoar P.O., Vennikulam, Pathanamthitta (Dist), Kerala, India doing Second year B.Com - Taxation at Saintgits College of Applied Sciences, Kottukulam Hills, Pathamuttom P.O., Kottayam, has undergone one month training programme in accounts and audit under my guidance from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.

During his training, I found that he is punctual and hard working. All in all, his performance was quite satisfactory.

Yours faithfully,  
For P.K.RAJU & COMPANY  
Chartered Accountants  
FRN:003484S



CA P.K.RAJU B.Sc., F.C.A  
(M.No: 030766) Managing Partner



29/4/24

To

*The Principal  
Saintgits College of Applied Science  
Pathamuttam*

Dear Sir,

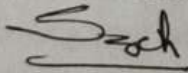
**Sub: Certificate of Internship for IVth Semester Bcom with Taxation**

*This is to Certify that Master .Rohan John Mathias Cheriya madom Pulickalkavala Vazhoor ,  
Kottayam , have Successfully Completed his internship with our firm from 1st April 2024 to  
23<sup>rd</sup> April 2024*

Thanking You ,

Yours Faithfully

**For SAJU & JOSE**  
Chartered Accountants



**CA SAJU C. KURUVILLA**  
Proprietor (M.No 202601)  
FRN: 0108603

10/05/2024

**OFFLINE INTERNSHIP COMPLETION CERTIFICATE**

This is to certify that Mr. **ROHAN MR** (Reg. No - 220021056885) (Hedge ID - HSAE005164) from **SAINTGITS COLLEGE OF APPLIED SCIENCES** has successfully completed his Internship program at Hedge Equities Ltd., Cochin from 01/04/2024 to 31/05/2024 in the topic "**HUMAN RESOURCE**". During the Internship program, he was exposed to the various activities of our Human Resource Department.

During the Internship program ROHAN MR demonstrated interpersonal and communication skills. His performance exceeded expectations and he was able to complete the program successfully on time.

We at Hedge Equities Ltd., wish him all the very best in his future endeavors.

For Hedge Equities Ltd.



Authorised Signatory

CIN : U65990MH2007PLC176866

**Hedge Equities Limited**

REGISTERED OFFICE :

B 302 Trade Square, Mehra Compound, Near DSK Madhuban, Sakinaka Kurla Road, Andheri East, Mumbai - 400 072, Tel : 9072530273  
CORPORATE OFFICE : Hedge House, Mamangalam, Kochi - 682025, Kerala, India | Tel: 0484 6130400, Mob : 93493 12345  
Email : info@hedgegroup.in | Website : www.hedgeequities.com






LUBRICATING TOWARDS THE FUTURE

## CERTIFICATE OF INTERNSHIP

This certifies that  
**MS. ROOPA RAJAN**  
( 4<sup>th</sup> Semester B Com Taxation Student,  
Saintgits College of Applied Sciences,  
Kottayam, Kerala, India)  
has successfully completed  
an internship program at  
**Atlantic Grease and Lubricants FZC , HFZ, Sharjah, UAE,**  
as a trainee in Finance Department  
from 01-04-2024 to 30-04-2024

During the period of her internship program with us,  
She had been exposed to different processes  
and was found diligent, hardworking and inquisitive.  
She had demonstrated her skills with self-motivation  
to learn new skills. Her performance exceeded  
our expectations and she was able  
to complete the tasks on time.  
We wish her every success in her  
academic and career.

Awarded this April 30<sup>th</sup>, 2024  
AGL/INTSP-CERT/00122

  
Finance Manager

Ref: 167750/CMG/2024

19 May 2024

**ONLINE INTERNSHIP CERTIFICATE**

**TO WHOM –SO EVER- IT MAY CONCERN:**

This is to certify that **Ms. Salomi Maria Tharakan** has undergone Online Internship in the external audit department with **Crowe Mak Ghazali Ilc** for the period from 3<sup>rd</sup> April 2024 to 16<sup>th</sup> May 2024.

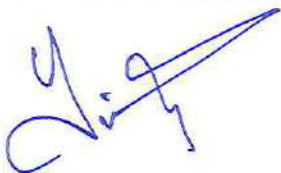
Her training included application of basic knowledge in accounting and audit procedures in the actual practice.

During the period, she had shown good performance and positive attitude towards learning new things, especially in her chosen field of profession.

We wish her all success in her future endeavors.

Authorized Signature:

For **CROWE MAK GHAZALI Ilc**



**Jim Joseph Itty**

Partner – Assurance & Corporate Finance







1<sup>st</sup> May 2024.

**TO WHOMSOEVER IT MAY CONCERN**

This letter is to certify that **Ms. Sania George**, a fourth semester B. Com student from Saintgits College of Applied Sciences, Kottayam, Kerala, India has successfully completed a one-month internship in the Finance Department of Al Mulla Engineering. Her internship tenure was from 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024.

Throughout her internship, Ms. Sania George actively participated in various financial tasks, including financial analysis, data entry, assisting in the preparation of financial reports etc. Her attention to detail and ability to handle complex financial data were particularly noteworthy.

We believe that Ms. Sania George has gained valuable industry experience and developed essential skills during her internship, which will undoubtedly benefit her future endeavors in the field of finance.

On behalf of Al Mulla Engineering, I extend my warmest congratulations to Ms. Sania George for successfully completing her internship. We wish her the very best in her future academic and professional pursuits.

Sincerely

Head of Finance  
Al Mulla Engineering



To

24/04/2024

The Principal  
Saintgits College of Applied Science  
Pathamuttam

Dear Sir,

**Sub : Certificate of Internship for Fourth Semester B.Com Taxation**

This is to Certify that Ms. Theerttha Sunith Saab, Puthuparambil House Kollad P.O, Kottayam have successfully completed her internship with our firm from 1<sup>st</sup> April 2024 to 23<sup>rd</sup> April 2024 as requested by M/S Saint gits College of Applied Science Pathamuttam

Thanking You,

Yours Faithfully

**For SAJU & JOSE**  
Chartered Accountants

*Sich*

**CA SAJU C. KURUVILLA**  
Proprietor (M.No 202001)  
FRN: 0108605



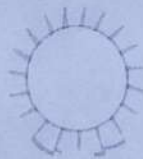


J D S S & Co  
CHARTERED ACCOUNTANTS

# CERTIFICATE OF INTERNSHIP

This is to Certify that Mr./Ms. VIDHUN V GOPAL student of  
SAINTGITS COLLEGE OF APPLIED SCIENCES, PATHAMUTTOM P.O  
(Registration No. 220021056891) has successfully completed his/her internship  
at J D S S & Co Chartered Accountants, Kochi, Kerala gaining knowledge in the  
field of accounting and taxation from 05.04.2024 to 29.04.2024

Date: 29.04.2024



For J D S S & Co

PARTNER





**CERTIFICATE OF INTERNSHIP**

This is to certify that **Mr. Aaron S Thomas**, the second year B.Com student of Saintgits College of Applied Sciences, Kottayam has successfully completed 15 days On the Job Training (OJT) Programme at this Firm during the period between April 01, 2024 to April 20, 2024.

He has undergone OJT training in the field of Accounts during this period. During the OJT Programme he was present for 15 working days from 9.30 am to 4.00 pm. He has performed the work allocated to him well. We also found his character and conduct to be Good.

Wishing him all the very best in future endeavours.

For ALEX PHILIP & ASSOCIATES  
Chartered Accountants (FRN-016139S)

  
ALEX PHILIP. B Com, FCA, DISA  
Partner (Membership No. 229114)



Place: Kochi

Date: 20.04.2024





**THE MUNDIAPPALLY  
SERVICE CO-OPERATIVE BANK LTD. NO. A9**

MUNDIAPPALLY P.O., THIRUVALLA, PATHANAMTHITTA - 689 581

PH : 0469-2693237

E-mail ID: mundiappallybank@gmail.com

**CERTIFICATE OF INTERNSHIP**

This is to certify that Mr. Abel Jose Lal student of B.Com Taxation at SaintGits College of Applied Science, Pathamuttom has successfully completed the 30 days internship programme from 01/04/2024 to 30/04/2024 in our Bank.

During the period of internship with us we found he was punctual and hardworking and he has closely worked as a part of our core banking team and demonstrated excellent customer relationship and organization skills.

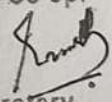
We wish him good luck for all future endeavors.

Mundiappally,

02-05-2024



For The Mundiappally Service Co-op.  
Bank Ltd. No. A-9

  
Secretary

**Branches:**

MUNDIAPPALLY

ANJILITHANAM

KOTTOOR

VALLAMALA

CA RAJUKUTTY JOSEPH FCA  
Rajukutty Joseph & Associates  
Chartered Accountants

Kizhakkechethipuzha  
Karuvatta, Adoor  
Kerala-691523  
Phone: 04734-229081  
Mob: +919447366222  
E-mail:rajukuttyjoseph@gmail.com

CERTIFICATE ISSUED TO CLAIRE SAJI GEORGE, (REG. NO. 220021056862) OF FORTH SEMESTER B.COM TAXATION STUDENT FOR COMPLETING ONE MONTH INTERNSHIP PROGRAMME SCHEDULED AS PART OF ON JOB TRAINING PROGRAMME(OJT) OF SAINTGITS COLLEGE OF APPLIED SCIENCES.

NAME OF STUDENT : CLAIRE SAJI GEORGE  
ADRESS OF STUDENT : PLAVILAYIL KUTTIYIL HOUSE THATTAYIL PO ADOOR,  
PATHANAMTHITTA DISTRICT, KERALA  
STUDENT REG NO : 220021056862  
STUDIES GOING ON : 2<sup>ND</sup> YEAR (4<sup>TH</sup> SEMESTER) B.COM TAXATION  
PERIOD OF INTERNSHIP : 25th MARCH 2024 TO 27th APRIL 2024.  
SUBJECT AREA COVERED DURING INTENRSHIP : PRELIMINARY STUDY OF GST AND PRACTICAL TRAINING.

WITH THANKS AND REGARDS

SEAL AND SIGN OF  
CHARTERED ACCOUNTANT

DATED 26<sup>th</sup> MAY 2024 AT ADOOR



For RAJUKUTTY JOSEPH & ASSOCIATES  
Chartered Accountants

  
CA. RAJUKUTTY JOSEPH FCA  
M.No. 202869  
FRN 0069855





Sibex Ventures Pvt. Ltd.

CIN: U74999KL2021PTC067857

Phone: +91 7591900500

E-mail: med25pharmacy@gmail.com

DATE :20<sup>TH</sup> APRIL 2024

TO WHOMSOEVER IT MAY CONCERN

THIS IS TO CERTIFY THAT MS.MEREENA ANN JACOB, 2<sup>ND</sup> YEAR BCOM STUDENT, BATCH 2022 -2025 SAINTS GITS COLLEGE OF APPLIED SCIENCE PATHAMUTTOM P.O, KOTTAYAM HAD UNDERTAKEN INTERNSHIP WITH M/S SIBEX VENTURES PVT LTD FROM 3<sup>RD</sup> APRIL 2024 TO 19<sup>TH</sup> APRIL 2024, SHE HAD BEEN ENTRUSTED ON VARIOUS ASSIGNMENTS AND GAINED VALUABLE HANDS-ON EXPERIENCE IN SALES REGISTER MAINTENANCE, PROCESSING SALES AND PURCHASE BILLS PROCESSING, STOCK AUDITING, MRP PRICE MONITORING, FINANCIAL RECORD KEEPING ETC.

WE WISH ALL THE SUCCESS !

FOR SIBEX VENTURES PVT LTD,

SINOJ JOSEPH  
MANAGING DIRECTOR



ALMEN

TARIQ AL-GHANIM GEN. TRAD. & CONT. CO. (W.L.L.)

C.R. : 11289

P.O. Box : 9032-Ahmadi 61001-Kuwait

West Shuaiba - Block 13, Plot No. T 19.

Tel.: 1860000, 23262794 / 95 / 96 - 23262910

23262924 / 25 - 23262956 / 57 - 23262971

Fax: 00965 - 23260102



شركة طارق الغانم للتجارة العامة والمقاولات (ذ.م.م.)

سجل تجاري 11289

ص.ب. : ٩٠٣٢ - الأحمدي ٦١٠٠١ الكويت

الشعبية الغربية - قطعة رقم ١٣ - قسيمة T19.

تلفون: ١٨٦٠٠٠٠ - ٢٣٢٦٢٩١٠ / ٩٦ / ٩٥ / ٢٣٢٦٢٩٥٦

٢٣٢٦٢٩٧١ / ٥٧ - ٢٣٢٦٢٩٥٦ / ٢٥ - ٢٣٢٦٢٩٢٤

فاكس: ٢٣٢٦٠١٠٢ - ٩٦٥

Web Site : www.almenkw.com

02<sup>nd</sup> May 2024

## INTERNSHIP LETTER

This is to certify that **Mr. NIVEDH MATHEW VARGHESE**, student of **B. Com-Taxation** (2022-2025 Batch), **SAINTGITS COLLEGE OF APPLIED SCIENCE (SCAS), PATHAMUTTOM, KERALA, INDIA** has successfully completed the one month Internship program in partial fulfilment of his Bachelor's Degree as prescribed by **MAHATMA GANDHI (MG) UNIVERSITY, KERALA, INDIA**, starting from **1<sup>st</sup> April 2024 TO 30<sup>th</sup> April 2024** under the guidance of **Mr. AHMED SAMEER SALEM, Finance Manager**.

During this period with us, he had been exposed to the different processes mainly in **Finance and Accounting** and was found diligent, hardworking, and inquisitive in nature.

We wish him all success in his future endeavors.

Marwan Heikal.  
General Manager.



ankers : National Bank of Kuwait  
: Gulf Bank



بنوك : بنك الكويت الوطني  
: بنك الخليج





هيدرو باور تریدنج ذ.م.م.  
HYDRO POWER TRADING W.L.L

TO WHOME IT MAY CONCERN

**Subject: Certificate of internship**

Dear Sir/ Madam

This is to certify that **Mr. Jonathan Moncy** has completed 30 days internship from 01 April 2024 to 30 April 2024 in our company in the **Accounts Department**.

During the period of his internship program with us he had been exposed to different process was found punctual, hardworking and Inquisitive.

We wish him every success in his life and career.

Warm regards

  
**Jineesh Joy**  
General Manager  
**Hydro Power Trading WLL**  
Doha - Qatar



Date: 01-05-2024

☎ 00974 44156076, 31214788  
🌐 sales@hydropowertrading.net | www.hydropowertrading.net  
📍 P.O. Box. No. 9044, Doha - Qatar

